

Academic Senate Minutes  
October 14, 2013  
Meeting Called to Order at 2:01 p.m.

Members present: Dolores Davison (President), Isaac Escoto (Vice-President/CCC Chair), Robert Cormia (Secretary/Treasurer), Katherine Schaefers (Adjunct Faculty), Jamie Orr (Adjunct Faculty), Roseann Berg (BHS), Carolyn Holcroft (BHS), Lisa Drake (BSS) Eta Lin (BSS), Tobias Nava (CNSL), Janis Stephenson (FA), Kate Jordahl (FA), Don MacNeil (KA), Scott Lankford (LA), Richard Morasci (LA), Mary Thomas (LRC), Debbie Lee (PSME), David Marasco (PSME), Meredith Heiser (FA Liaison), Lauren Watson (Student liaison), Craig Gawlick (Classified Liaison)

Absent: Katy Ripp (KA)

Guests: Erica Onugha (LA)

Agenda approved by consensus

Announcements: One Book One College meeting is this Wednesday at noon; the book this year is The Immortal Life of Henrietta Lacks

Area B meeting is Friday at 10 at De Anza - 40 local senate officers will be meeting in conference rooms A and B Friday from 10-3. Will discuss resolutions at the October 28<sup>th</sup> meeting

#### Consent Calendar

- COOL Committee: Kate Jordahl (FA, chair); Carolyn Brown (FA), Falk Cammin (LA), Brenda Davis (CNSL), Kathy DePaolo (BHS), Konnilyn Feig (BSS), Hilary Gomes (FA), Carolyn Holcroft (BHS), Michael Loceff (PSME), LaDawne Meade (PSME), Allison Lenkeit Meezan (BSS), Erica Onugha (LA), Joe Ragey (FA), Lisa Verissimo (BSS), Mimi Will (BSS).
- **OPC: Meredith Heiser (as Senate liaison)**
- **Program Review Committee: Ahuva Goldberg (BSS)**
- Transfer Workgroup: Brian Evans (BSS), Debra Lew (CNSL), Tobias Nava (CNSL)
- Tenure Review Committees:
  - Kathleen Austin (chair for Angela Su's committee)
  - Bea Cashmore (chair for Jess Miller's committee)

Approval of the minutes from September 30<sup>th</sup> was postponed until the next meeting

Presidents report: Discussed Measure E and Measure C updates. The FHDA Board looked at the budget at last BoT meeting. There were concerns about bike parking. Three emergency positions approved in Psychology, Dental Hygiene, and Vet Tech. Eight total positions will be opened for Fall 2014. The full list is on the PaRC website but include Counseling, Psychology, Geography, Biology and an English writing

position . There are concerns about counseling positions at Foothill. There was some discussion about emergency hires not being in program review, but how could anyone know that?

Dolores reported that Whittier College is interested in partnering with Foothill and Quad Learning (a pro profit firm). They would like to set up an Honors program at the CCC level to attract at-risk groups with the goal of transferring them to 4-year universities. There was a long meeting with a number of questions about staff/counselors at Whittier, titles of programs, and bringing new cohorts onto campus. A question about who was driving this. Apparently the Whittier people and the American Honors program approached Chancellor Thor. These honor classes are offered at Foothill, and students would be dual enrolled at Whittier and Foothill. It was brought up that Foothill is on record opposing 'two-tiered' pricing. Dolores noted that this "two-tiered pricing" proposition was recently signed into law by Governor Brown. There is also concern about non-certificated counselors ("academic coaches") being on staff at Whittier. There was a separate comment that Foothill is also recruiting high schools students (e.g., concerns with remedial math), and there was discussion about ages of high school students being 'recruited' into programs at Foothill. There will be a follow-up meeting this coming Thursday and Dolores will keep us posted.

