

College Skills Steering Committee 2009-2010  
AGENDA

Time: Wednesday, 12/2, 12-1:30pm in the President's Conference Room.

- I. Review and approve charge/mission of the college skills steering committee
- II. Review and approve decision-making process for the committee
- III. Set full committee meeting dates for Winter quarter
- IV. Breakout sessions for workgroups (tutorial and learning community)
  - a. Review work completed to date or in progress
  - b. Review Action Plan activities for Winter quarter
  - c. Identify/assign action items/deliverables and calendar milestones
  - d. Establish expectations for method(s) of communication for workgroups
  - e. Set workgroup meeting dates for Winter quarter