

Academic Senate Minutes
March 12, 2012

Meeting Called to Order:

Members present: Dolores Davison (President), Carolyn Holcroft (Vice-President/CCC Chair), Robert Cormia (Secretary/Treasurer), Katherine Schaefer (Adjunct Faculty), Karl Peter (BHS), Eta Lin (BSS), Sam Connell (BSS), Tobias Nava (CNSL), Fatima Jinnah (CNSL), Bruce McLeod (FA), Kate Jordahl (FA), Richard Morasci (LA), Pam Wilkes (LRC), Don MacNeil (PE), Patrick Morriss (PSME), Debbie Lee (PSME), Kurt Hueg (Cabinet Liaison), Darya Gilani (Classified Liaison), Meredith Heiser (FA Liaison), Jorrell Dye (Student Liaison)

Members Absent: Teresa Ong (ADL), Russell Wong (ADL), Dixie Macias (PE)

Guests: (Shirley Treanor and Ion Georgiou (representing OPC))

Agenda Approval: approved by consensus

Announcements:

There is a faculty opening for ACCJC Senate Representative (statewide seat) Tess Hansen served on this committee for a number of years. The application is due on April 16, 2012.

We do not need to meet next week (March 19th). In spring we can set the schedule for meetings. With Memorial day cannot do every other week, and will have 'back-to-back meetings as we did in winter. The senate retreat will probably take place on June 18, 2012.

Faculty request to serve on a committee find an interim dean in Bio health, replacing Phyllis Sprague who is returning as faculty. There is a new position director of business and educational partnerships. (Minimum qualifications) This position will open in the spring, and then be filled in midsummer.

FH women's basketball team finished 2nd in the state championships.

FHDA Board meeting will be approving tenure for seven faculty at De Anza and five at Foothill

Jorrell reported that the March in March in Sacramento: was crowded with a lot of police. There was an occupy movement mixed into the crowd, and a few students were 'inappropriate' and arrested. Legislative visits were conducted and deemed effective. The students and other attendees are a very diverse group to discuss these issues.

Over 50% of engineers in the Valley are foreign born. We need to make accommodations (i.e., help with fees, find internships) for International students staying in the US. Kurt Hueg spoke about the legislative gridlock, and a measure to allow parcel taxes to pass at 55%. We won't get

'backfill' from the State budget, and if the tax initiative doesn't pass in the fall, we are facing further cuts. There is a ballot initiative for getting an oil extraction fee, which could bring 15 million dollars to Foothill College. Foothill students will be active to get this measure onto the ballot.

Meredith Heiser discussed the FACCCPAC that is analyzing all of the statewide races; district lines have been redrawn so the races are more open, and this is a really competitive race. See FACCC.org for FA recommendations.

Maureen MacDougal has replaced Dolores Davison as the "at large" TRC replacement for Teresa Zwack for phase II (PSME).

Approval of Minutes from February 27th Debbie Lee's comments Theresa Ong was not present): The minutes were approved as amended.

Karl Peter is on PDL in spring. Kathy De Paulo is replacing Karl, Rachel Campbell replacing Ken Horowitz on the Curriculum Committee.

Falk Cammin was added to the IP&B committee.

Consent Calendar: Math TRC was pulled; remaining consent calendar was approved

Discussion about the math TRC: Two math faculty were chosen to be on the TRC for a newly-hired math faculty. However, the PSME division was not aware about how the TRC committee members were selected. There were no concerns about the faculty chosen; however there was concern that the selection of the committee members was not transparent and that it did not occur at a department meeting. Math faculty were told that the names were drawn out of a fish bowl, but there were no faculty present when the names were drawn out and the math faculty were not even aware of which names were placed in the bowl.

The TRC process will be revisited and selection of two committee members will be performed in an open department meeting on Friday, 3/16. Should the two faculty member already on the consent calendar be selected at the meeting, those names will go forward to the Senate for approval via an e-mail vote.

