



FOOTHILL COLLEGE

Tri-Chairs:
Admin-Ray Kaupp
Classified-Donna Wolf
Faculty-Phyllis Spragge

Workforce Workgroup (WWG)

MINUTES

Date: 11/22/17

Time: 2:30-4:00pm

Location: Room1901

Attending

Catherine Ayers, Kyle Brumbaugh, Robert Cormia, Liane Freeman, Dawn Girardelli, Kurt Hueg, Ray Kaupp, Nicole Kerbey, Mike Murphy, Simon Pennington, Shaelyn St.Onge-Cole, Bruce Tambling and Donna Wolf.

Discussion Items

Topic:	Discussion Leader
1. Agenda Review/Additions	Ray Kaupp
2. Approval of Minutes 10/18/17	Ray Kaupp
3. Funding Budget Update	Ray Kaupp
4. Reflection- WWG 2016-2017 Objectives	Donna Wolf
5. Career Education Presentation	Ray Kaupp
6. Goal Setting WWG 2017-2018	Ray Kaupp
7. New Programs	Ray Kaupp
8. For the Good of the Order	Ray Kaupp

Discussion Detail.

1. Agenda was approved by consensus; no additions were added to the current agenda.
2. Minutes from October 18 2017, which were previously emailed. Motion to approve by Nicole Kerbey, seconded by Kyle Brumbaugh. Vote: all approved, no opposed.
3. Ray Kaupp reviewed some budget updates for Regional SWP. Our voting team consists Thuy Nguyen, Kristy Lisle, Ray Kaupp and Bruce McLeod. Each college has 100 points to put towards prioritizing the Regional Joint Ventures (RJV) by Dec 1st. Ray will send an email with the link to the RJV's so members can send him their thoughts as to what they feel should be prioritized. The final prioritizations are to be posted by the Bay Area Community College Consortium (BACCC) sometime in February or March 2018.
4. Ray reviewed his presentation on Career Education. Students come to school to get a better job; essentially, all students take part in Career education. Based on 16/17 enrollment data, 31% of students were enrolled in Career Technical Education programs at Foothill. He reviewed economic impact in regards to wage gain. He suggested, as we move forward, Workforce Workgroup might want to focus attention on some key areas. These included: to align with Human Resource needs; to shift to categorical funding when possible; and to ensure coverage in industry relations, student recruitment, grant administration, and program support. He discussed the importance of leveraging funding sources toward growth areas such as non-traditional

apprenticeships (Vet Tech, Journalism, tech workers); up-skilling incumbent workers; and bolstering Community Education offerings (expand senior portfolio, youth camps (i.e. STEM and Cybersecurity). He suggested we expand relationships with regional workforce partners such as Work2Future, NOVA, and San Jose Job Corp Center (offers partnership opportunities to approximately 400 students, between ages 16-24 in a residential setting). He suggested examining whether courses could be offered as both credit/non-credit.

5. Donna Wolf reviewed Workforce Workgroup Reflections 2016-2017 forms created from last month's meeting notes regarding reflections. These were previously emailed to the group for perusal. Motion to approve #1 Reflection by Liane Freeman, seconded by Dawn Girardelli, all approved. Reflection #2, motion to approve by Robert Cormia, Seconded by Robert Pennington, all approved. This will be posted on the Workforce website and sent to PaRC.

6. Goals Setting for 17/18- adjourned until January meeting.

7. Interventional Pulmonology Certificate of Achievement was approved by PaRC.

Documents/Handouts/EMAIL

1	Agenda- Nov. 22, 2017
2	Minutes- Oct. 18, 2017
3	WWG Reflections 2016-2017