

Academic Senate Minutes
April 16, 2012

Meeting Called to Order at 2:02 p.m.

Members present: Dolores Davison (President), Carolyn Holcroft (Vice-President/CCC Chair), Robert Cormia (Secretary/Treasurer), Katherine Schaefer (Adjunct Faculty), Teresa Ong (ADL), Kathy DePaulo (BHS), Eta Lin (BSS), Sam Connell (BSS), Tobias Nava (CNSL), Lety Serna (CNSL), Fatima Jinnah (CNSL), Bruce McLeod (FA), Kate Jordahl (FA), Pam Wilkes (LRC), Don MacNeil (PE), Patrick Morriss (PSME), Debbie Lee (PSME), Darya Gilani (Classified Liaison), Meredith Heiser (FA Liaison)

Members Absent: Jorrel Dye, Russell Wong, Kimberlee Messina

Guests: Scott Lankford, Pat Hyland

Agenda Approval: An item was added to the agenda: students have a list of potential commencement speakers first read. The agenda was approved by voice vote

Announcements: Dolores announced that the next senate meeting will be on April 30th. Student success taskforce will be discussed on Wednesday 4-18-12 from 12-1 p.m. in Appreciation Hall. Jane Patton is the invited speaker. Denise Swett and Carolyn Holcroft will also be there to answer questions. There is PGA credit if you come.

Teresa Ong from Transition to Work (TTW) program announced a new program called "Little Free Library." Please to bring books to the library to share with students and the library. TTW students will learn to log books into the library system. You can bring donated books to 5801 (DRC)

On April 30, a Benefits meeting will be held in the Toyon Room. Remember to make your health benefits choice by May 15.

Scott Lankford announced some staff development activities at Stanford. On Friday May 11th from 11-12 David Kelly will conduct a private tour of the design school at Stanford, a perfect prelude for Ken O'Donnell coming to Foothill next week. Stanford also has some human rights centered curriculum for community college curriculum, faculty attending will get paid to go to the all-day meeting. The material is not so much 'issues focused', but how do you teach a human rights curriculum? This symposium takes place on June 9 from 9-5 at Stanford University.

The senate welcomed Kathy DePaulo who is replacing Karl Peter and Lety Serna is replacing Fatima Jinnah. Lety-Serna later announced that she will be on medical leave for 4-6 weeks.

Approval of Minutes from March 12th, minus the section on the math TRC (PSME process issue

that will come back to the April 30th meeting)

Consent Calendar: Approved with amendments as follows: Math faculty (Zach Cembellin) may go into phase II because of previous service; still be decided Consent calendar was approved.

General Concerns/President's Report:

- Dolores suggested at the FA- Senate liaison meeting that an evaluation be conducted for faculty hired full-time but not on tenure track, just in case their temporary funding is continued. Non tenure-track full-time faculty may go into phase II (after one year) irrespective whether an evaluation has occurred, as this is education code. There are some questions about the period in late winter where a 3/15 letter might be issued and/or a due process claim had occurred. There was some discussion about why you would hire a part-time faculty for replacing a full-time faculty.
- At De Anza a faculty member accused students about plagiarism; the students formed a complaint against the faculty, and an administrator formed a hearing where it was announced that grades for some of the students (four) had been changed by the administrator. The grievance hearing is still in progress, so we should not comment or speculate further. FA and the Senates may compose a letter to the administration expressing concern about the violation of law and primary reliance because of the grade change.

Evaluation Document: FA is working on a change in the J1 to include a self-assessment of participation in the SLO Assessment Cycle. As with any evaluative tool, this is share and mutually agree area between the faculty groups and is negotiated. The template for the language was taken in part from a document from Santa Rosa Junior College. This is negotiated, but academic senate will indicate that it supports the language.

Syllabus Template: There have been a number of concerns with PT and FT faculty needing guidance on writing a syllabus. An idea is to have some effective tools (templates) that could be used as standard language. Academic senate could come up with a template that faculty There was a comment that the wording in the document Dolores circulated (the template from Cuyamaca College) was 'a little extreme'; Dolores pointed out that it was intended as a starting point for discussion. There are topics that should be in a syllabus that often are not included. Syllabus writing is a very important skill that adjunct and new faculty should know about. Dolores suggested that this might be a topic for the academic integrity committee to discuss; they will discuss at their next meeting whether they will be in charge of making this syllabus template. There could also be a subcommittee in the senate for this activity.

Elections update - Bruce McLeod. The two candidates for President will attend the candidate's forum on 5/14 from 1-2 p.m. in the Toyon room. Carolyn Holcroft has agreed to serve as VP for one additional year and was approved by acclamation by the Senate. The District Academic Senate President position is open, and it is Foothill College's turn to have an officer, or former officer, serve. The candidate for the office must have served as an Academic Senate officer in the

previous 5 years. Dolores will email those who are eligible.

