



## Workforce Workgroup (WWG)

### MINUTES

**Date:** 2/11/14      **Time:** 2:30-4:00pm      **Location:** Room 1901

### Attending

Mark Anderson, Rachele Campbell, Robert Cormia, Daniel Dishno, Rick Knepp, Keith Lee, Charlie McKellar, Bruce McLeod, John Mummert, Nanette Solvason, Hannah Teter, Jeanne Thomas, Glenn Violet, Donna Wolf

### Discussion Items

Topic	Discussion Leader
1   Review- Perkins Narrative Funding Requests 2014-2015	Mark Anderson
2   Review WWG Tri-Chair Recommendation- Request Spreadsheet	Mark Anderson
3   Review Perkins Funding Rubric	Mark Anderson

### Discussion Detail

1. Last month's meeting minutes will be reviewed at next month's regular WWG meeting. John Mummert explained today's meeting procedures regarding shared governance as it relates to the funding process. Next year, program reviews will also be considered as part of the funding process discussion. This time around they were not included in the discussion, since all reviews were still in the process of being posted. Mark Anderson led the discussion and the review of the "Perkins Career Education (CTE) FY 2014-2015 Requests" spreadsheet which included budget expenses for Perkins CTE programs for 2012-2013, approved allocations for 2013-2014, expenditure requests submitted for 2014-2015 and WWG tri-chair recommendations. All members were emailed each program's budget narrative requests, the spreadsheet, and the Perkins Funding Rubric prior to the meeting. As discussed and agreed to in prior WWG meetings, a new "Across" program to fund CTE institutional research was added. Some discussion included types of expenses that might be covered in various college funds, such as, Fund 14, Measure C and Measure E. Glenn Violet shared information regarding his request of funds to pay student employees, including their function as it relates to the Small Business Entrepreneurial Center, the annual Small Business Competition, and program support. Their program has demonstrated 68% enrollment increase from last year. The WWG group agreed with the tri-chair recommendations. One adjustment was made to the Nanoscience request per Robert Cormia's recommendation. The group agreed that if the state allocation were higher, funds would go to the Personal Trainer Program, if approved by the state in time. Otherwise, funds will go to Marketing. If state allocation is lower than anticipated, the reductions will be proportionately divided among all programs.
2. An adjusted "WWG Recommended Perkins Career Education (CTE) FY 2014-2015 Allocation Request" spreadsheet as agreed upon by WWG members will be presented to PaRC at their meeting on March 5, 2014.

## Documents/Handouts/EMAIL

1	Perkins Career Education (CTE) FY 2014-2015 Requests Excel Spreadsheet (pdf)
2	Perkins Budget Narratives for 2014-2015 (pdf)
3	Perkins Funding Rubric (pdf)

## Important Dates

3/11/14	WWG Meeting- President's Conference Room 1901, 2:30-4:00pm
3/12-14,2014	CCCAOE Spring Conference (pre-conference workshops on March 11, 2014)