

Academic Senate Meeting Minutes
Foothill College Academic Senate
December 4, 2000 2:30-4:30 PM

Members Present:

Rosemary Arca, Language Arts
Bea Cashmore Adaptive Learning
Robert Hartwell, Fine Arts
Sandy Lynn, Physical Sci & Math
Marilyn McDonald, Treasurer & At-Large Faculty
Mike McHargue, Teaching/Learning Comm. Chair
Greg McIlhiney, CTIS
Richard Morasci, Language Arts
Ron Oburn, PE & Human Performance
Eloise Orrell, Biology & Health Science
Dolores Peterson, Business & Social Science
Irv Ploke, PE & Human Performance
Larry Rouse, President
Phyllis Spragge, Biology & Health Science
Victoria Taketa, Counseling
Charlotte Thunen, Vice-President & Library
Bill Tinsley, Business & Social Science

Members Absent:

Shirley Barker, Curriculum Co-Chair

Guests:

Roxanne Mendrinos, ETAC rep
Rosemarie Menager-Beeley

1. Call to Order: Rouse called the meeting to order at 2:30pm.

2. Approval of Minutes

Minutes from November 27, 2000 approved as amended.

3. Approval of Consent Calendar

Administrative Evaluation Committees:

- Larry Rouse, Sue Gatlin
- Bill Dillon, Marie-Elaine Burns
- Roxanne Mendrinos, Mary Conway
- Naomi Kitajima, Donald Dorsey
- Denny Berthiaume, Duncan Graham
- Carol George, Frances Gusman
- Bill Tinsley, Alan Harvey
- Melanie Pla-Richard, Roseanne Myers
- Dixie Macias, Bill Patterson
- Arno Dominguez, Penny Patz
- April Flowers, Vivian Sinou
- Bryan Shaner, Elizabeth Zoltan
- Diane Lydgate, George Beers
- Ron O'Burn, Romi Paule
- Irv Ploke, MaryAnn Pavic

Other:

- Greg McIlhiney and Carl Peters, Wellness Advisory Committee with Kurt Hueg
- Victoria Taketa, Aquatics AA Representative

4. Committee Reports and Announcements

a. Ed Resources – Marilyn McDonald and Larry Rouse

- Rouse & McDonald increased the Senate's recommended allocation for classified staff from \$450K to \$520K thus agreeing with the Classified Senate's recommendations and allowing at least another classified position in their recommendation. Recommendations for over 30 classified positions were considered
- The recommendations will go to Roundtable and then to BCF for final approval. The next Roundtable meeting is not scheduled until January.

b. Technical Advisory re: Faculty Diversity in Hiring – Larry Rouse

- Favorable efforts towards diversity in hiring were reported overall
- There needs to be an increase in ADA Training (American Disability Training)
- A need was also expressed for FH to tighten up on its equivalency granting process.

c. Board Meeting – Larry Rouse

- The Chancellor is asking that none of the \$2.2 million in PFE be released until the end of the year.
- There is a \$1.2-2 million difference between revenues and expenses in the estimated budget.
- The college needs to keep 5% in reserves, if we go below 3%, the college will go on the state watch list.
- The Chancellor is concerned about rising healthcare costs and utility expenses in the coming year. He will ask for the Public Safety Position, but will hold it for now.

5. Old Business

a. Follow-up re: Math for AS degree – Larry Rouse

- Taketa mentioned the possibility of having a different math requirement for the AA and AS degree. She suggested a possible staff development activity to initiate dialog about such an option.
- DA passed their Math 105 class, with the stipulation there would be an applied math integrated into the Auto-Tech Program.
- The point was made that in most colleges there are 3 degrees options: an AA, an AS and an AAS (Applied AS – vocational). The AAS degree would have a math requirement reflecting the needs of a specific career choice, hence the word Applied AS.
- A senator mentioned that statistics show students with AAS degrees are more apt to return to school for retraining and/or higher degrees.
- Another senator voiced support of such a degree as long as students had the option to take a higher math and receive the AS degree if desired.
- Larry will pass the alternative AS option on to Shirley Barker to bring up in Curriculum Committee.
- Reminder re Senate Dues. Senators were urged to distribute their second dues notice to their constituents.

6. New Business

a. Sentinel Update – Larry Rouse

- A new English 4 class will meet Wednesday and Friday from 1-3 p.m. Wednesday will be in room S23 on Fridays in Lib 3525.
- Paul Starer will be the instructor of record. Herm Scheiding (former Sentinel advisor and head of the Journalism Program) will assist Paul.

- They will be using a learning communications model to resurrect the Sentinel because we do not currently have a journalism program or instructor on staff.
- Sandi Watkins volunteered the assistance of her COIN students to work on the Web version of the Sentinel. Rouse has also volunteered as advisor .

b. ETS Report –Mendrinis,

- Willie Pritchard asked for \$500K to purchase a new admissions server, the same admin. server could perhaps be leased for a fraction of the cost approx. \$167K.
- The Senate urged their ETAC rep, Roxanne Mendrinis, to ask that ETS provide documentation for spending with stated goals and timetables.
- The Senate also wanted ETAC and the District Budget Committee to revisit the proposed staffing goals in light of management changes from Collegis to an in-house CIO.

c. Academic Integrity – Rosemary Meneger-Beeley

- Meneger-Beeley discussed the use of computer software to monitor plagiarism. There is software available that will scan a student's paper and check it against their cited references. The software changes the color of any text that has been pulled directly from the article. Examples of such programs would be Turn-it-In & Integraguard.
- Some of the faculty expressed an interest in possibly purchasing a few copies of this kind of software in order to help monitor plagiarism.
- One Senator suggested tailoring assignments so they are plagiarism proof.
- The Honor Code was also briefly discussed. There is nothing in the Honor Code that mentions acting in a manor befitting a college student. There is no recourse for a faculty member who has a disruptive student other then tossing them out of class for a day or two at the most. On the other hand, there is such a mention in regards to online classes using Etudes. The need was expressed to update the Honor Code.

d. Tuesdays with Mikey – Mike McHargue

- Winter Quarter he will be mediating a discussion group centered on the book, Tuesdays with Morrie. It will meet on Tuesdays, from noon-1p.m. for 9 weeks.
- He is hoping to have 3 representatives from each of the following groups: administrators, classified, faculty and students.
- It will be a focus group to attempt to get all the different groups at Foothill on the same page.
- Participants will receive 1 unit of Education 301 credit or Soc. Sci 35H.

The meeting adjourned at 4:30 PM.