



**FOOTHILL COLLEGE**  
**Integrated Planning & Budget Task Force**

**Agenda**

July 11, 2017  
1:00am-3:00pm

Members (Tri-Chairs of PRC, OPC, PaRC, SEW, BSW, WFW):

Lakshmi Auoprem; Adrienne Hypolite; Allison Herman; Micaela Agyare; Dawn Girardelli; Andrea Hanstein; Lisa Ly; Ruby Sodhi; Kristy Lisle; Laureen Balducci; Rachelle Campbell; Cleve Freeman; Craig Gawlick; Carolyn Holcroft; Kurt Hueg; Elaine Kuo; Andrew LaManque; Debbie Lee; Kent Mcgee; Cara Miyasaki; Denise Perez; Karen Smith; Paul Starer; Denise Swett; Lan Truong; Bret Watson; Donna Wolf

**I. Review Charge of Integrated Planning and Budget Taskforce (from Governance Handbook)**

**Role**

Assist PaRC in conducting a self-assessment of the planning and budget process.

**Membership:**

Chaired by the Vice President of Instruction and Institutional Research.

Membership includes PaRC and Core Mission participants.

**Products:**

Convened each summer, the IP&B Taskforce produces recommendations and updates to the governance structure based on assessment results.

**II. Review recommendations for IP&B from PaRC/PRC**

The following items, approved by PaRC on June 21, 2017, serve as the charge for the Integrated Planning & Budget (IP&B) (attachment):

Integrated Planning and Budget Team (IPB) Agenda Items

June 19, 2017

(Updated after June 21 PaRC meeting)

1. Explore the feasibility of developing metrics for faculty hiring prioritization.
2. Review and reconsider new initiatives proposal form.
3. Review Governance Handbook to identify gaps in preparation for QFE process in the fall.

4. In consultation with division stakeholders and with the faculty and staff senates, review and suggest revisions to the specific units included in each program review category – especially administrative, student services, and instructional degrees that are inter-disciplinary and established learning communities.
5. Discuss possible revisions to the program review template prompts to clarify the need to include plans to mediate student achievement gaps identified by the data (PRC and SEW)
6. Discuss possible revisions to the student services unit and administrative unit program review template prompts to more clearly highlight services provided and students served (PRC)
7. Review timing and focus of the college's annual Governance Survey.
8. Review PRC rubric application for addressing Equity in Program Reviews. Consider overall rating for programs that are below the institutional standard for course success rates and whether a remediation plan should be required.
9. Consider making the PR Templates will be available sooner. Examine the PR calendar to move the due date for PR further out.
10. Examine the results of the governance survey.

Governance Survey Results:

[http://www.foothill.edu/staff/irs/2017-gov-survey-results\\_v1\\_062117.pdf](http://www.foothill.edu/staff/irs/2017-gov-survey-results_v1_062117.pdf)

[http://www.foothill.edu/staff/irs/2017-gov-survey-results\\_PaRCMtg\\_062117.pdf](http://www.foothill.edu/staff/irs/2017-gov-survey-results_PaRCMtg_062117.pdf)

**III. Decide priorities for the summer** – review proposed agenda / dates for the summer (attachment)

**IV. Plan next meeting's agenda**

Future meetings:

July 25, August 15, August 29, September 5