

Make School

555 Post St.
San Francisco, California 94102
admissions@makeschool.com

Make School's Enrollment Process

Make School is committed to simplifying the college enrollment process. Below is a list of all items you can expect to encounter during the enrollment process. Please be aware that many of these items are required prior to orientation in August, and failure to complete these steps may stop you from being able to start classes in the Fall. All questions should be directed to admissions@makeschool.com or by posting in the Make School Discord Community.

All documents may be sent to Make School electronically at apply@makeschool.com or by mail at Make School Attn: Admissions 555 Post St. San Francisco, California 94102.

NOTE: All forms will be on your applicant portal.

Enrollment Checklist!

I am a First Year Admit!

Who qualifies as a first year applicant?

- Anyone who is currently enrolled in high school and will graduate by August 2021.
- Anyone who graduated high school but has never taken any college classes.
- Anyone who completed a High School equivalency program like an official Night School program.
- Anyone who successfully passed a GED or in-state standardized high-school equivalency exam like the CHSPE.

REQUIRED

- (*Current High School Seniors*) An official final high school transcript with your final senior year grades and graduation date.
- (*Previous High School Graduates*) An official high school transcript sent to Make School either physically or electronically.

- (For those who complete an high school equivalency exam or program)* An official GED test transcripts, transcripts from your in-state standardized high-school equivalency exam, or transcripts from your high school equivalency program physically or electronically to Make School.
- (For high school students enrolled in Dual or Concurrent Enrollment Classes)* An official college transcript sent to Make School either physically or electronically.
- A one time, non-refundable \$250.00 Enrollment Fee. NOTE: This fee may be reduced or waived dependent on financial need of the admitted student.
- Intent to Enroll Form
- Student Experience Survey
- Medical History & Immunizations Form. NOTE: All required vaccinations and immunizations will be listed on the form. Make School does not exempt students from required immunizations unless there is a documented, medical need. If you have a documented medical exemption, please email admissions@makeschool.com to discuss your options for completing the medical step.
- Media Consent Form
- MacBook that meets our required standards. NOTE: Make School tuition includes a fee that will help pay for your laptop. If you already have a laptop that meets our requirements, you will be exempted from this step.
- Pre-Work (to be assigned over the summer)

ADDITIONAL OPTIONAL ITEMS

These items are entirely optional; your application will not be impacted if you do not submit any of these documents.

- Official SAT or ACT Scores. NOTE: If you opted-in to submitting test scores during the application process, and you used unofficial SAT or ACT scores to receive a decision, you will need to submit official test scores sent directly from the agency.*****
- Official Advanced Placement (AP), International Baccalaureate (IB), or College Level Examination Program (CLEP) exam scores. NOTE: AP, IB, and CLEP exams are optional to submit however students are strongly advised to submit any AP/IB/CLEP

scores in addition to their final transcripts by Friday, June 18th, 2021 in order to receive proper placement in respective courses for the program.

- Resume
- Portfolio of previous coding experiences

I am a First Year Admit with College Credit!

Who qualifies as a first year applicant with college credit?

- Anyone who graduated high school and has less than 24***** transferable credits completed at the time of their application.
- Anyone who completed a High School Equivalency program, successfully passed the GED exam, or successfully passed an in-state standardized high school equivalency exam and has fewer than 24***** transferable credits completed at the time of their application.

REQUIRED

- (High School Graduates)* An official high school transcript sent to Make School either physically or electronically.
- (For those who complete an high school equivalency exam or program)* An official GED test transcripts, transcripts from your in-state standardized high-school equivalency exam, or transcripts from your high school equivalency program physically or electronically to Make School.
- (For high school students who completed Dual or Concurrent Enrollment Classes)* An official college transcript sent to Make School either physically or electronically.
- An official college transcript sent to Make School either physically or electronically from all accredited colleges and universities you have ever attended.
- A one time, non-refundable \$250.00 Enrollment Fee. NOTE: This fee may be reduced or waived dependent on financial need of the admitted student.
- Intent to Enroll Form
- Student Experience Survey

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- Medical History & Immunizations Form. NOTE: All required vaccinations and immunizations will be listed on the form. Make School does not exempt students from required immunizations unless there is a documented, medical need. If you have a documented medical exemption, please email admissions@makeschool.com to discuss your options for completing the medical step.
- Media Consent Form
- MacBook that meets our required standards. NOTE: Make School tuition includes a fee that will help pay for your laptop. If you already have a laptop that meets our requirements, you will be exempted from this step.
- Pre-Work (to be assigned over the summer)

ADDITIONAL OPTIONAL ITEMS

These items are entirely optional; your application will not be impacted if you do not submit any of these documents.

