



**FOOTHILL COLLEGE**  
**Integrated Planning & Budget (IP&B)**  
**TASKFORCE CHARGE – SUMMER 2016**

The following items, approved by PaRC on June 15, 2016, serve as the charge for the Integrated Planning & Budget (IP&B):

- Review the linkages and continuity between the annual and comprehensive program reviews.  
What is the mechanism for follow-up regarding the annual program reviews and the associated resource requests?
- Review the length of the Comprehensive Program Review cycle for the College.
- Determine ways to make a clear connection between Program Review and prioritization of resource requests by OPC.  
Suggestions included noting where the request is coming from (e.g. department or division program review document).  
Greater guidance for completing program review (e.g. emphasizing why a specific resource request has been included).
- Create a TracDat V5.1 implementation timeline for review at PaRC.  
Discuss using TracDat as a single program for student learning outcomes and program review.
- Discuss participation in the Program Review process (for classified staff and faculty)  
Should participation be mandatory? Will there be contractual implications?
- Process for replacing vacant classified staff positions.
- A documented process for creation and implementation of learning community programs (e.g. Umoja, FYE, etc.)
- Develop guidelines and/or criteria for ranking full-time faculty hires in-cycle, as well as new classified staff positions.  
Explore how these guidelines and/or criteria apply at the division-level as well as for members on PaRC.