

**FOOTHILL COLLEGE**

# Professional Development Committee Meeting

## MINUTES

**Date:** March 15, 2018 T**ime:** 12:15 p.m. – 1:15 p.m. **Location:** Library (3533)

### Discussion Items

Attending: Jeff Anderson, Judy Baker, Carolyn Holcroft, Karen Smith, Heather Garcia, Patty Chan, Pia Staana, Pat Hyland

Absent: Ben Stefonik

1. Reviewed/approve minutes from February meeting
2. Spring PD planning April 27
   * Set workshops and timing
     + Block One: Laura Rendón keynote: 9-10:15AM
       - District bringing in keynote speaker for us – Laura Rendón (see <https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&ved=0ahUKEwi3zqXkruzZAhVS9mMKHZjaAFEQFgguMAA&url=http%3A%2F%2Fwww.sjsu.edu%2Fstudentaffairs%2Fdocs%2FRevisiting%2520Validation%2520Theory.pdf&usg=AOvVaw09DWJlVUPIiBVHJOqAoi8l> )
       - Pat Hyland will organize logistics (room, A/V, etc.)
     + Block One Breakouts 10:20 – 11:30AM:
       - Validation theory with Laura Rendón breakout – Carolyn to book room
       - Paula Schales – how to leverage live (synchronous) video conferencing
     + Pick up lunch 11:30 – 11:45AM
     + Block Two Breakouts 11:45 – 12:50:
       - Stereotype threat in the workplace – Hyland, Holcroft confirmed. Description forthcoming
       - Mary Thomas – Intro to Information Literacy modules.
3. Marketing Plan for PD
   * Kristy Lisle wants us to market @ONE professional development opportunities. Mindful that we are not able to send all-campus emails.
     + Heather to review them for quality?
   * Strategy for ALL professional development events? Continue discussion at next meeting

Potential Future events:

1. Ben Stefonik - Building assignments/projects into your courses that students can use to present at the RSL Symposium.  
     
   Description  
   Presenting at a symposium in front peers, family and faculty can provide a deep motivational drive for students to engage in projects about which they are passionate.  The Research and Service Leadership Symposium offers a great opportunity to engage students in significant and impactful learning.  In this workshop, we will discuss ways in which you can incorporate projects or assignment into your classes that students could use to present at the RSL Symposium.  Examples from instructors will be provided and there will be dedicated time for brainstorming
2. Heather Garcia – Course Design, Teaching Presence and Inclusion

Future agenda items:

1. 2018 College Opening Day PD planning
   * Ray Chan workshop?
2. PD Plan
3. Announcements - all
   * Peer-to-peer faculty exchange Spring 2018. Flyer out in next couple days.
   * Online Teaching Certification Spring quarter, April 30 through June 10. Folks can register via PD calendar
   * Guided Pathways PD work gearing up
4. Marketing discussion continuation
5. Karen Smith Update re: How to get free textbooks: David Byer, a library technicians at DeAnza, did this at district opening day and it was well attended. (At last meeting Karen offered to request an outline for this talk from David and ask for a description of this presentation.