

**Academic Senate Meeting Minutes
Foothill College Academic Senate
February 12, 2001 2:30 - 4:30**

Members Present:

Larry Rouse, President
Charlotte Thunen, Vice-President & Library
Marilyn McDonald, Treasurer & At-Large Faculty
Mike McHargue, Chair of I & I/ T&L
Rosemary Arca, Language Arts
Richard Morasci, Language Arts
Bea Cashmore, Adaptive Learning
Robert Hartwell, Fine Arts
Sandy Lynn, Physical Science and Math
Greg McIlhinney, CTIS
Dolores Peterson, Business and Social Science
Irv Ploke, PE and Human Performance
Phyllis Spragge, Biology and Health Sciences
Victoria Taketa, Counseling
Bill Tinsley, Business and Social Science

Members Absent:

Shirley Barker
Ron Oburn

1. Call to Order: Rouse called the meeting to order at 2:42 PM.

2. Approval of Minutes:

M/S/C Minutes from February 5, 2001 were approved as amended.

Agenda was corrected : next meeting will be held 2/26/01 at Conference Room B, De Anza College (Joint Foothill-De Anza Senates)

3. Approval of Consent Calendar: no items were brought forward

4. Committee Reports and Announcements:

- a. **District Budget** McDonald Reports that Kathy Blackwood must submit a balanced budget in her quarterly report to the Board of Trustees. We may be \$5-10 million "short." We may have to make recommendations, which could include hiring freeze, elimination of "B" budgets, no raises, or a dollar amount assigned to each campus for eliminating or reducing their expenditures. If the later option is selected, then Foothill could invoke the New Guidelines and Process for Reducing or Eliminating Funding that were adopted by the College Roundtable in the Spring of 2000. Important notes: these budget figures are early and tentative. Blackwood was quoted as saying "this is a projection, not a prediction." Planned reductions may have to be made prior to the "May Revise" when we will know with more certainty the actual status of the budget and State allocations.

M/S/C It was moved by Lynn that the Senate recommend " **If there needs to be a reduction in funding, Foothill should be given a dollar amount and then follow the Roundtable Guidelines for Reducing or Eliminating Funding.**"

- b. **Ed. Resources** - the Athletic Instructional Associate position was approved.

- c. **Roundtable** - Sustained the Ed. Resources recommendation. Willie Pritchard discussed the new telephone system: ETA : March 1, 2001. There will be training on the use of the new system, TBA. Willie Pritchard also discussed the new call system for tech. support: instead of calling AV or John Vandercook directly, we are to dial "TECH" or x8324 for all work requests, SOS calls, etc. Willie's extension is x6120. Discussion by Senate reps indicated that "TECH" is not responsive enough (recorded message indicates a response will take place within 48 hrs). Rouse will invite W. Pritchard to the next Senate meeting.
Juanita Croft gave a well-received PowerPoint presentation of Foothill's African-American diversity/enrichment campus activities.
- d. **Meeting w/Joanne Jacobs** - re: revival of the *Sentinel*. She cannot personally be involved full-time due to other commitments; but she suggested other possible journalist candidates.
- e. **Learning Community Team/Photo** - this is a group of FH faculty that creates ways to team and link curriculums to enhance student learning. Spragge suggested coordinating with the ILM project.
- f. **Curriculum Committee** - The new catalog deadline is Feb 21. A new form entitled Certificate Cover Sheet has been developed and must be completed for all FH certificates - this is simply a formatting device to help organize all of our certificates and relevant information.

5. Old Business:

- a. **Withdrawal Deadline:** Foothill's is the 9th week of the quarter, but De Anza's is the 7th week. The 9th week is the Title V standard. Several years ago De Anza rolled theirs back by two weeks. De Anza proposes a compromise: that both campuses adopt the 8th week. Some discussion ensued. This will be discussed further at the joint FH-DA Senates meeting on 2/26/01, along with the F/W grade proposal.
- b. **Journalism Program Update** - The 12-person staff of the resurrected *Sentinel* will make a presentation to the Board of Trustees at the March 5 meeting. The *Sentinel* is looking for literary contributions: contact Paul Starer, ext. 7534.

6. New Business:

- a. **Student Equity Update:** Rouse announced that he had sent the Student Equity Report to the State Academic Senate, but needed some information re efforts in reaching student equity goals in math programs. Lynn agreed to write a short paragraph on their efforts.
- b. **Tenure Review** - deferred
- c. **Senate News** - call for articles, to be submitted to Kurt Gravenhorst by 2/21/01, on a disk, please.
- d. **Accreditation Teams** - there is a call for new accreditation team members. A training session at Foothill College will be held on January 18, 2002. Accreditation visits to other colleges take about 4 days, include a lot of work, but they are a terrific learning experiences. If interested, please call Marilyn McDonald at ext. 7721.

7. ETAC Committee: - new member Greg McIlhinney was approved by the Senate M/S/C

8. Hearings: It was announced that Cy Gulassa's son has recently died in a kayaking accident.

The meeting adjourned at 4:12 p.m.

