

**FOOTHILL COLLEGE**  
**College Curriculum Committee**  
**Division Curriculum Committee Meeting Report**

**Division: PSME**

**Date of Meeting: 11/10/15**

**Attendees: Kathleen Armstrong, Marnie Francisco, Marc Knobel**

**Course Updates & Actions:**

<b>Course #</b>	<b>Course Title</b>	<b>Action(s)</b>
MATH 48ABC	Pre-Calculus	Sent edited Course Outlines to Mary for expedited submission to State. Course Content was edited to better conform to C-ID descriptors.
FAME/ PSE 56	Undetermined: Math for Teachers	Discussed Marnie's work with Steve McGriff and Sumi Sukumar on course outline. Proposed Math or PSE number of 56 (consistent with desired CSU transferability)

**Other Topics Discussed:**

- Online Best Practices: Discussed feedback from CS, Math and Chemistry following email solicitation. CS and Math both have existing documents that detail their best practices. These documents were compared and commonalities were noted as were discrepancies. A new document, based on the CS Best Practices document is being prepared.
- Mary Vanatta has asked for Stand Alone forms for several courses that are intended to be part of existing programs. As of our last CCC meeting, it is not clear that these are still required. We elected to post-pone their creation until we hear a definitive answer from Mary and the rest of the Curriculum team.

***Actions** may include but are not limited to: general updates, substantial changes, changes for C-ID, updates to meet GE areas, number change, add distance learning addendum, etc.*