Program Review and Operations Planning Committee Timeline
Draft August 31, 2017

FALL QUARTER

- College President shares allocation decisions from requests made the previous year. Area administrators share with staff.
- Programs receive and analysis of their program review data.
- Program faculty and staff participate in program review training sessions and meet to discuss program assessments and plans.
- A draft of the program review document is shared.

WINTER QUARTER

January
- Completed program review is sent to administrator <u>by the end of January.</u>

February
- Area administrator adds comments by end of February and shares completed Program Reviews, including feedback, with department faculty/staff, allowing for discussion and review.
- Program Review documents posted.

March
- Program Review Committee (PRC) meets to review and evaluate Comprehensive Program Review documents.
- Divisions submit Prioritized Resource Request Lists to their Vice President, based on requested included in Program Review. Vice Presidents meet with Deans/Directors to review each Division's Prioritized Resource Requests.
- Operations Planning Committee (OPC) begins meeting to prioritize all Resource Requests (except for new faculty and staff requests).
- Vice Presidents present the Prioritized Resource Request List to Operations Planning Committee (OPC)

SPRING QUARTER

- Program Review Committee (PRC) presents Comprehensive Program Review Recommendations to PaRC.
- OPC presents Resource Allocation Recommendations (B-Budget, Equipment, Facilities, One-Time, Re-Assign Time) to PaRC.
- PRC reviews template and proposes any changes to PaRC.

- Student Learning Outcomes assessments, discussion and reflections completed for the academic year.