Hi there!

Are you feeling overwhelmed about Foothill College going virtual? Or stressed? Do you wish you had taken more online classes so you would feel more prepared? Do you feel you may not succeed?

Rest assured, we are here to help!

Taking an online class for the first time can be very intimidating. From attending class to taking exams it can all be a new experience.

Here are a few tips to help you ace your next online class!

1. **Make a schedule**

2. **Read the syllabus and understand it**

3. **Be aware of the deadlines. (Check the "Calendar" tab once a day to make sure the teacher hasn't added anything new)**

4. **Turn off distractions so you can accomplish your goals in the least amount of time**

5. **Take breaks!**

6. **Don't Fall Behind! (Do not procrastinate)**

7. **Email your teacher for concerns or questions**

8. **Attend office hours if they are held virtually!**

9. **Use the "Discussions" section to connect to your peers**

10. **Form a study group!**

11. **Do the practice problems, even if they are not graded.**

12. **Use online resources**

13. **Be flexible and patient, online learning is hard to get used to!**

First virtual class?

1) Assess your classes' Canvas Websites.
    a) What are the tabs available?
    b) Where are the modules?
    c) Where are the assignments and how are they supposed to be turned in?
    d) Where are the links to other resources?
    e) Go to Calendar and be aware of the deadlines.
    f) Locate your teacher's email and office hours time.
    g) Know where all your
2) Go to settings and turn on the notifications that you want to receive.
3) Consider downloading the Canvas app and allow it to send you notifications.
4) Based on the material and the professor's