



## Workforce Workgroup (WWG)

### MINUTES

**Date:** 4/22/14    **Time:** 2:30-4:00pm    **Location:** Room 1901

### Attending

Mark Anderson, Skip Barnes, Robert Cormia, Daniel Dishno, Liane Freeman,  
Ken Horowitz, Kurt Hueg, Gay Krause, Keith Lee, Charlie McKellar, Phuong Tran

### Discussion Items

Topic	Discussion Leader
1 Approval 3/11/14 minutes	Mark Anderson
2 Core Mission Objectives-PARC 1 <sup>st</sup> read	Mark Anderson
3 Employer Survey: Sub-committee Update	Robert Cormia
4 Workforce Newsletter	Mark Anderson
5 Perkins Update: -2013-2014 Perkins Spending-email plan to spend remaining balances to John Mummert & Donna Wolf by 5/2/14 -Perkins 2014-2015 Allocations: PaRC approved, State allocation -Perkins 2014-2015 Applications were due to Donna 4/18/14	Charlie McKellar
6 For the Good of the Order	Mark Anderson

### Discussion Detail

1. Approval of Minutes: Minutes from 3/11/14 were approved by general consensus.
2. Core Mission Objectives- all three were met, some are on track for to be complete by June 30,2014 (Advisory Board List & Minutes), reflections will be completed and presented at next meeting. Some Objectives will continue into next year.
3. Employer Survey: Bob Cormia reported that the sub-committee were still working on the survey. He will bring a more detailed report to next meeting.
4. Workforce Newsletter: All agreed this is a good project to start next Fall. Good to highlight programs, students, activities on a quarterly basis.
5. Perkins: Charlie McKellar reported that it is imperative to spend your money now and reviewed deadlines. Plans on how each program will spend remaining balances or give back unspent funds to WWG to redistribute need to be emailed to John Mummert and Donna Wolf by May 2<sup>nd</sup>. Applications for 2014-2015 were due to Donna on 4/18/14. She will be uploading them on the government sight. PaRC approved the allocation requests and the feds are allocating approximately +\$4000 more than anticipated. This will go to Marketing as was agreed upon in previous WWG meetings.
6. For The Good of the Order: Ken Horowitz discussed a new curriculum idea, geriatric aide services for nursing homes. He discussed and compared the contrasts with skilled nursing and feels there is a need and future employment. He will continue to work on this course development during his Fall sabbatical. He will bring updates to the WWG meetings for approval.

## Documents/Handouts/EMAIL

1	Agenda 4/22/14 (emailed)
2	Minutes 3/11/14
3	WWG Core Mission Objectives 2013-2014 and blank Reflections template

## Important Dates

4/18/14	Perkins 2014-2015 Applications were due to Donna Wolf
5/02/14	Perkins Spending Plans due to John Mummert and Donna Wolf
5/13/14	Next WWG Meeting