Service Area Outcome Report System

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Academic Year: 2009-2010</th>
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<tbody>
<tr>
<td>Admissions &amp; Records</td>
<td></td>
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<tr>
<td>SAO #1</td>
<td>Paperless grades &amp; drops.</td>
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<tr>
<td></td>
<td><strong>Institutional Learning Outcome(s):</strong></td>
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<tr>
<td></td>
<td>2. Creative, critical and analytical thinking</td>
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<table>
<thead>
<tr>
<th>Assessment</th>
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<tbody>
<tr>
<td>SAO #1</td>
<td>Upon completion of testing the student will recognize the next step in their matriculation process.</td>
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<tr>
<td></td>
<td><strong>Institutional Learning Outcome(s):</strong></td>
</tr>
<tr>
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</tbody>
</table>

| SAO #2     | The student found the testing process clear. |
|            | **Institutional Learning Outcome(s):** |
|            | 1. Communication |

| SAO #3     | The student found the placement results well defined. |
|            | **Institutional Learning Outcome(s):** |
|            | 1. Communication |

Career Center
This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #1 - What number of student will know how to write a career resume.

Institutional Learning Outcome(s):
3. Computation

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #2 - Students will use at least one Career Center web 2.0 resources to research careers and/or major.

Institutional Learning Outcome(s):
3. Computation

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #3 - Students will identify possible careers that would match their personality type, strengths, interest, skills, and/or values.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

Counseling

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #1 - Student will recognize the steps to reach their educational goals.

Institutional Learning Outcome(s):
1. Communication

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #2 - Disqualified students will identify their barrier(s) to their educational success.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #3 - Student will identify college and community resources to attain their goals.

Institutional Learning Outcome(s):
4. Community/global consciousness and responsibility
EOPS

SAO #1 
- ✔ Service Outcome Defined in Submissions and Published databases.
  - To increase the recruitment and retention of educationally disadvantaged and low-income students through outreach activities and educational awareness.
  
  **Institutional Learning Outcome(s):**
  1. Communication

SAO #2 
- ✔ Service Outcome Defined in Submissions and Published databases.
  - To enroll students in the EOPS CNSL 275 (course # has changed from CNSL 175) course to provide information about EOPS services, study skills and retention strategies.
  
  **Institutional Learning Outcome(s):**
  2. Creative, critical and analytical thinking

SAO #3 
- ✔ Service Outcome Defined in Submissions and Published databases.
  - To increase the amount of direct aid to students in the way of book services, grants and/or other educationally related expenses (i.e. cap and gown expenses, student fee's, etc.)
  
  **Institutional Learning Outcome(s):**
  4. Community/global consciousness and responsibility

Evaluations

SAO #1 
- ✔ Service Outcome Defined in Submissions and Published databases.
  - Students will use the form "Equivalence of Non-California Community College coursework for IGETC/CSU" early in their career at Foothill College.
  
  **Institutional Learning Outcome(s):**
  4. Community/global consciousness and responsibility

SAO #2 
- ✔ Service Outcome Defined in Submissions and Published databases.
  - Students will use the IGETC/CSU request form for General Education certification to a four-year institution.
  
  **Institutional Learning Outcome(s):**
  4. Community/global consciousness and responsibility

Financial Aid

This Service Outcome is defined in the Submission databases only.
Use the Publish Outcomes button to make this SAO available to the public.
SAO #1  
To determine if our students have ability to apply their knowledge to obtain funding for their education and follow the rules established by the Department of Education.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #2  
To determine if our students have ability to navigate the new financial aid system for 10-11 – MyPortal. This is a major and significant change from 09-10.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #3  
To determine if our students know the rules, both governmental and Foothill specific, of maintaining financial aid eligibility throughout the year and apply it to their specific situations.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

Health Services

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #1  
Students will increase their awareness/census of Foothill College Health Services.

Institutional Learning Outcome(s):

Judicial Affairs

OTI

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #1  
Upon completion of intake and orientation CalWORKs students will be able to demonstrate their ability to identify and access services available through the Financial Aid system.

Institutional Learning Outcome(s):

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #2  
Upon completion of intake and orientation CalWORKs students will be able to demonstrate their ability to identify and access resources and services available to them in Foothill College and surrounding community.
Institutional Learning Outcome(s):

Outreach & Retention

SAO #1

- Succeed in college level English course !a (transfer level).

Institutional Learning Outcome(s):

1. Communication

SAO #2

- Increase social awareness and develop leadership skills.

Institutional Learning Outcome(s):

4. Community/global consciousness and responsibility

SAO #3

- Utilize campus resources for transfer preparation or career exploration.

Institutional Learning Outcome(s):

3. Computation

Pass the Torch

SAO #1

- ✔ Service Outcome Defined in Submissions and Published databases.

Students will develop and enhance their study skills.

Institutional Learning Outcome(s):

2. Creative, critical and analytical thinking

SAO #2

- ✔ Service Outcome Defined in Submissions and Published databases.

Students will create effective and useful interactions in conferences with their instructor(s).

Institutional Learning Outcome(s):

1. Communication

SAO #3

- ✔ Service Outcome Defined in Submissions and Published databases.

Students will meet with counselor to develop an Individualized Education Plan (IEP).
Institutional Learning Outcome(s):
1. Communication

Playtime
This Service Outcome is defined in the Submission databases only.
Use the Publish Outcomes button to make this SAO available to the public.

SAO #1
- test 1
Institutional Learning Outcome(s):
1. Communication

SAO #2
- test 2
Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking 3. Computation

Puente
This Service Outcome is defined in the Submission databases only.
Use the Publish Outcomes button to make this SAO available to the public.

SAO #1
- Succeed in college level English course (transfer Level).
Institutional Learning Outcome(s):
3. Computation

SAO #2
- Understand transfer process and utilize campus resources that aid in transfer.
Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

SAO #3
- Each student must attend one cultural event and one college campus visit and reflect on the significance of this event in the development of their academic and personal goals.
Institutional Learning Outcome(s):
4. Community/global consciousness and responsibility

Student Affairs & Activities
This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #1 - Communicate effectively in a variety of settings within a diverse community, through an understanding and appreciation of cultural diversity, student organizations, and community.

Institutional Learning Outcome(s):
1. Communication

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #2 - Provide leadership with an understanding of group dynamics including conflict resolution and group decision making processes.

Institutional Learning Outcome(s):
1. Communication

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #3 - Develop and manage annual organizational budgets and events.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #4 - Demonstrate an awareness of one's community, and the role and responsibility that he or she plays within the community.

Institutional Learning Outcome(s):
4. Community/global consciousness and responsibility

Transfer

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #1 - Drop-in TAG students will complete a TAG Agreement.

Institutional Learning Outcome(s):
1. Communication

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #2 - Students will identify resources available in the Transfer Center.

Institutional Learning Outcome(s):
3. Computation
This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #3 - Transfer Students will use information about university applications deadlines and process.

Institutional Learning Outcome(s):
2. Creative, critical and analytical thinking

This Service Outcome is defined in the Submission databases only. Use the Publish Outcomes button to make this SAO available to the public.

SAO #4 - Transfer Center will offer workshops to underrepresented transfer students.

Institutional Learning Outcome(s):
4. Community/global consciousness and responsibility

Totals: 16 of 18 (88.89%) Areas have Learning Outcomes defined.

SAO Development Statistics

2 Incomplete or Unassigned SAO's for 2009-2010.

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