

**CNSL DIV CURRICULUM SUB-COMMITTEE MEETING**  
**FEB. 23, 2016**

**Present: LeeAnn Emanuel; Fatima Jinnah; Leticia Serna**

**Absent: Anabel Arreola-Trigonis; Kimberly Lane**

**Guests: Voltaire Villanueva; Isaac Escoto**

**Meeting called to order at 2 PM/Ended at 3:30PM**

- Voltaire looking at making CNSL 52 UC transferable and working with Bernie on changes needed. Looking at submitting the changes for this fall. We also discussed the need to offer this course not just to Puente/special programs, but for the general student population.
- Transfer Readiness – possibility of making it a transfer seminar for Honors/CNSL 54H
- Discussion re: the drop in CNSL 5 enrollment, ramifications and future of the course – suggestions raised to include:
  - 1) Possibility of making it a Foothill College graduation requirement. Would help the college meet the ED Plan #s as the drop in enrollment for the course since we could not mandate students take the course has had a negative impact on 3SP funding.  
Spoke with Isaac who addressed issues of double dipping & looking again at negative impact of forcing students to take a course they must also pay for. *Suggestion tabled.*
  - 2) Motion approved to explore adding course to FH GE Area VII and working with B. Day to make it CSU GE AREA E applicable.
- Discussion about the frustrations with having DRC courses split between BSS and Counseling without regard to who does what or what the expertise in the area may be.
  - SPED best placed under CNSL as most counseling faculty do have a better understanding of educational psychology/counseling psych and these courses are under that purview.
  - A number of areas have been placed under the CNSL Division without consultation with the Division as a whole. For example courses in TTW/Community Based/Family Engagement Institute – all are so drastically different and moving towards non-credit. A solution could be having a subcommittee of these entities within the CNSL Division Curric Subcommittee for CCC reps to better assist with curriculum concerns and representation.
- Review of Courses not taught in 4 years and next steps -
  - Military/ROTC classes are under BSS not under CNSL Div.

- Motion to deactivate all OAS courses not taught in 4 years previously under DRC. Approved.
- In a productive meeting spearheaded by Fatima Jinnah, the CNSL Division online faculty (Andy Lee; Voltaire Villanueva, Tilly Wu, Laurie Bertani, Leticia Serna) met yesterday and completed our Guidelines for Online Instruction. Kudos to Fatima for her guidance and support!

**Next meeting: Tuesday, March 22<sup>nd</sup>, 2-3 PM**