A PROGRAM WITH A PURPOSE
Innovation - Achievement - Success

The Professional Development program at Foothill is a top college priority. We are facing so many new challenges with technology, accreditation, Generation Z students, returning veterans and more, that we believe it is important to provide new “tools” and resources to support faculty and staff to effectively support student learning.

This newsletter is just an overview of the year’s workshops we have in the planning. The program for 2010-11 includes more than 50 workshops grouped in strands:

- Teaching & Learning
- Assessment & Culture of Inquiry
- Classroom Management
- Using Technology
- Computer Applications
- Foothill Tools
- Personal/Professional Development
- College-Wide Knowledge Community

We are making every effort to ensure that workshops are interesting, useful and top quality. Many of our own faculty, staff and administrators will be presenters, and as well, we will utilize outside experts as needed.

A full calendar of upcoming workshops is available online on the Foothill Staff Development page which is also where you can get more information and register: http://www.foothill.edu/staff/development/

We also encourage you to suggest additional trainings you feel would be of value so that we can work together to provide an innovative and robust program for the campus community.

FOOTHILL COLLEGE

January 28th – All-Divisions Meeting!

ALL-DIVISIONS WINTER MEETING

On Friday, January 28, 2011 the campus will be closed and all faculty, staff and managers will be participating in workshops focusing on critical college topics:

MORNING SESSIONS: All College
- Accreditation: What to Expect, Review of College Progress & Timelines
- Student Engagement: How we all are integral in supporting student engagement, retention & success

AFTERNOON SESSIONS: Self-selection
- Student Engagement Tools & Strategies in the Classroom
- Internships and Service Learning
- Customer Service & Dealing with Difficult Students
- Communication & Teamwork
- Front Line Emergency Preparedness

9:30am to 3:30pm • Lunch will be provided.

http://www.foothill.edu/staff/development/
PROFESSIONAL DEVELOPMENT STRANDS


TEACHING & LEARNING
- Basic Skills
- Student’s Learning Styles
- Teaching in the Lab
- Inquiry-Based Teaching
- Self-Assessment
- Active Learning
- Learning Communities
- ePortfolios
- Developing a New Course
- Student-Centered Learning Environments
- Using Internal Research
- Web-Based Collaborative Teaching Tools

ASSESSMENT & CULTURE OF INQUIRY
- Developing & Revising SLO’s
- Developing & Revising SAO’s
- Culture of Inquiry
- Implementing Assessment
- Reflection

CLASSROOM MANAGEMENT
- Strategies & Tools
- Difficult Students
- Students with Disabilities
- Cultural Issues in the Classroom
- Cheating & Plagiarism
- Emergency & Crisis Situations

FOOTHILL TOOLS
- MeetingMaker
- Eudora & Thunderbird
- Banner Portal
- ARGOS & Hyperion
- Using C3MS Course Management

ALL DIVISION SPRING MEETING
FRIDAY, APRIL 29, 2011
BEST PRACTICES IN TEACHING & LEARNING
9:30am to 3:30pm
Lunch will be provided

FOOTHILL COLLEGE PROFESSIONAL DEVELOPMENT http://www.foothill.edu/staff/development/
MORE STRANDS

PERSONAL/PROFESSIONAL DEVELOPMENT
- Time Management
- Stress Management
- Problem Solving
- Moving from Classified to Management
- Moving from Faculty to Management
- Using CCC Confer for Conference Calling

COMPUTER APPLICATIONS
- Word: Beg-Int-Adv
- Excel: Beg-Int-Adv
- PowerPoint: Beg-Int-Adv
- Adobe Acrobat
- Adobe Illustrator
- Adobe Premier
- Adobe Photoshop
- Adobe Flash
- Dreamweaver
- InDesign
- Visual Literacy: Graphic Design for Amateurs
- Easy Video Making
- Making Multimedia Accessible

USING TECHNOLOGY
- Using Course Studio (Banner Application)
- Wiki’s
- Google Docs
- Etudes Training
- Web 2.0
- Social Media
- Open Educational Resources
- Collaboration with Google Applications

INTERESTED IN PRESENTING A WORKSHOP?
Contact Denise Swett at x6952 or swettdenise@foothill.edu.

FOOTHILL COLLEGE PROFESSIONAL DEVELOPMENT  
http://www.foothill.edu/staff/development/
As per the Faculty Association Agreement FULL-TIME FACULTY workshop presenters and participants can receive Professional Growth Activities credit for participating in the College’s professional development program:

- **38.4.2** Participation in or attendance at conferences workshops or non-credit courses approved by the Division Dean or appropriate administrator. Eighteen hours of this type of activity shall equal one quarter unit.
- **38.4.3** Professional activities and projects approved by the Division Dean or appropriate administrator as having direct relevance to the faculty member’s assignment. Faculty are advised to consult with the Dean or appropriate administrator prior to commencing these activities.  
  (Agreement between FHDACCD & FHDA Faculty Association, 7/1/07-6/30/10, p. 120.)

As per the Faculty Association Agreement PART-TIME FACULTY participants in opening day can receive a stipend as per Section: 7.16.2 Professional Development. “Part-time faculty employees are paid a stipend for their participation in these activities.”* (More information will be forthcoming regarding part-time faculty compensation for attending professional development workshops).

*(Agreement between FHDACCD & FHDA Faculty Association, 7/1/07-6/30/10, p. 41.)

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**CLASSIFIED STAFF PROFESSIONAL GROWTH AWARD (PGA)**

The Classified Staff Professional Growth Award (PGA) is an award for classified staff that recognizes and rewards efforts toward life-long learning and improved service to the district. It requires the accumulation of 200 hours of professional growth activities for each award, and it carries with it a monthly addition to your paycheck for the rest of your career with the district! Currently, each PGA is worth $70 per month, or $840 per year.

Whether you attend these Professional Development workshops or are a presenter, your hours participating count towards your professional growth activities. For additional information and details go to [http://www.foothill.fhda.edu/classified/pga.html](http://www.foothill.fhda.edu/classified/pga.html).

Please schedule a meeting with your supervisor to discuss and coordinate your Professional Development Plan for 2010-11.

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Professional Development Workshops can be found online at [www.foothill.edu/staff/development/](http://www.foothill.edu/staff/development/)