Faculty speaker: A list of names was circulated, with instructions that the names of part-timers or people who don't have tenure must be removed as per our past practice. The list will be an action item at our next meeting and then forwarded to the student government.

Spring Plenary: Dolores talked about the spring plenary meeting and topics that might come up, including emeritus senators. There was discussion about Santa Monica College's two-tiered college - their board said that it was about adding sections to meet demand - and since they are over cap, students would have to pay the incremental cost. Their intent was to start the process in summer with limited class offerings. Santa Monica's Board of Trustees and their Academic Senate both approved it, but Jack Scott (retiring Chancellor of CA Community College system) has threatened to block it. He does not believe that it is legal. A bill has been brought forward to allow colleges to do this (AB515 was the original bill by Brownley, with AB 1550 now coming forward), but faculty have concerns that colleges would be 'privatized' and do whatever they want.

How do the senators wish to vote? While this could mean more work for P/T faculty it could create systemic issues. There were some comments that we have problems with priority enrollment, that we should be fixing the root problems. Other comments reflected a sentiment that the State should be bringing us more money, and we would not have these problems. There was further discussion about priority registration at Foothill College. Some of the rationale for priority registration comes from International students and out-of-state students having priority over resident students.

There was concern that certain schools recruit International students as the tuition goes directly to the general fund (of the hosting college). Language speaks to students getting into cohorts for priority registration.

BOG waivers resolution was discussed, and about the rationale of giving out fee waivers for students that are 'perennial students' and not making progress towards a stated goal. All other financial aid (state and federal) funding has 'success requirements', only the BOG waiver has no student success requirements.

Other comments: On resolution 19.03 faculty supported student learning and success. In resolution 19.02, there were comments about electronic communications; perhaps split the resolves and vote on it. It was stated that unless the Board of Governors backs up a resolution, that these resolutions are merely advisory. There needs to be back up in one of those entities. Faculty should consider courtesy and respect in writing, as well as an expectation of the courtesy of respect. There was a discussion about repeatability and right to readmit (if a student isn't passing a class).

A senator also emphasized the importance of supporting resolution 9.06 regarding evaluating the effectiveness of TMC & AA-T degrees. There was a question about student follow-up on students who receive AA-T degrees, which the state has promised to do. Carolyn emphasized

that we need to get going on TMCs at Foothill (TMC where we have an AA) and write a TMC aligned degree.

Only eight CSU campuses are accepting spring transfers and only with students who have an AA-T or AS-T. If there is a Transfer Model Curriculum available in the curriculum, if a division or major decides that a TMC is not appropriate, please put that rationale into your notes (minutes) at division meetings.

If divisions have any comments about plenary items - contact Dolores soon. The disciplines list process is open through September, usually to add a discipline, for example kinesiology. Adding a discipline requires that special knowledge and training should be present / obtained by that faculty. Creating a discipline takes time, vetted twice (spring and fall) then voted on again in spring.

Committee reports => academic integrity. At the last meeting, Robert Hartwell shared how he promotes a culture of integrity in a classroom. Pat Hyland also gave a presentation on the various ways that students cheat today and she highlighted the challenges that she and her staff face in regards to academic dishonesty. Pat Hyland was acknowledged for the hard work that she does to help support faculty.

COOL will be meeting this quarter Monday from 12:30 to 1:30 in the Chinese Heritage Room and by CCC confer. Social media and alternatives to ETUDES is a topic, as well as faculty evaluation, and accessibility as a topic.

Curriculum – the first meeting is tomorrow 4/17/12 – discussion of a big general education colloquium on May 18 with Ken O'Donnell. For SLOs, make sure to do the Program Level Assessment. At the course level, course level SLOs are coming along fine. If it is a GE class, make sure you have GE reflections in your assessment.

FACCC elections – Meredith announced that the elections are currently underway. Please take note of her candidate suggestions that she sent via email.

The final exam scheduling committee is meeting at the end of the month on Wednesday the 25th at 4 p.m. in the Toyon room. There is discussion/suggestion that the final Monday of the quarter could be finals and not instruction.

For the Good of the Order: Eta Lin congratulated her colleagues, Ben Stefonik, Konnilyn Feig, Scott Lankford, and their honors students. Their students' proposals were accepted at the Honors Symposium and they will be presenting their research at UC Berkeley on April 28th. A student group's proposal from Eta's research methods class was accepted at Stanford Undergraduate Psychology Conference. The students will present their research on the effects of Facebook usage on empathy. The conference will be held at Stanford University May 18-19.

Meeting Adjourned at 4:04 p.m.