

## August 29, 2017 -- **Integrated Planning and Budget Team Agenda Summer 2017**

Meeting dates are approximate for the start of discussion.

### Meeting 1, July 11

- ✓ Introductions and Orientation to Integrated Planning and Budget Team
- ✓ Review priority of topics for the summer
  
- ✓ Discuss possible revisions to the program review template prompts to clarify the need to include plans to mediate student achievement gaps identified by the data (PRC and SEW)  
**FURTHER REVIEW AT NEXT MEETING**
  
- ✓ Review PRC rubric application for addressing Equity in Program Reviews. Consider overall rating for programs that are below the institutional standard for course success rates and whether a remediation plan should be required.  
**RECOMMEND NO CHANGE**

### Meeting 1, July 25

- Explore the feasibility of developing metrics for faculty hiring prioritization.  
**FURTHER REVIEW AT NEXT MEETING**
  
- Review and reconsider new initiatives proposal form.  
**RECOMMEND BRING FORM BACK TO PARC FOR CONSIDERATION**

### Meeting 2, August 15

- Discuss possible revisions to the student services unit and administrative unit program review template prompts to more clearly highlight services provided and students served (PRC)  
**NOT DISCUSSED**
  
- In consultation with division stakeholders and with the faculty and staff senates, review and suggest revisions to the specific units included in each program review category – especially administrative, student services, and instructional degrees that are interdisciplinary and established learning communities.  
**DISCUSSED - NO CHANGE RECOMMENDED – RECOMMEND PRC CONSIDER IN FALL**

### Meeting 3, August 29

- Examine the results of the governance survey.  
**DISCUSSED**

- Review Governance Handbook to identify gaps in preparation for QFE process in the fall.  
**NOT DISCUSSED**
- Review timing and focus of the college's annual Governance Survey.  
**DISCUSSED NO CHANGE RECOMMENDED**

#### Meeting 4, September 5

- Consider making the PR Templates will be available sooner. Examine the PR calendar to move the due date for PR further out.  
**WILL DISCUSS TIMING OF CYCLE AT NEXT MEETING**
- Finish discussions, review proposals to be sent to PaRC