

Academic Senate Meeting Minutes
Foothill College Academic Senate
April 16, 2001 2:30-4:30 PM

Members Present:

Larry Rouse, President
Charlotte Thunen, Vice-President & Library
Marilyn McDonald, Treasurer & At-Large Faculty
Mike McHargue, Chair of I of I/ T&L
Rosemary Arca, Language Arts
Richard Morasci, Language Arts
Shirley Barker, Curriculum Co-Chair
Bea Cashmore Adaptive Learning
Robert Hartwell, Fine Arts
Sandy Lynn, Physical Sci & Math
Greg McIlhiney, CTIS
Ron Oburn, PE & Human Performance
Dolores Peterson, Business & Social Science
Irv Ploke, PE & Human Performance
Phyllis Spragge, Biology & Health Science
Victoria Taketa, Counseling
Bill Tinsley, Business & Social Science

Members Absent:

Sandy Lynn
Robert Hartwell
Ron Oburn

Guests:

Warren Hurd,, Dean of Faculty & Staff
Anne Paye, FA Chief Negotiator

1. Call to Order: Rouse called the meeting to order at 2:45pm.

2. Approval of Minutes:

M/S/C Minutes from March 19, 2001 were approved as amended.

3. Approval of Consent Calendar:

M/S/C: Keith Pratt for Language Arts Division GE committee rep. replacing Erica Giannini

M/S/C: Sandi Urabe for the Career Service Assistant hiring committee

M/S/C: J Patyk, S Davidson, and J McCulla for the Econ Position Search Committee after discussion re the process for selecting a faculty hiring committee. The current District procedure was distributed to the Executive board.

4. Committee Reports and Announcements:

a. **Board of Trustees Rouse:** 4/6/01: The Board of Trustees reviewed Measure E projects.

b. **Measure E - McDonald:** A discussion followed re impact that the Monte Vista Fault has on siting new buildings and the student services center on the Foothill campus.

- c. **Statewide Academic Senate Area B Mtg. - McHargue:** Mike McHargue encouraged the Senate to review the agendas of the Area B Statewide Senate meetings prior to sending a representative.
- d. **Ed. Resources Committee - Rouse & McDonald:** The Committee ranked the remaining faculty positions. The Senate Officers, on the advice of President Fong, recommended a journalism faculty member to ensure publication of the Sentinel. They were disappointed that administrative members of the committee felt the position was out of order because it didn't come through a division. It was ranked in the middle of the remaining 12 positions by the committee.
- e. **Sustainability Conference - McDonald:** The District sponsored a two-day Sustainability Conference discussing ways to create green buildings and grounds. Windows and skylights are effective measures with mechanical heating, light and cooling as supplemental sources of energy. Sustainability is actually a part of Title 24, which governs new construction.
- f. **Commencement Committee - Tinsley** reported that the Commencement Committee has chosen Konnilyn Feig as faculty speaker. He suggested that the faculty name their own speaker in the future since many of the students do not know the faculty nominees for commencement speaker.
- g. **Curriculum Committee - Shirley Barker:** Shirley Barker reported that the College Curriculum Committee is discussing the spirit of the Basic Skills proposal in light of a general review of graduation goals. It also reviewed the notion of "residence" in a major and the number of units a student may take as pass/no pass. The Committee decided that each division would determine the number of residence units required for a degree.
- h. **JDG - Thunen:** Thunen reported that West Valley has created a new calendar which includes a September start, a January inter-session, a Feb-May second semester and two summer sessions. The Chancellor has asked that we begin a conversation about our calendar in light of this trend.

5. Old Business:

- a. **Academic rank Proposal - Rouse, Thunen, McDonald:** The Senate reviewed the Academic Rank Proposal and will revisit it in two weeks. It will also be discussed at the Joint Senate Meeting May 21, 2001 at FH.
- b. **Journalism/Multi Media Faculty Position Request - Rouse:** Larry Rouse reviewed the proposal to place the FTE for the Sentinel within the Fine Arts Department program of Communication Studies and New Media.

6. New Business:

- a. **Compulsory Commencement - Paye:** Paye asked for feedback regarding alternating year compulsory faculty attendance at graduation. In the spirit of supporting our students and acknowledging the logistical hardship of such a concept, the FA asked Senators to get feedback from their divisions. The majority of the Senators felt that the 7 PM start time was a factor in low attendance at FH.
- b. **Annual Senate Retreat - Rouse & Thunen:** June 1, 2001 proposed.

- c. **May Flex Day - McHargue:** M McHargue reviewed the plans for the May 4 Flex Day. Faculty is encouraged to review the agenda and order lunches.
- d. **Proposed Meeting Location Change - Morasci:** It was suggested that if the room is too cold in the warm weather that we change to another site
- e. **Administrative Evaluation Feedback Loop - Ploke:** Irv Ploke requested clarification on the Administrative Evaluation process, especially regarding summative reports to committee members. The majority of the faculty committee members did not see a draft of the final evaluation.
- f. **Faculty Offices During Construction:** Senators were asked to poll their faculty to determine those who could not function without an office when they are displaced. Keeping in mind that if we had to rent portables it would impact the building and remodeling budgets and the parking.

7. Committee Members and/or ratification needed:

8. Hearings:

None

The meeting adjourned at 4:50 PM.