

Academic Senate Minutes  
April 30, 2012

Meeting Called to Order at 2:02 p.m.

Members present: Dolores Davison (President), Carolyn Holcroft (Vice-President/CCC Chair), Robert Cormia (Secretary/Treasurer), Katherine Schaefer (Adjunct Faculty), Teresa Ong (ADL), Kathy DePaolo (BHS), Eta Lin (BSS), Sam Connell (BSS), Tobias Nava (CNSL), Bruce McLeod (FA), Kate Jordahl (FA) Scott Lankford (LA), Pam Wilkes (LRC), Don MacNeil (PE), Dixie Macias (PE), Patrick Morriss (PSME), Debbie Lee (PSME), Kurt Hueg (Cabinet Liaison), Darya Gilani (Classified Liaison), Meredith Heiser (FA Liaison)

Members Absent: Lety Serna

Guests:

Agenda Approval: approved by consensus

Announcements: Forum for the Presidential Election Monday the 14th at 1 p.m. in Toyon (right before the academic senate meeting). We need a faculty to serve on the search committee for assistant police chief.

Tobias Nava requested that Foothill College adopt the statewide Academic Senate "counseling paper" resolution at the local level.

Meredith Heiser stated that the California Community College of Independents (CCCI) is currently drafting a resolution using critical language on accreditation concerns.

ASFC is conducting special elections for student president for the rest of this academic year. This election will occur on Wednesday and Thursday of this week.

Recommendation for MOU for one-year full-time replacements follow the evaluation schedule similar to full-time tenure track employees. It is still being determined as to when one-year full-time replacements begin Phase II

Senator Anne Eshoo visit on Wednesday from 12-1 (student loan going from 3 to 6 %) to kick off Latino Heritage month.

Approval of Minutes from April 16<sup>th</sup>: Comments were made to list names of the presidential candidates, and Little Free Library. Minutes were approved as amended.

Consent Calendar: Approved with amendments as follow:

Scott Lankford is now the permanent replacement for Steve Williams. Bio Health hiring committee - Gillian Schultz cannot serve, Karen Erikson is replacing her

Item 1: Holcroft - IP&B report (PDF called IP&B Draft and Templates) Document has two parts – first is draft proposed program review committee charge and composition. Language was added for representation in three missions transfer, workforce, and basic skills. Need feedback on proposed charge and composition of Program Review Committee.

Second part of doc is list of “programs” and matched with program review template we thought was appropriate. Need feedback determining which program review template is best fit for programs. Reminded that anyone who wants funding will have to fill out a program review. If you are going to request resources of any sort, you need to use this document. Templates are available on the IR website.

IP&B is trying to figure out where some program reviews best fit - there are instructional reviews and student services, and note that each template provides room to narrate, and add that in another area. There was a question about what a program is? The bare minimum is “an organized sequence of courses leading to a defined objective, a degree, a certificate, diploma, license or transfer to another institution of higher education.” We are still working on the program discontinuance policy. There are areas for faculty and deans to document concerns for a program. Program discontinuance is related but separate.

Scott Lankford talked about student success taskforce recommendations and the student success taskforce addressing the achievement gap. Some statewide programs are better protected than programs created at Foothill. And that has impacts in student success for students of color. Because it's homegrown, ironically it could be less protected than more protected. There are going to be plans in place for measuring and evaluating. There was concern that we would see a decline in key indicators if we cannot keep investing in critical student success programs (student support). Holcroft noted that she has already noted need for equity review at Foothill based on process of implementing new title 5 language about prerequisites, and the curriculum committee will be discussing.

Discussion of new group and MSA (Multicultural Staff Association) asking MSA to come to PaRC and the best way to update the equity report and pick up the ball that we dropped two years ago. We will attempt to address diversity in the program review template.

Item 2: Plenary report out - Santa Monica was reading from a prepared document about saying that the pay per courses is one of the best things to come out of the College (ever) AB515 and SB 1550 Brownley was in an education committee. State Attorney General said that the plan is not legal. There was a question about what is different about this from higher service levels. There was an argument that this was never intended to create a second class system that wealthy people can afford, but rather serve more students without losing money. Santa Monica is 4,000 – over cap and cut 1,100 sessions. Santa Monica is looking for a way to serve more students.

