

Foothill College Academic Senate Meeting Minutes
Monday, March 7, 2016
2:00 P.M., Toyon Room

ITEM	ACTION
1. Call to Order	Quorum present 1:57 PM. Holcroft called meeting to order 2:01PM
2. Roll Call	<p><u>Senators Present</u> Steve Batham (BSS) Roseann Berg (PT rep '16) Sara Cooper (BHS) Cathy Denver (CNSL) Carolyn Holcroft (AS President '16) Kate Jordahl (F A) David Marasco (PSME) Kathryn Maurer (BSS) Richard Morasci (LA) Patrick Morriss (AS Sec'y Treas '15) Rosa Nguyen (PSME) Simon Pennington (F A) Katherine Schaefer (PT rep '15) Mary Thomas (LRC) Voltaire Villanueva (CNSL)</p> <p><u>Liaisons Present –</u> Meredith Heiser (Faculty Association) Kurt Hueg (President's Cabinet) Breeze Liu (ASFC President)</p> <p><u>Guests</u></p> <p><u>Senators Absent</u> Isaac Escoto (AS VP/CCC Co-ch '15) Lauren Hickey (K A) Scott Lankford (L A) Rita O'Loughin (KA)</p> <p><u>Liaisons Absent</u> Andrew LaManque (President's Cabinet) Allison Largent (Classified Senate)</p>
3. Approval of Minutes: February 22, 2016	No changes offered. Approved by consent
4. Consent Calendar	Counselor Hiring Committee (two positions open) Jue Thao, Leticia Serna, Fatima Jinnah Approved by consent
5. Unfinished Business	
a. Part time and/or probationary service in the student grievance and discipline pools – feedback from constituents	<p>Rules for service on student grievance and discipline panels are currently silent with respect to service by part-time and/or probationary faculty.</p> <p>It seems unreasonable to ask part-time faculty to serve without compensation.</p> <p>Even with compensation, it may still be a bad idea, as grievances are often student versus faculty, heard with an administrator in the room. There could be pressure to do what the administrator wants.</p> <p>It was felt that letting part-time and probationary faculty make their own informed choices is a less paternalistic approach, and more aligned with a desired relationship based on mutual regard among faculty. As with the</p>

	<p>desired equity in compensation, there is equity in responsibility. The key seemed to be education, so that any consent is truly informed. Part-time faculty appreciate the opportunity to serve as they choose, and feel the regard of their colleagues for being invited to do so.</p> <p>There appeared to be a bit more support for the broader pool for discipline panels, as distinct from grievance proceedings. And a potential difficulty was identified, if the timeline for a given proceeding extends over a quarter break, a part-time faculty member assigned to a panel could become ineligible.</p> <p>Tenure review practices generally don't encourage college-wide service such as this until phase 3, so there would likely be no brand-new probationary faculty volunteering for the pool. For similar reasons, it was suggested that we consider part-time faculty with re-employment preference as well. Members of both groups, phase 3 probationary faculty and part-time faculty with reemployment preference, have been evaluated, have at least some institutional exposure, and are likely to come back, thereby addressing the earlier concern with timelines over quarter breaks.</p> <p>There remains the question of funding for any proposed compensation for part-time faculty.</p> <p>The Dean of Students has latitude to use best judgment in forming panels. It was suggested that the senate make our thoughts known in a resolution.</p> <p>Senate officers are directed to draft a resolution concerning faculty eligible to serve on discipline and/or grievance panels. Resolution will specify that tenured faculty, probationary faculty, and part-time faculty with reemployment preference be allowed to serve in the pool.</p>
b. Restructuring resolution	<p>Librarians are interested in the restructuring, support forming the ad hoc committee, and are interested in lurking nearby as the committee works. No further discussion. Resolution M Batham S Denver, approved by consent.</p> <p>The body appointed Language Arts division representative Scott Lankford, Part-Time faculty representative Katherine Schaefer, and Secretary-Treasurer Patrick Morriss to the ad hoc committee.</p>
c. Part time senate rep stipend resolution	<p>There was some desire to see the restructuring resolution first, as both resolutions entail amendments to the Constitution, and restructuring could lead to unanticipated budgetary burden to pay part-time senators. It was felt that the restructuring timeline will extend into the next academic year, so that no restructuring will take effect before Fall 2017, where this resolution could allow us to pay part-time senators beginning in Fall 2016.</p> <p>A question was raised concerning funding for the proposed increase. Secretary-Treasurer Morriss reported that the Senate dues account contains sufficient surplus to pay the increase for at least several years, and pointed out that the resolution and proposed constitutional amendment specify that the pay rate be set by resolution, instead of being specified in the Constitution itself, thereby allowing adjustment should budgetary needs dictate.</p> <p>The equity issue of paying all part-time senators regardless of their constituency was again raised. It was suggested that we can still address that issue in a further resolution.</p> <p>A perfecting amendment was offered to specify that "part-time Senators" within the meaning of Article V Section 2 refers to the two senators described</p>

