

## Counseling Division Curriculum Committee Minutes

5/2/17

**Attendees:** Leeann Emanuel, Fatima Jinnah, Lety Serna, Evan Gilstrap

**Guests:** Ben Schwartzman

### I. Approval of 4/18/17 meeting minutes

### II. Recap of College wide Curriculum Committee

- a. Apprenticeship programs
  - i. Looking to include CPR for all apprenticeship programs
- b. KINS 15 & AHS 60
  - i. Two separate courses teaching CPR
  - ii. Possibility of combining courses
- c. Respiratory Therapy
  - i. Wanting to make CHEM 25 & 30A prerequisites for the program
  - ii. CNSL division reps will bring back requisite course issue to CCC
    1. Students need to complete BIOL 40A which has one of its prerequisite listed as College level CHEM with lab
- d. New courses being added to FHGE
- e. ADT
  - i. Social Justice ADT coming to next CCC meeting
  - ii. Elementary Education for teaching is a work in progress
- f. ACCJC
  - i. Developing specific paper on how to write SLOs
- g. KIN
  - i. Planning on changing name of Athletic Injury Care to Sports Medicine
- h. Honors
  - i. Some faculty are still strongly in favor of increasing units
  - ii. CNSL division reps will bring back discussion of what honors was intended for
    1. Underrepresented students
    2. Alfred Herrera
  - iii. Data tracking for equity issues
- i. OER
  - i. Concerns: Process of accessing books for online courses
- j. AP Credit
  - i. California will have standardized AP credit scores across all community colleges beginning July 1<sup>st</sup>.

### III. Stem Core

- a. No update

**IV. Division Course Offering**

- a. Wanting to figure out when courses are being offered by divisions
  - i. Issues: Affects educational planning

**V. Title V Course List**

- a. CNSL 72
  - i. Fatima followed up with Psychological Services and provided deadline of 6/1/17
- b. CNSL 1
  - i. CNSL division reps will follow up with Voltaire

**VI. New Course Proposal**

- a. Ben Schwartzman presented two courses he would like to offer as credit for TTW
- b. Introduction to Presentation Skills
  - i. Course designed to give basic presentation skills
- c. Social Media and Digital Citizenship
  - i. Course designed for teaching proper uses of social media
- d. CNSL Division Curriculum Committee approved Introduction to Presentation Skills and Social Media and Digital Citizenship as courses

**VII. Program Review**

- a. Reviewed comprehensive student services program template
- b. Discussed questions on template and provided feedback
- c. Suggestions
  - i. Having CNSL in-service on teaching techniques
  - ii. Invite Andrew LaManque to division curriculum meeting to show us how to use the data tool

**VIII. CRLP and Allied Health Programs**

- a. Still pending

**IX. Additional Items**

- a. CNSL course expansion
  - i. Looking into developing multicultural counseling course
  - ii. Lety will gather course outlines from Chabot college

**X. Next Meeting**

- a. Leeann will check in with Mary Vanatta to make sure that our Division Curriculum Committee is up to date with every we need to accomplish
- b. CNSL 5 update
  - i. Evan to contact Kim for update
- c. Title V
  - i. CNSL 1
- d. Program Review
  - i. Invite Andrew LaManque