

Academic Senate Minutes

December 2, 2013

Members present: Dolores Davison (President), Isaac Escoto (Vice-President/CCC Chair), Robert Cormia (Secretary/Treasurer), Katherine Schaefers (Adjunct Faculty), Jamie Orr (Adjunct Faculty), Roseann Berg (BHS), Lisa Drake (BSS) Eta Lin (BSS), Tobias Nava (CNSL), Isaac Escoto (CNSL), Janis Stevenson (FA), Kate Jordahl (FA), Don MacNeil (KA), Mary Thomas (LRC), David Marasco (PSME), Meredith Heiser (FA Liaison), Adiel Velasquez (Student liaison), Craig Gawlick (Classified Liaison)

Members Absent: ott Lankford (LA), Debbie Lee (PSME), Katy Ripp (KA)

Guest: Judy Baker

Agenda was approved by consensus.

Approval of the minutes from November 18th with changes as noted.

Announcements:

Foothill College has received the Campus of Integrity Award from the International Center for Academic Integrity (ICAI). Judy Miner stated that the college will pay for members of the Academic Integrity Committee to attend the ICAI conference in Florida to accept this award.

Foothill men's and women's soccer teams made it to the CA state Final Four championship!

Faculty members are needed for the Program Review Committee (Basic Skills) and the Human Resources Advisory Committee (Monday afternoons at 1 p.m.).

Consent calendar: Hiring Committees: Director of Marketing: Bruce McLeod (FA), Veterinary Technology Carolyn Holcroft, Maureen MacDougall, Karl Peter, Phyllis Spragge Scholarship Readers: Steve Batham (BSS), Sam Fleischer (LA), Sherri Harvey (LA), David Marasco (PSME) Tenure Review: Ben Stefonik committee chair replacement: Bill Ziegenhorn (BSS) Additions for Scholarship readers: Jennifer Sinclair & Zach Cembellin Ron Herman will serve on the Professional Development Leave (PDL) committee. Scheduling Committee: Dolores Davison (BSS), Debbie Lee (PSME)

President's Report (Davison): At the plenary sessions, Area B came in second place for the Area fundraiser. Dolores won two "free" registrations to any 2014 ASCCC institutes (accreditation, curriculum, leadership, etc....). She is donating them to part-time faculty members. Dolores met with Judy Miner regarding program review. Concerns were raised regarding workload issues (i.e., lack of compensation), enrollment data (i.e., faculty wanted these data pre-populated in their program review), and the document form (i.e., NOT making it a Word document in order to expand boxes). A senator suggested making them into Excel documents, so we can make our own graphs.

Curriculum Committee (Isaac Escoto) – there was a discussion at curriculum committee of CID, and physics courses at Foothill and De Anza. The content review form is now on the curriculum website; the most up to date form will be there. The new curriculum website is now linked to the office of instruction and senate website, which can be found through the faculty and staff page. Curriculum revisited the general education sheet, and what classes count where. There was a question about why we don't just use IGETSE, or CSU, GE, etc, and a further discussion of which form to use for a local degree. We are moving forward on ADTs and there is an updated content review form. The Communiqués newsletter is regularly sent out. If you are not receiving them, then please contact your curriculum representatives. Commencement (Morasci) - there was a drop of 40 students who walked at graduation last June, from ~250ish the year before. We're also trying to get more faculty to attend. There was a brief discussion about regalia and other motivations to have faculty and students attend. How do we motivate students to attend commencement? Commencement may also be an opportunity to build an early alumni network. There were comments that graduation is a family affair, how do we use that for awareness and 'social leverage' We could promote a shorter graduation event this coming year. There was a comment in comparison to De Anza's commencement, and comments that many students transfer out of Foothill before getting a degree. The ADT degree may change things a bit, and we may have more students receiving a degree before transferring. There's a real effort to get more people to commencement.

COOL committee: Kate Jordahl addressed senate about work COOL has been doing, and how to make COOL's work more 'official' as a part of Academic Senate. COOL supports the needs of online teachers. Kate presented data from student enrollment in online courses, a growing percentage of Foothill's total enrollment, with 80 FTEF (Full Time Faculty Equivalent), ~40% of our total FT faculty. COOL is concerned about training for online faculty, and the large number of P/T faculty who teach online and may not have support of a F/T peer group. There was a comment about the distance education approval form. There is development of an online teaching starter kit, and creating an online clinic for everyone. There's also a need for an instructional design person. Would Senate put forward a resolution to support the need for that position? The VPi stated that was a highly ranked position, not just for professional looking sites, and accessibility, but having good delivery for student success. Could there be a charge to develop resolutions around this effort? Have faculty contribute to the resolution about what faculty need for online support (and student success). There was a question about the time it would take a faculty to develop a competitive website, and how one instructional designer might not be enough.

Academic Senate program review (Davison) – we are doing a comprehensive this year. Curriculum is the most intensive component within the effort. Dolores will work on the draft of the document, getting information from other committee chairs, and then bringing it back to Senate in mid January. Dolores commented that student success is impacted by what Senate does.

Committee reports – Academic Integrity (AI): Mary Thomas commented about a meeting with Patrick Olsen and Judy Miner. Mary discussed a course that students could take and get a 'badge' for academic integrity. There's a focus professional development effort and Academic Integrity, and we are looking for

leadership on the issue of academic integrity. Curriculum committee: Isaac talked about number of units needed to be taken in residency to qualify for a degree. Isaac talked about APM, ADT, and offerings of local degrees, programs, with students doing part of their coursework on one campus or the other. Chancellor's Advisory Committee (CAC) did not have significant content report out, updates to current policies or removal of others. There were details on the online grant that we just got.. Equity committee met and will bring an equity plan back to shared governances in later winter early spring, and some faculty workshops on equity. Carolyn talked about assistance to help faculty with equity. PaRC - second read on Perkins rubric. Judy Miner crafted a vision statement out of her office, not an official document, more of Judy's vision. There was discussion about PaRC voting (tri-chairs) and prioritizations. Professional development - working on finalizing the date for the professional dev in winter (January 24th) Dolores wished everyone good luck during finals week.

For the good of the order: The first meeting for winter quarter will take place on Monday, January 13.

Meeting adjourned at 4:00pm