

Counseling Division Curriculum Committee Minutes

1/31/17

Attendees: Lety Serna, Leeann Emanuel, Fatima Jinnah, and Evan Gilstrap.

Guests: Kim Lane

Reviewed Areas of focus

If courses are not within 4 years, they can be:

- Deactivated
- Ask for an extension with plan on when to offer course
 - Course must be filled when offered

Courses must be updated:

- Every six years per Title V
- Every five years per Foothill College

Courses under the Counseling Division Curriculum Committee:

- Counseling
- Career Life Planning
- TTW
- Community-based
- FEI

Title V Compliance

Courses in need of updating:

- CNSL 52- V. Villanueva
- CNSL 53- D. Vance-lee
- CNSL 55- T. Wu
- ALTW 202, 203, 207- Ben Schwartzman will update courses

Courses that need authors:

- CRLP 71
- CRLP 73
- CRLP 74- Fatima will author this course (needs to be brought into compliance per Title V)

All new FEI courses are authored by Robin Galas

Will receive list from Mary Vanatta in March of courses that need to be updated by 6/23/17

Counseling 5 and SPED 8

- Reducing from 1.5 units to 1.0 unit
- Reviewed COR to change and update curriculum
- Will bring changes/updates to Counseling In-service for Counselors' approval
- After Counselors' approval make sure to run course by Bernie Day for articulation

- Need to have changes/updates completed by 3/30/17
- Leeann will be in charge of SPED 8 course updates and unit change from 1.5 units to 1.0 unit

Discussion and voting Items for Counseling In-Service on 2/2/17

- Vote
 - Change name of CRLP 55 to CNSL 55
 - Deactivation of CNSL 53 at the end of Spring
- Ask for course authors for:
 - CRLP 71
 - CRLP 73
 - CRLP 74- Fatima Jinnah
- Possibility of transferring SPED courses to Counseling Division
 - Courses are currently under BSS
- Attaching CRLP 74 with allied health programs
- ESLL 26
 - Establish our position as a Counseling Division
 - Need to have a campus-wide conversation

Next meeting will take place on Tuesday, February 28, 2017