- Official SAT or ACT Scores. NOTE: If you opted-in to submitting test scores during the application process, and you used unofficial SAT or ACT scores to receive a decision, you will need to submit official test scores sent directly from the agency.*****
 - Official Advanced Placement (AP), International Baccalaureate (IB), or College Level Examination Program (CLEP) exam scores. NOTE: AP, IB, and CLEP exams are optional unless your current college transcript lists those scores. Any scores listed on your transcript must be submitted. However students whose prior scores are not listed on their college transcript are strongly advised to submit any AP/IB/CLEP scores in addition to their final transcripts by Friday, June 18th, 2021 in order to receive proper placement in respective courses for the program.
 - Resume
 - Portfolio of previous coding experiences
 - Syllabus(es) NOTE: If Make School is unsure if your previous college course will count towards your degree, we may request a copy of your course syllabus to ensure that we can award the maximum number of credits.
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I am a Transfer Admit!

Who qualifies as a transfer applicant?

- Anyone who graduated high school and has 24 transferable credits or more completed***** at the time of their application.
- Anyone who completed a High School Equivalency program, successfully passed the GED exam, or successfully passed an in-state standardized high school equivalency exam and has 24 transferable***** credits or more completed at the time of their application.

REQUIRED

- (For those who complete an high school equivalency exam or program)* An official GED test transcripts, transcripts from your in-state standardized high-school equivalency exam, or transcripts from your high school equivalency program physically or electronically to Make School.
- (For high school students who completed Dual or Concurrent Enrollment Classes)* An official college transcript sent to Make School either physically or electronically.
- An official college transcript sent to Make School either physically or electronically from all accredited colleges and universities you have ever attended.
- A one time, non-refundable \$250.00 Enrollment Fee. NOTE: This fee may be reduced or waived dependent on financial need of the admitted student.
- Intent to Enroll Form
- Student Experience Survey
- Medical History & Immunizations Form. NOTE: All required vaccinations and immunizations will be listed on the form. Make School does not exempt students from required immunizations unless there is a documented, medical need. If you have a documented medical exemption, please email admissions@makeschool.com to discuss your options for completing the medical step.
- Media Consent Form
- MacBook that meets our required standards. NOTE: Make School tuition includes a fee that will help pay for your laptop. If you already have a laptop that meets our requirements, you will be exempted from this step.
- Pre-Work (to be assigned over the summer)

ADDITIONAL OPTIONAL ITEMS

These items are entirely optional; your application will not be impacted if you do not submit any of these documents.

- (High School Graduates)* An official high school transcript sent to Make School either physically or electronically. NOTE: While HS transcripts are not required for transfer students, Make School encourages transfer students to submit them regardless in case any courses may waive or exempt you from certain CORE classes like the foreign language requirement. Additionally, we maintain the authority to request verification of Proof of Graduation or a High School equivalency completion certificate at any time; this means you may be required to submit official transcripts in the future.
- Official SAT or ACT Scores. NOTE: If you opted-in to submitting test scores during the application process, and you used unofficial SAT or ACT scores to receive a decision, you will need to submit official test scores sent directly from the agency.*****
- Official Advanced Placement (AP), International Baccalaureate (IB), or College Level Examination Program (CLEP) exam scores. NOTE: AP, IB, and CLEP exams are optional unless your current college transcript lists those scores. Any scores listed on your transcript must be submitted. However students whose prior scores are not listed on their college transcript are strongly advised to submit any AP/IB/CLEP scores in addition to their final transcripts by Friday, June 18th, 2021 in order to receive proper placement in respective courses for the program.
- Resume
- Portfolio of previous coding experiences
- Syllabus(es) NOTE: If Make School is unsure if your previous college course will count towards your degree, we may request a copy of your course syllabus to ensure that we can award the maximum number of credits.

