



FOOTHILL COLLEGE

Associated Students of Foothill College

ASFC Smart Shop

Phone: 650.949.7551 • Fax: 650.949.7671

REFUND FOR ASFC STUDENT BODY FEE

Date: _____

First Name: _____

Last Name: _____

Student ID #: _____

Quarter and Year (Please indicate): _____

Student Signature: _____

The request for refund of the ASFC Student Body Fee can only be made within the allotted time frame (the first two weeks of the quarter) for refunds. We cannot process refund requests after such time frame has lapsed. We cannot process retroactive refund requests. Refund requests apply only to the current quarter in which the student is enrolled in. By signing below, you agree that ALL of the following conditions apply to you:

1. **The ASFC Student Body Fee has been charged to you for the current quarter. If no fee has been charged, we cannot process your request for refund.**
2. **You were never issued an Owl Card. If you have been issued one, you must relinquish it to the ASFC Smart Shop as stipulated by condition # 1 on the terms and conditions of the Owl Card Policies. If you choose to keep your Owl Card, no refund request can be honored.**

If you have any further questions, please contact the ASFC Smart Shop (Campus Center, Room 2016, (650) 949-7551).

OwlCard Manager Signature _____