

**Academic Senate Meeting Minutes
Foothill College Academic Senate
March 5, 2001 2:30-4:30 PM**

Members Present:

Larry Rouse, President
Charlotte Thunen, Vice-President & Library
Marilyn McDonald, Treasurer & At-Large Faculty
Mike McHargue, Chair of I of I/T&L
Shirley Barker, Curriculum Co-Chair
Bean Cashmore, Adaptive Learning
Robert Hartwell, Fine Arts
Greg McIlhiney, CTIS
Ron Oburn, PE & Human Performance
Dolores Peterson, Business & Social Science
Phyllis Spragge, Biology & Human Science
Victoria Taketa, Counseling
Bill Tinsley, Business & Social Science

Members Absent:

Rosemary Arca, Language Arts
Richard Morasci, Language Arts
Sandy Lynn, Physical Sci & Math
Irv Ploke, PE & Human Performance

Guests:

Warren Hurd, Dean of Faculty & Staff

1. Call to Order: Rouse called the meeting to order at 2:30 PM.

2. Approval of Minutes:

M/S/C Minutes from February 12, 2001 were approved as amended.

M/S/C Minutes from February 26, 2001 were approved as amended.

3. Approval of Consent Calendar:

M/S/C Karen Gillette & Patricia Gibbs - Adhoc Committee on Honor Code.

M/S/C Karen Erickson - Added to Biology & Health Science Faculty hiring committee.

4. Committee Reports and Announcements:

- a. **Informational Competency Area B - 2/21/01-** Thunen reported that the State Academic Senate has approved, in concept, an informational competency requirement which will be a proposed resolution at the spring State Academic Plenary Session. Future discussion will determine what the requirement(s) will be, how they will be fulfilled, and whether they will be part of the GE requirement. The proposal will go to the Board of Governors and the State Legislature.
- b. **ETAC Committee Notes** - Roxanne Mendrinos (not present) provided minutes to the February 8, 2001 ETAC meeting. It was noted that ETAC still wants to hire all the positions previously requested and approved under the last round of \$500k funding. It was recommended that ETAC justify their budget every year and Rouse said he will make that recommendation to the budget committee. Discussion included experiences with the help desk and issues which should be brought to the attention of the committee.
- c. **Measure E - Gilbane Project** - McDonald reported possible changes to the plan which may include new locations for the Bookstore and the Child Development Center. She noted that as Faculty Liaison to Measure Projects she is only invited to Gilbane meetings and not to any decision-making meetings, so she is not well-informed about changes. Members discussed the proposed location for the bookstore and the possible placement of the Child Development Center. Rouse said that Alan Harvey would attend a future meeting to discuss the changes.
- d. **Senate News** - Rouse said the new issue will be out next week.
- e. **Staff Development Committee** - McHargue reported a good start on the May 4th Flex Day activities and would give us an update in two weeks.

- f. **Curriculum Committee** - Barker said the upcoming retreat will focus on “What a degree means at Foothill.”
- g. **Parking Tickets** - Rouse reported that Ed Dunn, Director of Campus Safety did pay the parking tickets issued at a previous Senate meeting, but warned that the courtesy offered by issuing a warning instead of a ticket was not guaranteed.
- h. **Other** - McHargue addressed Learning Outcomes at the League of Innovation.

5. Old Business

- a. **Academic Integrity** - Deferred until the next meeting.

6. New Business

- a. **Food Service** - Deferred until the next meeting.
- b. **Faculty Training in the Tenure Review Process** - Warren Hurd said we don't have any requirement that faculty or Tenure Handbook and gives an orientation in early October. Rouse recommended that this be videotaped for members who could not attend. Warren said that the timelines are specifically stated in the Tenure Handbook and most committees are following them, though he did admit there should be more consistency. Hurd was also asked to ensure that Administrators were trained in the tenure process and knowledgeable about the FA/District contract.
- c. **Academic Rank** - Rouse distributed a chart created by Bill Tinsley in 1969 for determining academic rank. Tinsley stated that the Board had approved the chart, it was included in the Faculty Handbook, and the Senate should press for the listing of academic rank in the College catalog. McDonald noted that rank was not contractual and was only applicable to Foothill. Discussion centered on the legitimacy and scope of rank and the updating of the chart to reflect current factors, including the tenure process.
- d. **Other:**
Rouse announced that there may be an additional PfE B allocation of \$50k. It was **M/S/C that these funds be distributed in a similar manner as last year's with a base to each division and student services area and the reminder distributed based on FTES.**

Cashmore noted that at the recent joint Senate meetings, votes were taken and the majority ruled even though we are two equal Senates. Future voting on any issue should be undertaken by individual Senates separately, with each body having one equal vote.

7. Committee Members &/OR Ratification Needed -

- a. **ETAC Committee & Subcommittee members** –still needed
- b. **Adhoc Committee on Honor Code Update** – still needed

8. Hearings - None.

The meeting adjourned at 4:20 PM.