



FOOTHILL COLLEGE

Workforce Workgroup

Tri Chairs:
Administrator: Mark Anderson
Faculty: Bob Cormia
Classified: Charlie McKellar

Date: 5/14/13

Time: 2:30pm-4:00pm

Location: NOTE CHANGE: **Altos Room**

Agenda

Time	Topic	Discussion Leader	Expected Outcome
2:30-2:40	Approval April 16th Minutes	Mark Anderson	Action
2:40-3:15	Annual Objectives-completed forms	Mark Anderson	Action
3:15-3:20	Event review- Internship Summit & Day on the Hill	Mark Anderson	Information
3:20-3:45	Perkins: -Change in 13/14 Perkins total allocation -Advisory board list of members/affiliation and minutes due to Donna. -Spend Perkins funds- "Direct Pay Requests" by end of May 30, pro-card by June 10, expense transfers by July 10. -12/13 Final reports due to Donna by June 30 th .	Charlie McKellar	Information/Action
3:45-4:00	For the Good of the Order: -No June meeting - Next year: <ul style="list-style-type: none"> • Conferences • Presentations/Events • Changes for WWG • Other ideas 	Mark Anderson	Information

Important Dates

Date	Description
6/10/13	Last day for Pro-card charges
6/30/13	Perkins Final report due to Donna
7/10/13	Last day for expense transfers

Emailed Attachments

1	WWG Meeting Minutes for April 16, 2013
2	WWG Meeting Agenda for May 14, 2013

Agendas and minutes will be archived online through the President's Office
<http://www.foothill.edu/president/workforce.php>