Kurt Hueg noted that some already make the argument that International students already push out local students. Some colleges have gotten very well known in online education. Carolyn presented two breakout sessions at Plenary. There was a lot of material on Distance education and other topics. There was a discussion about distance learning tools being made inexpensive through the chancellor's office. There is Title 5 language coming forward that will make recommend changes about materials fee (materials fee rather than a textbook fee). Language change that is going in - cannot charge students for a fee that normally would be provided by an instructor. An instructor could purchase material (say from Pearson) but cannot charge a student for access to online instruction that a faculty should provide. Board of Governors is meeting next week. SF Gate will be covering.

There was a student success taskforce recommendation that K12 students have a standard identification number that follows them. There was a suggestion of a universally available (to all schools) Course Management System CMS. The site license for blackboard is \$600K vs. \$200K for ETUDES. The Chancellor's Office would maintain it. The advantages of having a standard system are 1) significant savings, 2) adjunct faculty would learn one platform (rather than 3-4 for each community college), and 3) the ability to link all California community colleges (e.g., eTranscripts) with a common login.

Timeline for language change with Title V goes to the BOG next week. There is a 45 day read period. Nothing else on plenary – senators and faculty are advised to look through the resolutions etc.

Dolores won the Academic Senate Area B representative seat for the next 2 years.

Item 3: Commencement speakers – there are four people from PSME not interested in speaking. Don MacNeil also asked to be taken off the list. Students meet later this week (Thursday) - students contact a speaker - if they accept - great, if not - it goes to the next person. Dolores mentioned a new faculty meeting - commencement not well known about. The list of commencement speakers was approved.

Item 4: Discussion of J1 (SLOs) on a peer evaluation. Some senators at De Anza expressed concern about including SLOs in the administrative evaluation. Put something under professional activities or duties. Some concerns voiced about redundancy in evaluation, and whether they (adjunct) fill out the SLOs. SLO outcome coordinators needed for next year. Everyone must participate in the process. Class level and program level assessment of an outcome. There were some questions about participation by adjunct.

Item 5: Curriculum committee - discussion about CLEP. On the agenda tomorrow - repeatability update. Fall 2013 (expected for finalization) on repeatability. If reps do not talk to faculty about repeatability. Transfer degrees are coming - will do a great thing for students. There is special language for students with disabilities. Student can petition to take a class a

number of times - but college will not receive apportionment for it. For students who do not pass a class, repeated attempts lead to even worse results. Keep in touch with Reps on curriculum.

Item 6: COOL met and talked about the responsibilities of social media (e.g., YouTube, Flickr etc.). There is a task force on the use of social media, with a focus on potential and guidelines for social media. Smaller local subcommittee on accessibility – and a 'free tune-up' was passed out. Guidelines for faculty evaluations - how many times would a peer be allowed to join in a class and look around? Accessibility - no new courses go online without meeting accessibility requirements. There was dialog about video links, core studio. If you are going to build an online course, it has to be assessable from the start. The library has licensed films on demand. Kate is looking for volunteers on social media, and mentioned alternatives to ETUDES (CMS).

Item 7: Academic Integrity - series of weekly brown bags - alternate Wednesday 12-1 and Thursday 2-3. How do you get a culture of academic integrity in your classroom?

OPC report out put off for next meeting

PaRC - budget news - 50% rule about at least 50% spending for instruction. A number of colleges already warned. New additional cuts would be staff and administrators, and reassigned time. Potentially looking at December 31st layoffs. All faculty positions going forward (20 or 21 requests going forward), and we'll probably go out for a few of these. FON (Faculty Obligation Number) will not be waived. FH is holding steadier than DA. Penalty for falling below FON is so severe there is no way we would not go in for that. The list just went to PaRC – group's decision is advisory - Judy makes the call.

A few senators reported that their faculty members wanted Monday to be part of the final exam schedule. Another senator voiced that it would be challenging for faculty who hold Monday only classes. They will be meeting on May 9<sup>th</sup> at 3:00.

For the Good of the Order:

Carolyn announced the General Education Colloquium will be held on May 18 from 8:15-12:15. Ken O'Donnell will be the speaker. If you are interested, please contact Carolyn or Bernie Day.

Meeting Adjourned: 4:05 p.m.