

July 20, 2016 – Draft -- **Integrated Planning and Budget Team Agenda Summer 2016**

The following items, approved by PaRC on June 15, 2016, serve as the charge for the Integrated Planning & Budget (IP&B).

Meeting dates are approximate for the start of discussion.

The OPC topic scheduled for August 3rd, will be moved to September for OPC representatives to attend. The topic for classified staff participation in Program Review on September 1st will be moved to the August 17th or September 15th agenda.

Meeting 1, July 14

- Introductions and Orientation to Integrated Planning and Budget Team
- Review priority of topics for the summer
- Review current process for replacing vacant classified positions
- Review full-time faculty hiring process

Meeting 1, July 20

- Process for replacing vacant classified staff positions.
- Develop guidelines and/or criteria for ranking full-time faculty hires in-cycle, as well as new classified staff positions.
 - Explore how these guidelines and/or criteria apply at the division-level as well as for members on PaRC.

Meeting 2, August 3

- Determine ways to make a clear connection between Program Review and prioritization of resource requests by OPC.
 - Suggestions included noting where the request is coming from (e.g. department or division program review document).
 - Greater guidance for completing program review (e.g. emphasizing why a specific resource request has been included).
- Review the linkages and continuity between the annual and comprehensive program reviews.
 - What is the mechanism for follow-up regarding the annual program reviews and the associated resource requests?
- Review the length of the Comprehensive Program Review cycle for the College.

Meeting 3, August 17

- Create a TracDat V5.1 implementation timeline for review at PaRC.
 - Discuss using TracDat as a single program for student learning outcomes and program review.

- A documented process for creation and implementation of learning community programs (e.g. Umoja, FYE, etc.)

Meeting 4, September 1

- Discuss participation in the Program Review process (for classified staff and faculty)
 - Should participation be mandatory? Will there be contractual implications?

Meeting 5, September 15

- Finish discussions, review proposals to be sent to PaRC