

**Academic Senate Meeting Minutes
Foothill College Academic Senate
November 13, 2000 2:30-4:30 PM**

Members Present:

Rosemary Arca, Language Arts
Shirley Barker, Curriculum Co-Chair
Bea Cashmore Adaptive Learning
Sandy Lynn, Physical Sci & Math
Marilyn McDonald, Treasurer & At-Large Faculty
Mike McHargue, Teaching/Learning Comm. Chair
Inst.
Richard Morasci, Language Arts
Ron Oburn, PE & Human Performance
Dolores Peterson, Business & Social Science
Irv Ploke, PE & Human Performance
Larry Rouse, President
Phyllis Spragge, Biology & Health Science
Victoria Taketa, Counseling
Charlotte Thunen, Vice-President & Library
Bill Tinsley, Business & Social Science

Members Absent:

Robert Hartwell, Fine Arts
Greg McIlhiney, CTIS
Eloise Orrell, Biology & Health Science

Guests:

Alan Harvey, VP of Educational Resources &
Inst.
Romi Paule, Bookstore
Dimitra Tzimopoulos, Student Liaison

1. Call to Order: Rouse called the meeting to order at 2:30pm.

2. Approval of Minutes

Minutes from November 6, 2000 approved as amended.

3. Approval of Consent Calendar

- a. Karen Gillette – Curriculum Representative to the League for Innovation Outcomes Project
- b. Larry Rouse- Performance Based Assessment Project
- c. Jose Nava - Instructional Technology Representative

4. Committee Reports and Announcements

a. Joe Gallo Thank You - Marilyn McDonald

- Joe Gallo, retired English instructor, sent a thank you note to his “Foothill Family”, the Academic Senate.

b. Board Meeting – Larry Rouse

- Measure E focus
- Permission granted to go ahead with campus construction plans. Child Care center plans restructured.

c. State Legislative Hearing @ San Jose City College – Larry Rouse

- Senator Vasconcellos and Assemblywoman Alquist met with local community college leaders to discuss community college concerns.
- Community colleges are drastically under-funded
- Focus must be put on Gov. Davis who continues to veto funding for community colleges; student

success must be stressed.

- Senator Vasconcellos and Assemblywoman Alquist are on the new rewrite of the Master Plan.
- The 75/25 Plan has been put on hold. It cannot be enforced because there is no funding.

d. Dues Reminder – Larry Rouse

- Division representatives need to remind their faculty about Senate dues.

e. District Budget Committee – Marilyn McDonald

- The District has still not addressed the process to allocate the approximately 10 classified positions funded last year.
- The Senate's position on the \$3 million block grant favors distributing the dollars to the district and the campuses. Each campus may choose to put aside \$ for equipment and furniture as needed. Foothill has clear guidelines and procedures for allocating resources that everyone has agreed to. There are no procedures established for the allocation of money in a "District pot."

5. Old Business

a. Implementation Date Concerns (Math 103-105) – Phyllis Spragge

- Fall 2001 is too soon to implement the curriculum changes.
- Math department meeting scheduled for Thursday, November 16, 2000 to vote on the proposal for the new math classes (see attached outline).
- See also Curriculum Committee minutes from March 14, 2000 for more information on Math classes.
- If implemented too soon there is a concern that unit heavy programs with the math requirement will burden students with an even heavier course load per quarter.
- A motion passed to have the Curriculum Committee recommend an implementation date for the Math 103, 104 and 105 addition to the GE Requirements.

b. Senate Committee Guidelines – Larry Rouse

- A draft of Senate Committee Guidelines was distributed. Rouse asked the Senate to review and get back to him with any comments.

c. ASFC Transportation Plan – Dimitra Tzimopoulos

- Al Trans conducted a survey of our students to establish a transportation plan for our campus.
- Looking into a bike lane to follow Perimeter Rd. around campus, increased use of Echo Passes (bus passes) throughout the District – meeting with De Anza Student President to discuss prices
- Al Trans working on a web page which would provide a means for students to network and find carpool partners based on home addresses.

6. New Business

a. Budget 101-Procedure and Processes – Alan Harvey

- See attached for glossary of money terms
- Lapse or float money is given by District to pay for unfilled classified positions (approx. 70% of the original classified position salary) to pay for a casual employee. If unused, this money is referred back to the B-budget.
- Request for discretionary funds are generated from a Program Manager or usually with the input of faculty/staff. These requests then go to Alan Harvey who places them on the request for funds

spreadsheet with his recommendations. The list is then taken to the Cabinet and the Educational Resources Committee, then to the Roundtable, and to BCF for final approval. The request for funds spreadsheet is available online. If needed e-mail Alan Harvey

- A healthy growth rate was reported this quarter due in large part to the addition of afternoon and online classes. 60 afternoon and evening classes added to the schedule this quarter, none cancelled.

b. Child Care Center Update – Alan Harvey

- Location will be across from the new fire station. The approved architectural plans shared. The creek behind the new Child Care Center is due to be retrofitted in the next 3 years, but the building must begin by June or we risk losing funding.
- The Center is funded by the State and two grants from the Packard Foundation totaling around \$500K plus a loan from the Packard Foundation of approximately \$1 million. Total cost about \$3.9 million
- Childcare center will be open to state-subsidized students, full fee students, and faculty/staff children.

c. Bookstore Issues – Romi Paule

- Thank you to the faculty and staff for all donations to Diane Moore who is on sick leave.
- The Foothill-De Anza Community College District has the lowest textbook prices around. Our textbooks are priced 23% above cost, not including freight or surcharges. SJSU and SJCC textbooks are priced at roughly 25% and 28% above cost.
- Standardizing textbooks for courses might cut cost of textbooks to students. If all instructors use the same book for one course buy-back potential as well as availability of used books increases.
- There is no policy stating how long an instructor needs to keep using an individual textbook. If a publisher releases a new edition, the instructor has no choice but to change books. The older version is no longer available.

7. Hearings (none)

The meeting adjourned at 4:30 PM. Other issues postponed until next week.