

**FOOTHILL COLLEGE**  
**College Curriculum Committee**  
**Fine Art and Communication Division Curriculum Committee Meeting Report**

**Division: Fine Arts and Communication**

**Date of Meeting: 1/12/16**

The meeting began at 2:30 pm

**Attendees:** Kristin Tripp Caldwell, Steve McGriff, Eric Kuehnl.

**Course Updates & Actions:**

**Revised content review forms - discussed (approved at Dec 2015 meeting)**

<b>Course #</b>	<b>Course Title</b>	<b>Action(s)</b>
<i>LINC 75C</i>	Instructional Design for Online Teaching	<i>Complete - with dean for signature</i>
<i>LINC 82C</i>	Creating Interactive Media for Instruction	<i>Complete - with dean for signature</i>
<i>LINC 91C</i>	Evaluating Instructional Programs	<i>Complete - with dean for signature</i>

**New Course Proposals**

<b>Course #</b>	<b>Course Title</b>	<b>Action(s)</b>
MTEC62C	Composing & Producing Electronic Music III	<i>Approved</i>
MTEC70G	Pro Tools 310P – Avid Certification	<i>Approved</i>

**Forms approved Dec 15 missing signature**

<b>Course #</b>	<b>Course Title</b>	<b>Action(s)</b>
THTR 21B	Intermediate Scenery and Properties Construction	Pending signature
THTR 21C	Advanced Scenery and Properties Construction	Pending signature

**Other Topics Discussed:**

- A.) Help needed - Suzanne available on very limited basis for Winter 16 as curriculum rep.
- B.) Form procedures update – testing MS 365.
- C.) Status of forms approved at Dec meeting.
- D.) Items for division meeting –
  - a. Help for Winter quarter needed
  - b. College CC clarification on “Responsibility for Development of Online Course Standards”

Meeting adjourned at 3:05 pm

Minutes: Kristin Tripp Caldwell

***Actions** may include but are not limited to: general updates, substantial changes, changes for C-ID, updates to meet GE areas, number change, add distance learning addendum, etc.*