

CCC Communiqué

November 30, 2016

News & Announcements:

- ❖ **New Course Proposals:** The following proposal was presented at CCC. Please carefully review this list; for further information, ask your Curriculum Reps. You may contact your Curriculum Reps and the faculty author if you have questions or comments.
EDUC - [Introduction to Education](#) N. Kerbey
- ❖ **Certificate of Achievement:** CCC approved the application for the Emergency Medical Technology (EMT) Noncredit Certificate on November 22nd, which will be sent to the FHDA Board of Trustees for approval at an upcoming meeting.
- ❖ **New Department Code:** The Biological and Health Sciences division has approved a new department code of Emergency Medical Services (EMS). All courses currently listed as EMR, EMT & EMTP will be moved into EMS, which will go into effect for the 2017-18 catalog. *Note: the communiqué from 10/27/16 announced a new department code of PARA for the Paramedic Program; the PARA code will not be created (Paramedic courses will become part of the new EMS code).*
- ❖ **CCC Co-Chair:** Our current Faculty Co-Chair, Isaac Escoto, will be completing the final year of his second term as co-chair and Academic Senate VP. Isaac will not be running for an additional term, so we are looking for someone to fill that role. If you have any questions or are interested, please don't hesitate to reach out to Isaac for more information!
- ❖ **Noncredit Subject Codes:** Recent discussions at CCC have occurred around the best way to distinguish noncredit courses in our catalog. Currently, most noncredit courses use a subject code starting with "NC," but some codes do contain both credit and noncredit courses. All noncredit courses are numbered in the 400s, but this distinction might not be clear to everyone browsing our catalog or schedule. Discussions at CCC have included the possibility of listing all noncredit courses within "NC" subject codes, as well as brainstorming better ways to differentiate between credit and noncredit when both exist within the same subject code. One such suggestion is to adjust the course title to clarify that the course is noncredit, in the hope that this will be adequate without the additional step of changing the course subject code. Please contact your CCC Reps with any insight, suggestions, or feedback.
- ❖ **Apprenticeship Curriculum Committee:** Last year, CCC approved the creation of a new curriculum committee to handle Apprenticeship curriculum. Discussions have begun regarding the structure and membership of this new committee, which will likely include a Foothill faculty chairperson (currently Bruce McLeod) and 3-5 instructors and/or site coordinators from a variety of fields across the Apprenticeship curriculum. Please contact your CCC Reps for updates.
- ❖ **ADT New Program Process:** A friendly reminder that when developing an ADT that's not required by the state, our usual program creation process should be followed. The only ADTs exempt from the program creation process are state-required ADTs. Our current program creation guideline documents mention

ADTs as exempt from the normal process, because when ADTs first came out they were all state-required. Since we last updated those documents to include ADTs, Foothill faculty have begun to develop ADTs that are not state-required. We are currently working to update all program creation documents, including to distinguish between required and non-required ADTs. If you have any questions, please check with any of the CCC team members.

Reminders:

- ❖ **Local GE Applications:** Do you know of a course that may be a good fit for our local GE pattern? The general education application period is open! Please contact your CCC Reps for more information.