



FOOTHILL COLLEGE
Integrated Planning and Budget Task Force

Minutes
July 24, 2012

Members:

~~Bob Cormia, Academic Senate~~
~~Dolores Davison, Academic Senate~~
Darya Gilani, Instruction & Institutional Research
Gigi Gallagher, Classified Senate
Kurt Hweg, Cabinet
Elaine Kuo, Instruction & Institutional Research
Kimberlee Messina, Instruction & Institutional Research
 Student Representative
Phyllis Spragge, Dean
Denise Swett, Student Development & Instruction
~~Shirley Treanor, Cabinet~~
Chris White, Classified Senate
Pam Wilkes, Academic Senate

Item	
1. Welcome	
2. Finalize Annual Templates	• Finalize SS and AU versions
3. Comprehensive Templates	• Finalize Instructional, SS and AU
Next IP&B Meeting: August 8	

Discussion:

The group finalized the template for the Annual Student Services Program Review. Many sections were eliminated because they were redundant or vague. Then, the group finalized the draft for the Comprehensive Instructional Program Review. This version will go to John Mummert to check the workforce prompts. The group took a quick look at the Annual Administrative Unit template. This template and the other two comprehensive templates will be worked on by Kimberlee and Darya and then brought for final feedback in August.