Budget process and OPC (Presented by Shirley Treanor)

Majority of the presentation focused on the District budget. Shirley provided a handout which included the resource request rubric for prioritization, resource allocation process, and resource allocation timeline documents. Meredith (FA rep) Kurt (ex-officio), Pam Wilkes, and Ion Georgiou were included in budget discussions (did this also involve health care). A small group of people who have studied the budget (Operations Planning Committee) which is a transparent process for resource allocations. Shirley pointed out the new process and

organization (process flow), and presented the rubric for grading the requests for resource allocation, which is based on the guiding principles for augmentation of budgets. There will be a meeting of OPC with the Vice Presidents of the College next week. There are a number of funding sources still available (for resource allocation). One idea is to give money out of the most restricted pot first, and less restrictive pot later. There is some money left in B-budgets, as we have been frugal, but need to use it carefully. PRC - Program Review Committee (not formulated yet) will include Pam, Kurt, and Meredith. A question was asked about whom would give feedback (VPs etc), and the deans would also offer feedback. The rubric for funding should be in writing so that everyone (including faculty) can look at the decision process.

There was discussion about the OPC process, and who signs what, and a comment that there are a number of resource requests (equipment, facilities, staff, etc) and a further question about whether the rubric OPC is using would apply to every resource request. There wasn't a firm process defined at this moment as the process is unfolding. There were questions about how much information would be included during each phase of the process. Summaries of the program review would be integrated into the resource request. Other comments and questions asked about how the scoring would work (qualitative/quantitative) and what comments might come from each level of review. Right now the requests are very 'unequal' in terms of the information provided. There are significant numbers of program reviews, and very little money to spend, so 'realistically' how much work would be required, or time to invest, to look at all of these documents when there is so little probability of funding?

A separate question was asked about how to rank the ideas for saving money (from the budget meeting)? Many/most items are negotiated. Faculty are encouraged to provide input to FA and the administration. There was a comment that there are some legal mandates for some programs (allied health for instance). There are division level priorities that should be reviewed at a division level, and if it doesn't make sense at a division level it should not go forward. A dean would understand a request much better than a VP. Tutoring and other resources that make sense across a broader audience might move to a higher level). We entered the year with a \$3M budget deficit, but now it is \$5M. Please put on your thinking caps about ways to save money and or generate new revenue.

Hybrid Hours

There was some discussion around what homework is, and what is an activity? A primary goal of this effort is to ensure that we stay in compliance. This was an action item, and motion to approve the resolution was passed unanimously. There was a comment that there is an accessibility requirement (for Web based content), which is a legal mandate. It also is a disservice to students if we are making it difficult for students with disabilities to learn. There was a suggestion to evaluate new courses before they are allowed to be taught online, to ensure both accessibility (and usability?) This discussion also sparked questions regarding the two summer sessions. Early summer session is mostly online, at high schools, at Middlefield. Concern was raised that the College website/online schedule didn't seem to reflect that. Document developed by the COOL committee regarding hybrid hours was approved.

Report out from BoT. The BoT meeting was mostly concerned with the budget; 17 faculty, 32 classified and 2 administrators positions will be eliminated (the list was sent forward by Linda Thor in a recent email). With retraining and FSAs, some faculty were able to move into other areas. Without the tax initiatives passing in fall, what we have just done is just 20% of what would have to happen to balance the budget.

We are required to do a program review for Senate (as we get contractual funding). Senate officers will assist with this effort, with review by senators in early spring. There was a comment that once a program has been discontinued, there is a lot of effort to bring it back. Classification and status of 'hiatus' and 'suspension' for programs is easier to bring back. The core mission of the college continues to be basic skills, transfer, and workforce.

Curriculum updates - if you teach a GE course, please add a few sentences for how your students are meeting those GE goals (not institutional SLOs). Courses that are in the GE pattern must include specific evidence for 'my course meets the 4 Cs, part of the directions for the course level SLOs. Institutional Learning Outcomes are not GE SLOs (GE-LOs). There will be PLO training Tuesday ~~or Friday~~, in room 6402, the Language Arts Computer Lab.

Elections Committee (there are two candidates for President) and one potential candidate for Vice President. There is discussion around staggering the terms of the President, VP, to aid in succession planning and stepping into the new job.

Academic Integrity Committee: they will meet this Friday at 2:00 in the President's Conference Room. The presenters are Pat Hyland and Robert Hartwell.

Scheduling Committee: The Math faculty will create two final exam schedules, one on four days and one on five days which they will present to the committee. The new final exam schedule could occur as early as fall. Rich Morasci and Sam Connell were added to this committee.

Vocational Educational conference –March 19-21, 2012

Dolores discussed the upcoming spring plenary meeting and some items related to statewide academic senate.

For the Good of the Order:

Meeting Adjourned: 4:00 p.m.