	<p>in that section as elected to represent part-time faculty. This amendment applies to references in the resolution title, the first whereas clause, both resolved clauses, and the proposed Constitutional amendment.</p> <p>Another perfecting amendment was offered to specify in the third whereas clause that the pay rate to be offered is consistent with Schedule G of the Faculty Association Agreement concerning hourly compensation for noninstructional duties.</p> <p>Both perfecting amendments were accepted. There was no further discussion. Motion to accept resolution M Jordahl S Pennington. Approved by consent. Perfected resolution attached.</p>
d. Academic senate signature resolution	<p>This resolution seemed completely noncontroversial, seems to be a step to improve transparency in decision-making. There was no further discussion.</p> <p>Motion to accept resolution M Marasco S Thomas. Approved by consent.</p>
e. OER data	<p>Bookstore manager Romeo Paule shared some data that Senate had requested concerning most-used texts on campus. He noted that publishers raise their prices much more frequently of late. In particular, McGraw-Hill, Cengage, and Wiley now increase their prices every 6 months, while others may increase theirs by as much as 10% per quarter.</p> <p>Rome shared several points in response to questions. The bookstore sources used books from about five used book companies. The bookstore has the capacity to rent older editions to keep them in circulation at the college at least, and can add to a collection if they know it will be used. Custom editions can be problematic as they're difficult to resell. Access codes kill textbook rentals, as the code is a consumable.</p> <p>There was some speculation of why textbooks might be so expensive, and comparisons to other markets where the party making the purchasing decision does not actually make the purchase, like doctors with prescription drugs.</p> <p>It was pointed out that some students care about the actual book, and may judge a course or program by its instructional materials.</p> <p>Financial aid implications were acknowledged, as students on financial aid receive bookstore vouchers to purchase required materials only.</p> <p>ASFC came to us with an resolution that was about Open Educational Resources in particular, but materials costs in general. Senate officers will prepare a FAQ document of faculty cost considerations for textbook selection, building on Lankford's draft presented at the last meeting.</p> <p>Senators are directed to poll constituents to discover what information faculty would find helpful on a FAQ document. What questions are frequently asked about textbook usage?</p>
f. Commencement committee proposals	<p>Committee met at noon today, with Language Arts division representative Rich Morasci, Business and Social Sciences Faculty Lisa Drake and Nick Tuttle, and Morriss in attendance.</p> <p>Look for more publicity this year, the "100 day countdown" is scheduled to begin on March 17. Regalia days will coincide with a looming important student deadline, they're tentatively scheduled for Monday & Tuesday, April 11 & 12. Expect the popular corridor of honor after the ceremony to continue.</p>

