

# APPRENTICESHIP CURRICULUM COMMITTEE

MEETING MINUTES      10:00AM      MARCH 24, 2017  
SUNNYVALE EDUCATION CENTER  
BRUCE MCLEOD, CHAIR, Foothill College

**APPROVED 05/12/2017**

## ATTENDEES:

- Members Present:
  - Frank Cuneo, Sheet Metal 104
  - Peter Chursin, San Francisco JATC
  - Mark Likeness, Pipe Trades 393
- Foothill College
  - Bruce McLeod, Faculty, Committee Chair
  - Moaty Fayak, Interim VP Workforce
  - Phuong Tran, Apprenticeship and Internship Senior Program Coordinator
- Guests
  - Mike Sheriff, Sound And Communication JATC

## PREVIOUS MINUTES AND NOTICE OF PRIOR APPROVALS

- Approved Minutes Of January 19, 2017 Meeting
- Approval Of New Course Proposals
  - APSM Service: 27 Courses, 151a Through 159c
    - Approved By Email 2/23/2017
  - APSM Test And Balance: 27 Courses, 171a Through 179c
    - Approved By Email 2/23/2017
  - New Course Proposal Forms Sent To Curriculum Office For Processing
  - All Courses Will Need Stand Alone Approval Since No Certificate Exists Yet
- Approval Of Exemption Requests
  - APPT 121-128
    - Approved By Email 3/13/2017
  - APRT 111, 144a, 144b, 151a, 155a, 155b, 156a, 156b
    - Approved By Email 3/13/2017
  - JRYM 157,158,165,166a, 166b, 168a, 168b, 169a, 170a, 170b, 171c, 171d, 172a, 172b, 173a, 173 B
    - Approved By Email 3/13/2017
  - Exemption Request Forms Forwarded To CCC And Approved 3/21/2017

## ACTIONS TAKEN

- The Following Courses Were Approved For Deactivation
  - APPT 181 Steam Fitting And Rigging General
  - APIW 108 Structural II
  - CE 101A Through 101I
- Approved Attached Resolution Requesting Out Of Cycle Approval To Teach 54 APSM Courses Upon Approval Of CORs.

# APPRENTICESHIP CURRICULUM COMMITTEE

- Unanimous Support For Foothill Academic Senate Reorganization Resolution With Resolved Option One To Include Representation For Economic Development Area With A Suggested Amendment To Change Wording To Workforce Development.

## ANNOUNCEMENTS AND DISCUSSIONS

- APPROVAL DEADLINES
  - All course revisions for Summer 2018 must be through C3MS approvals by June 23, 2017 and should be sent to curriculum representative by mid-May. McLeod to create step-by-step description of C3MS menus and steps.
    - New courses and Title V revisions
    - Course deactivations/exemptions
  - Schedules to be sent to all site coordinators
- NEW PROGRAMS:
  - San Jose Job Corps Culinary Apprenticeship; three month program, 5-6 courses, existing curriculum to be rewritten into Foothill CORs. McLeod processing New Course Proposals as they come in. Will send to Committee for approval.
  - San Jose Conservation Corps; Landscaping Installation and Maintenance Apprenticeship, will meet with Tran and Foothill College's Horticulture Department (David Sauter) to determine viability and course proposals
- Apprenticeship Awareness Day at Foothill. Possible during Spring quarter although finding a date may be difficult given the full schedule of the site coordinators with HS job fairs. Might add Foothill CTE programs to increase scope and possible attendance. Not interested in combining with already scheduled Transfer Day, different targeted students.
- Journeyman 100 class: Discussion of scheduling possibilities to offer this class to APPR faculty over Summer 2017. Best possibilities seem to be as a hybrid class with 12-18 hrs of in person instruction. Could be two sections,, one with Saturday hours and second with weekday evenings. Central location desired, maybe the Sheet Metal training facility in San Leandro. Tran to continue exploring options.

## NEXT MEETINGS

- May 12 in association with LEA meeting at Sunnyvale Ed Center, 1:00 pm
- June 5 as necessary; time and location TBD