FAQ: Common Enrollment Questions

1. Where can I send my transcripts or scores?

All documents can be sent to Make School either physically or electronically. You can send them physically to:

Make School Attn: Enrollment 555 Post St. San Francisco, California 94102

Or electronically to:

apply@makeschool.com

2. Can I submit unofficial documents for enrollment ? Are SAT, ACT, AP, IB, and CLEP exams required? Do I have to order documents directly from my high school, district, college registrar, or testing agency (ACT, SAT, AP, IB, GED, and High School equivalency exams)?

No, you cannot submit unofficial transcripts for enrollment. Make School requires final official documents for enrollment to verify all information provided during the admissions process and ensure you meet the Department of Education requirements for college enrollment.

Official test scores are only required for the SAT or ACT if you opt-ed in to submitting test scores for the admissions process and chose to submit unofficial test scores.

Official AP, IB, and CLEP scores are only mandatory if your current college, university, or institution shows your scores reflected on your transcript. However, we highly recommend you submit any scores from any exam that may help you graduate sooner by the June 18th, 2021 deadline.

High school equivalency scores such as your GED score, California High School Proficiency Exam (CHSPE), or other high school equivalency programs/exams must be submitted from the organization directly for enrollment. These act in the same way that transcripts do so they must be official documents for enrollment.

3. What makes a document official?

- a. The document came from the institution, agency, or organization directly. We cannot use documents sent to the student or sent to any other program.
- b. The document "intended recipient" line says: Make School, Make School at Dominican University of California, or Dominican University of California.
- c. The document is signed and dated.

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- d. It has a wetmark or an official seal or both.
- e. *(If sent physically)* Was received in a sealed envelope that was never opened by another person or organization.
- f. *(If sent electronically)* An access email was sent directly from the ordering system to Make School at either apply@makeschool.com or admissions@makeschool.com

4. How do I know if I have more or less than 24 transferable credits? What makes a credit transferable? How can I be sure if I am a Transfer applicant or a First Year with College Credit?

Make School will complete a Transfer Credit Evaluation (TCE) prior to releasing your decision. This will determine whether you're a *Transfer applicant* or *First Year applicant with College Credit*. If we determine that you are a FYC, we will follow up and request your high school transcripts for both admissions and enrollment. Once we receive your final, official transcript with all Spring (and Summer) courses listed, any in-progress transcripts will be evaluated for transfer credit with a secondary TCE.

But, if you want to do an estimate to know whether or not we will need official high school transcripts, you can follow these small rules to see what your total number of transferable credits may be. This is not guaranteed, but it will help you determine in advance if you need to order your official High School transcript.

- A final grade with a minimum score of a 'C' or 2.5 in the U.S. grading scale.
- From a regionally accredited institution.
- At least 3 credits.
- The course has an equivalent course that matches the Make School at Dominican University of California catalogue.
- Depending on the course, we may request a copy of the syllabus to see if it meets any of our equivalent courses.

5. I am a U.S. Citizen or Domestic applicant, but I attended high school internationally. What should I do?

International documents must be reviewed by a [NACES](#) approved independent credential evaluator through a **course by course analysis**. Please email our team at admissions@makeschool.com to discuss your options for ordering an international document course by course analysis.

6. Can my enrollment fee be waived or reduced?

Yes, email admissions@makeschool.com to discuss how to reduce or waive the enrollment fee.

7. Are the immunizations optional? Can I be exempted from them?

All onsite students are required to have the full course of mandatory immunizations. Only students with documented medical needs will be exempted. We do not grant exemptions for religious, philosophical, or spiritual reasons.

8. Do I need to order transcripts from all of my colleges?

Yes. Make School requires a full academic history to be able to make a formal admissions decision.

9. When is the deadline for enrollment items?

The deadline for enrollment items is Friday June 18, 2021. This date allows us to ensure all enrollees can start classes easily with the correct courses needed to graduate at the start of the Fall semester.

Transcripts and scores not received by the deadline will result in the student being auto-enrolled for the required CORE courses.

Students taking summer courses should email admissions@makeschool.com as soon as possible to discuss your adjusted timelines. All other students are required to meet this deadline.