Item 1: Equity Plan: Erica Onugha discussed the Student Equity Taskforce Proposed Group Structure. There was discussion of why we are making a recommendation to add student equity as a workgroup. Goal: make sure that we have equitable outcomes for students on campus, and ensure that historically underserved populations are supported in our outcomes and goals. The current structure is a PaRC subcommittee. There is a proposed Tri-chair model. Every core group on campus should be represented. The workgroup would also collaborate with Professional Development committee. There was discussion about the Structure, Initiatives, and Goals, and 'what success would look like', and further discussion about the composition of the committee/working effort. Erica Onugha was acknowledged for taking such a big idea forward and being a newer faculty. Initial PaRC composition was culturally based, and it's now mission based. What would success look like for equity? First get a sense of what campus is doing with equity and then what do we do in the coming year? What are the gaps? For instance, identify at risk students, identify an at risk climate and add evaluation cycles. Having the campus know what we are doing, having clear goals, and being accountable for these goals (both short-term and long term goals). For the college community, getting everyone on the same page and "opting in" (i.e., this should be a regular part of the conversation throughout the college). The next equity meeting will be in early November.

Item 3: Program Review Committee - There was a comment about lack of training for SLO coordinators, and that the Office of Instruction is aware of it. Dolores Davison and Karen Chow are working on the final exam schedule. There was also a question about an enrollment management committee, which was brought up to the administration but has not been considered. It is best practice to have a committee about this in Accreditation.

There are concerns about how budgetary issues could impact equity, as we are now working with the President to cultivate a culture of equity. Writing about the equity plan in the midterm accreditation report will be very important. The first year will be very important, analysis of data, formulating goals, integration into the narrative of the plan. Link to the <http://www.foothill.edu/president/equity.php> Do we want equity to be a (local) college thing or something more. Student success and preparedness is also related to equity. The Senate agreed to endorse the proposed equity structure as a work group for the next year.

Item 2: Scholarships: Robert Cormia discussed the Senate budget and proposal for funding student scholarships. We are taking in about \$5,000 a year in dues and spending \$8500, with scholarships taking about 60% of dues. There was a motion for three \$1000 scholarships, but after discussion that motion was withdrawn and support expressed for six \$500 scholarships. Cormia will report that to Robin and send a check.

Item 3: Budget: There was a discussion that there be a second pair of eyes looking at the Senate funds, and a comment that we should have full-time faculty ask their peers to make sure that every full-time faculty pay \$5 a month for dues. Budget was accepted

Item 4: Committee Reports:

- Academic Integrity (Lin) has not met in person yet; they have been “meeting” online. Eta reported that Pat informed the AI committee that there is an upcoming Academic Integrity conference in Florida. The committee members are putting together a proposal to present at the conference. There was a comment that in some programs (Allied Health) there are ‘built-ins’ for dealing with egregious cheating.
- Commencement (Morasci): Concerns were raised about the quality and need for keynote speakers; in addition to concerns about the amount of time that graduation may increase due to an increased number of graduates, there may also be changes to the seating for faculty.
- COOL (Jordahl) had their first meeting, and brainstormed what they will do during the year (e.g., streamlining process with different platforms, CA virtual campus, class management system). There was a short discussion about ‘turn-it-in’ and ETUDES.
- Curriculum committee (Escoto) met to go over the goals for the year. If you have a new or updated outline, it is due by December, and 12/1 for CSU/IGETSE approval, and a new course outline sheet. Faculty should be receiving the CCC Communiqué from their reps.
- BoT (Davison): the District budget is flat, and we are right on the edge of FON, so we will be hiring faculty.
- Equity committee spoke already.
- PaRC (Cormia, Davison, Heiser) – discussed equity and priority for positions, and release time. Senate requested additional reassigned time; OPC has recommended 1.5 from 1.35. There was a discussion about the student services reorganization, deletion of vacant classified positions. There was an announcement to hire an associate VP of instruction, similar to what De Anza has. There was concern about the amount of work that a VP of instruction does. The former AVP (marketing) will become a director and report to the new AVPi. It was discussed that this Associate VP of instruction would be in charge of accreditation, marketing, and program reviews. There is a list of responsibilities now; that may change as the job rolls out. There was discussion that there were previous AVPs, and consolidation and reorganization got us to where we are right now. An “enrollment management committee” will not be convened this year, but maybe next year. It has been brought up to the administrative team, but they said that class scheduling is the right of the deans.

For the good of the order -

Adjourned at 4:01pm