	<p>The ceremony will be held in the library quad this year, but the growing popularity of graduation is straining the capacity of that venue. The committee will work with the seating layout to address the space challenges. All parties agreed that the objective is to create a positive experience for all attending. While recognizing space limits, faculty on the committee urged creativity in space usage to continue to use that venue if at all possible.</p> <p>The committee is very much interested in maximizing student attendance at commencement, and recognizes that regalia rental cost (currently \$50) is a deterrant to many. The committee's goal is to find funding to reduce the cost of regalia rental to \$10 for any student who wants to attend the ceremony. EOPS students will continue to rent their regalia at no cost to them.</p> <p>To continue to encourage faculty and staff attendance at commencement, employees will be allowed to rent regalia at no cost. The purchase of employee regalia is still an open question. Last year, the senate allocated B budget money to purchase faculty regalia, but the president's fund absorbed the expense. Without reaching consensus, the committee discussed using any such president's funds to fund the student regalia subsidy.</p> <p>The remaining open question concerns the graduation speaker, in particular, who that speaker should be. Current procedures came about from strong student leadership several years ago: student government first makes a list of faculty they'd like to hear and forwards that list to this body. We then strike from the list probationary, part-time, and unwilling tenured faculty, and return the list to student government for final selection.</p> <p>Discussion on the committee favored allowing the students to list any employee of the college. Discussion in the senate identified two questions, whether to expand the pool of potential speakers to all faculty, and whether to extend it to all employees. It was recognized that there is long tradition here, to have a faculty member speak to the graduates. The thought was expressed that the "faculty" speaker should be faculty.</p> <p>Part-time representative Katherine Schaefer pointed out that merely allowing part-time faculty to be considered for such an honor produces great feelings of belonging and inclusion. ASFC President Breeze Liu made a personal case for including as eligible an exceptional part-time instructor of her experience.</p> <p>If probationary and part-time instructors are to be included, it's difficult to refute the same arguments for expanding the pool to include staff. It was asked that if this is still a student decision, why should we limit the pool of their choices? The importance of ensuring that students select the speaker was emphasized. Liu described a student-led web outreach effort to allow more students to be heard in the decision.</p> <p>The senate asked Liu to take the speaker selection issue back to student government. Their next meeting is Thursday afternoon, March 10.</p>
6. New Business	
a. Institution Set Standards and IEPI Goal Standards	<p>Comp prog rev page 4</p> <p>Institutional standard for course completion minimum 55% IEPI aspirational goal is 71%</p> <p>IR looked at it, 75% of the 3-year avg low-ethnicity success rate: 57%</p> <p>When you went through the last comp PR, did you go through the inst rev?</p>

	<p>Three-year trend? is that gone?</p> <p>Low success rates can point to resource needs.</p> <p>PR form solicits rich ontexual feedback.</p> <p>IEPI standards going to PaRC.</p>
b. LGBT Resolution	<p>The Professional Development Committee is already planning the LGBT activity, to coincide with LGBT Heritage Month. The resolution also asks for staff training and model syllabus language.</p> <p>It was noted that beginning in the Spring quarter, students will be able to enter preferred name in the registration system, and will soon be able to enter preferred pronouns.</p> <p>There was some discussion about the acronym and whether it could be expanded to be more inclusive. That decision was left to those most closely involved.</p> <p>Senators are directed to share the draft resolution and solicit feedback from constituents.</p>
c. Academic and progress probation students	<p>The need for faculty awareness was raised, procedures are changing for students. Starting in the Spring quarter, holds on student records will be more strictly enforced. There are currently over 1000 students with such holds, which apply district-wide, and beginning in the Fall will jeopardize BOG fee waiver eligibility.</p> <p>Students can see any holds on their records and how to lift them in DegreeWorks. Under the Registration tab in MyPortal, go to "Registration Tools" and click "View Holds."</p> <p>Senators are directed to ask faculty to direct any student with a registration hold to see a counselor.</p>
d. Academic senate listservs	<p>The Academic Senate for California Community Colleges (ASCCC) has a variety of listservs to keep faculty apprised of information and opportunities at the state level. <u>All</u> of these are open – e.g. you need not be a senate president join the “senate presidents” list serv. You may find the list at http://www.asccc.org/signup-newsletters</p> <p>We will also be able to implement Foothill-specific listservs.</p>
7. Committee reports	<p>Attached. Other committee notes...</p> <p>The Elections Committee has found one candidate for the open part-time seat and is awaiting word from other interested part-time faculty. It will present the slate at the first senate meeting in the Spring quarter.</p> <p>The Committee on Online Learning meets tomorrow, March 8, at 3PM Altos Room for course demonstrations in Canvas.</p>
8. Announcements (limited to 3 minutes, Senate cannot take action)	Courageous Conversations May 26-27, registration will be available soon.
9. Adjournment	4:05 PM