

Counseling Division Curriculum Committee Minutes

5/16/17

Attendees: Lety Serna, Leeann Emanuel, Fatima Jinnah, Evan Gilstrap

Guests: Ben Schwartzman, Daphne Small, Andrew LaManque, Hilary Bacon

I. Approval of 5/2/17 meeting minutes

II. CNSL 61- Exploring Leadership

- a. Course has a social justice emphasis
- b. Stand alone course
- c. Recommended the possibility of offering the course as a hybrid
- d. Daphne will update SLOs in TracDat and will speak with Bernie about making the course UC transferable
- e. Division Curriculum Committee approved course

III. New Course Proposal

- a. Ben will need to get ID numbers from Teresa Ong for Introduction to Presentation Skills course and Social Media and Digital Citizenship Course
- b. Once ID number is given, Ben will C3MS system
- c. Leeann and Lety will review the course

IV. Title V Course List

- a. CNSL 72
 - i. Needs update to C3MS
 - ii. Fatima will check in with Psyc Services again for progress update
- b. CNSL 1
 - i. Discrepancy about when course was updated last. CNSL 1 is on Title V list but has a more recent date indicating update in C3MS
 - ii. Leeann emailed Mary to confirm CNSL 1 should be on Title V list
- c. Need list of instructors from Teresa Ong regarding all faculty teaching TTW, Community based and FEI courses
 - i. Ben will email for list of instructors

V. Recap of College Curriculum Committee Meeting

- a. Received state approval for the Certificate of Achievement in Music History and Literature. This will replace the existing Certificate of Proficiency
- b. Non-transcriptable certificate approval process
 - i. Started discussing the creation of a formal process
- c. Equity across curriculum

- i. Reviewed CCC responsibility policy which includes the requirement that division curriculum committees “review curricula with faculty for student equity considerations...”
 - ii. Began discussions on how divisions put this responsibility into practice
- d. Rachele Campbell will take CCC starting next year

VI. Distance Learning: CNSL 55

- a. Will have a hybrid component to course
- b. Course will change from CNSL 55 to CNSL 56 beginning Fall 2018

VII. Program Review

- a. Andrew LaManque provided a training on how to use the Program Review Application and the Inquiry Tool

VIII. Agenda Items for Next Meeting

- a. Updates
 - i. CNSL 5
 - ii. Intro to Presentation Skills and Social Media and Digital Citizenship
 - iii. CRLP and Allied Health
 - iv. Title V list
- b. Recap of CCC