

# FH Integrated Planning Survey Spring 2012

## 2011-2012 Foothill College Integrated Planning and Budget Process Survey

The third year of our new Integrated Planning and Budgeting Structure is coming to a close, and with that we want to use this opportunity to gather feedback from all of those involved.

This survey will be used as our assessment of the process to move forward with a continuous improvement of the structure. Please provide us with your suggestions and feedback to make the structure more informed, efficient and transparent in the new academic year.

This survey closes on June 17th at 5:00 pm.



## Process Overview

### Background of the Integrated Planning and Budgeting Structure

Last year, in Spring of 2011, the annual shared governance survey demonstrated a need to update the program review process, re-define the Program Review Committee charge and role to fit the new governance structure and develop college-wide processes and procedures regarding program discontinuance. In Fall of 2011, the new Annual Program Review template was distributed to identified instructional, student services and administrative unit programs.

The goal of this template was to integrate data and trends, including comprehensive Student Learning Outcomes and Assessment reflections into planning at all levels of the college, starting at the program level. These documents also serve as a communication tool between faculty, staff and administrators. Please use this survey to give feedback on your experience with the Integrated Planning and Budgeting Structure at Foothill College.

For more information on the history of the Integrated Planning and Budget Structure, visit:

<http://www.foothill.edu/staff/irs/IPBP/>

For a copy of the latest Governance Handbook, click here:

[http://foothill.edu/staff/irs/Approved\\_GHB\\_100511.pdf](http://foothill.edu/staff/irs/Approved_GHB_100511.pdf)

And to get more involved and stay informed, visit the President's Governance site, here:

<http://www.foothill.edu/president/governance.php>

## The Planning Process

### I am a/an:

- ☐ Student
- ☐ Classified Staff Member
- ☐ Part-Time Faculty
- ☐ Full-Time Faculty
- ☐ Administrator

### Primary Campus:

- ☐ Foothill
- ☐ Middlefield

### Select all planning committees you were a member of in 2011-2012

- ☐ PaRC
- ☐ Core Mission Workgroup (Basic Skills/Transfer/Workforce)
- ☐ Operations Planning Committee (OPC)
- ☐ ASFC
- ☐ Academic Senate
- ☐ Classified Senate
- ☐ (none of the above)

## Process Overview

### Select all activities in which you were directly involved

- ☐ Writing SLOs (Course, Program, Service Area or Administrative Unit Level)
- ☐ Assessing SLOs (Course, Program, Service Area, Administrative Unit, or Institutional Level)
- ☐ Reflecting on SLOs (Course, Program, Service Area, Administrative Unit, or Institutional Level)
- ☐ Writing Program Review for your area
- ☐ Discussion of Program Review for your area
- ☐ Discussion and/or prioritization of resource requests

### To what degree have you seen SLOs (Course, Program, Service Area, Administrative Unit, or Institutional Level) integrated into the college planning process:

- ☐ Not integrated at all
- ☐ Slightly integrated
- ☐ Moderately integrated
- ☐ Highly integrated

### To what degree have you seen Program Review integrated into the college planning process:

- ☐ Not integrated at all
- ☐ Slightly integrated
- ☐ Moderately integrated
- ☐ Highly integrated

### Do you agree that the Core Mission Workgroups and their objectives support SLOs (Course, Program, Service Area, Administrative Unit, or Institutional Level)?

- ☐ Disagree
- ☐ Slightly disagree
- ☐ Slightly agree
- ☐ Agree
- ☐ I was not a member of a Core Mission Workgroup

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**To what degree have you seen the core missions of Basic Skills, Transfer and Workforce integrated into the college planning process:**

- ☐ Not integrated at all
- ☐ Slightly integrated
- ☐ Moderately integrated
- ☐ Highly integrated

**To what degree have you seen the Educational and Strategic Master Plan as informing the college planning process:**

- ☐ Not informing the process at all
- ☐ Slightly informing the process
- ☐ Somewhat informing the process
- ☐ Highly informing the process

## Resource Allocation and Specific Processes

**Regarding resource and staffing requests, to what degree do you feel learning SLOs (Course, Program, Service Area, Administrative Unit, or Institutional Level) were integrated into the allocation process:**

- ☐ Not integrated at all
- ☐ Slightly integrated
- ☐ Moderately integrated
- ☐ Highly integrated

**Regarding resource and staffing requests, to what degree do you feel program review were integrated into the allocation process:**

- ☐ Not integrated at all
- ☐ Slightly integrated
- ☐ Moderately integrated
- ☐ Highly integrated

**This year, Vice Presidents and ESMP Appendices plans (e.g. Science Learning Institute, International Programs, and Marketing & Communications) were invited to present their goals and needs to PaRC. To what degree do you feel this informed PaRC about the planning and resource needs of these groups?**

- ☐ Not informative at all
- ☐ Slightly informative
- ☐ Moderately informative
- ☐ Highly informative
- ☐ I did not serve on PaRC

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**If you actively participated in a resource or staffing prioritization process (at a department, division, or committee level), indicate to what extent you felt adequately prepared in making a recommendation.**

- ☐ Not prepared at all
- ☐ Slightly prepared
- ☐ Moderately prepared
- ☐ Highly prepared
- ☐ (did not participate)

**Thinking of your answer above, indicate which of the following would have helped you to feel more prepared, please check all that apply:**

- ☐ Further/clearer instructions
- ☐ Additional time
- ☐ Additional information or data
- ☐ Ability to ask questions of request makers

Other (please specify)

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**Thinking about the following aspects of planning, please indicate to what extent you agree with each of the following statements**

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Not Applicable
The Integrated Planning and Budget structure was clear to me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Program Review instructions were clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Program Review components were thorough	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adequate time was given to complete Program Review	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data provided was sufficient to complete Program Review	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Program Reviews were used in decision making	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
All members of your area were encouraged to be involved in planning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Discussion and decisions were data driven and supported by sound evidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall I'm satisfied with the Integrated Planning and Budget structure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

## PaRC Processes

**This question only for members of PaRC (skip this question if not a member).**

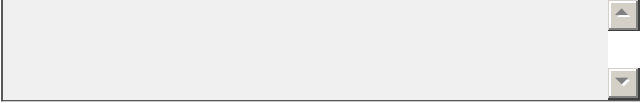
**Consider your experience on this planning committee. For each statement below please indicate to what extent you agree or disagree with each of the statements.**

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Agendas and Minutes were distributed in a timely manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Discussions usually followed the agenda	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PaRC completed the agendas efficiently	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PaRC had appropriate information to make informed planning decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Discussions were data driven and supported by evidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
All campus constituents were represented at PaRC	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
All members of PaRC were encouraged to participate in discussions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
There was a sense of respect between members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Meetings were positive and constructive	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PaRC was a worthwhile use of my time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

## Additional Comments

**Please give us any additional comments or information that can help to improve the Integrated Planning and Budget Structure.**



## Thank You

Thank You!

Thank you for your time. These are all the questions we have for you today. Simply click "Done" and then you may close your internet browser.

