

Minutes – Academic Senate
January 12, 2009

Members Present:

Dolores Davison, Carolyn Holcroft-Burns, Tess Hansen, Donna Frankel, Don MacNeil, Karl Peter, Sara Seyedin, Brian Evans, Tobias Nava, Mike Murphy, Sandi Watkins, Kate Jordahl, Bruce McLeod, Rosemary Arca, Jordana Finnegan, Karen Gillette, Dixie Macias, David Marasco, Nicole Gray (FA Liaison)

Members Absent:

Ernie Schmidt, Shanan Rosenberg, Kurt Hueg (Cabinet Liaison)

Guests:

Katie Townsend Merino

Dolores Davison called the meeting to order at 2:02 pm.

Announcements

1. The Committee on Online Learning (COOL) needs representatives for the BHS and PSME divisions.
2. Information for the Greg McIlhenny Scholarship was sent to all senators. It will be an action item for the Jan 26 meeting.
3. Carolyn announced that the GE draft for the natural sciences is ready for review. She distributed copies for all senators to take to their constituents. It will also be posted on the Senate website.
4. Shawna Aced would like feedback from faculty on the online grading system. Senators should poll their constituents and send comments and suggestions to Dolores.

Approval of Minutes

M/S Approval of minutes as amended from December 1, 2008, meeting. Unanimously approved.

Consent Calendar

M/S approval of consent calendar as listed below. Unanimously approved.

Administrative Evaluations

<u>Administrators</u>	<u>Faculty Representative</u>
Herlisa Hamp	Laurie Bertani
Shawna Aced	Dolores Davison
Kevin Harral	Tess Hansen
Brenda Davis-Visa	Mike Murphy
Denise Swett	LeeAnn Osterdock
Duncan Graham	Joe Ragey
Matais Pouncil	Lety Serna

Action & Information

1. Elections Committee

As there will be 2 Senate seats vacated this year (Secretary/Treasurer and Part-Time Faculty Representative), the Senate needs to form a Nominating Committee by next meeting. The Nominating Committee is responsible for bringing candidates' names to the Senate by the end of Winter Quarter.

Generally, the Nominating Committee becomes the Elections Committee, and adds one outside person (administrator or classified staff) to the committee.

Interested Senators should contact Dolores.

2. Introduction of New VPI

Judy Miner introduced Katie Merino Townsend to the Senate. After talking a bit about herself and her philosophy of support for teachers, Katie asked Senators to email her with "two things that my office could do to improve my teaching." Her contact info is as follows:

townsendmerinokatie@foothill.edu
x7209

Karen Gillette reminded Katie that teaching goes on outside the classroom and asked that Katie remember those non-classroom faculty needs.

Sara Seyedin praised the Foothill Tutorial Center and hoped that Katie would give it her full support.

3. De Anza FSA's

M/S approval of two new FSA's for De Anza College: one in Russian and one in Intercollegiate Badminton. Motion approved (3 abstentions).

4. Mission Statement

Dolores clarified the process of working on the new mission statement for the college. Various versions of the mission statement will be brought to Roundtable where one version will be developed.

Faculty are encouraged to actively engage in the process. Karen Gillette has some sample mission statements from various colleges around the state. She will send the links to Senators. Senators are asked to poll their constituents for suggestions on what should be included.

5. Roundtable Updates

Dolores announced that Judy Miner reported at the last Roundtable meeting that IF there are to be any March 15 notices, the notices would not take effect until July 1, 2010.

Dolores reported that some programs are having trouble and may be combined between the two colleges in the District.

Senators expressed concern that these reports be given by the President to ensure that communication is consistent. Senators also reiterated support for the “rumor control” website proposed last quarter.

To sum up, Dolores reported:

- There will be no hiring for this year

- There will be no lay-offs for administrators and full-time faculty

- There may be March 15 notices with a 15-month lead-time.

Dolores Davison adjourned the meeting at 3:35 pm.

Submitted by Tess Hansen, January 14, 2009.