

APPRENTICESHIP CURRICULUM COMMITTEE

MEETING MINUTES 10:00AM JANUARY 19, 2017
SUNNYVALE EDUCATION CENTER
BRUCE MCLEOD, CHAIR, Foothill College

ATTENDEES:

- TRADE MEMBERS:
 - FRANK CUNEO, SHEET METAL 104
 - STEPHEN CRY, PIPE TRADES 62
 - PETER CHURSIN, SAN FRANCISCO JATC
 - MARK LIKENESS, PIPE TRADES 393
- Foothill College
 - BRUCE MCLEOD, FACULTY, COMMITTEE CHAIR
 - MOATY FAYAK, INTERIM VP WORKFORCE
 - PHUONG TRAN, INTERIM DIRECTOR OF APPRENTICESHIP AND INTERN
- GUESTS
 - MARY VANATTA, CURRICULUM COORDINATOR, OFFICE OF INSTRUCTION
 - HENRY FUNCKE, SHEET METAL 104

MINUTES AND PRIOR APPROVALS

- INITIAL MEETING - NO MINUTES PRESENTED OR PRIOR APPROVALS NOTED

DISCUSSION ITEMS

- MARY VANATTA presented an overview of the curriculum process and deadlines. The flow charts and additional information is available on the College Curriculum Committee page in the Foothill website [Foothill College Curriculum Committee](#)
- Bruce McLeod presented an overview of the Duties of the Division Curriculum Committees
- Meeting dates and frequency were discussed

ACTIONS TAKEN

- Language was approved for sections of the new course proposals for the Sheet Metal Tab and Service classes whose approvals have been held up for the past year. This will be copied into the course proposal forms for 54 new courses and forwarded to the committee for email approval.

NEXT MEETING

- Friday, March 24, 2017, Sunnyvale Ed Center 10:00 AM