The goal of the Foothill College Basic Skills Teams is to present a comprehensive snapshot of basic skills teaching and learning at Foothill College. The Teams will ask: What is the state of basic skills education and services at Foothill College and why? Using this self-assessment, Foothill College will plan systemic changes to improve basic skills and measure basic skills success.

**Immediate Next Steps:**
1. Join one of the Basic Skills Investigative Teams by Friday, October 12 (respond to rodriguezlucy@foothill.edu with your response/questions):
   - Team A: Organizational and Administrative Practices
   - Team B: Program Components
   - Team C: Staff Development
   - Team D: Instructional Practices
2. Organize at least one team meeting in the next two weeks to set up your plan for investigating your basic skills theme. Don’t forget to CC Rob Johnstone, Paul Starer, and Lucy Rodriguez on your meeting.
3. Remember Fall 2007 is all about discussion and discovery related to your Team’s theme.

**Winter Quarter 2008**
4. All Basic Skills Investigative Teams will report back on their initial findings to the entire Basic Skills Team on January 17, 2008 at 3:00 PM in the Toyon Room.
5. During Winter Quarter, the Basic Skills Investigative Teams will make a first pass at creating a set of recommendations to improve basic skills at Foothill College.

**Spring Quarter 2008**
6. All Basic Skills Investigative Teams will report back on their initial recommendations to the entire Basic Skills Team on April 17, 2008 at 3:00 PM in the Toyon Room.
7. Discussion about Next Steps for 2008-09.