4 Attachments, 221 KB

Hi All:

We had a great **Professional Development Debriefing and Planning meeting** on June 28th with 14 staff, faculty, and administrators in attendance. Our discussion was lively and productive.

The group expressed great **appreciation** to Judi Mcalpin and Antoinette Chavez for all their assistance with PD record-keeping and marketing over the past year.

Please see ATTACHED for -

- Minutes of this meeting
- Revised version of the Professional Development Report

Action items include following up on group suggestions to -

- Re-establish the **Professional Development Committee**; possibly with a tri-chair structure including a staff member, faculty member, and an administrator (Messina)

- **Streamline** and simplify the process for coordinating, communication, and promoting PD events including both planned and ad hoc events (Baker and Mcalpin)

    - Existing process is to go to the PD webpage and click on the link to an online form (or go directly to the online form at http://foothill.RequestPD.sgizmo.com/s3/)

- Streamline the process for awarding PGA for those who attend PD events (Baker and Mcalpin)

- Establish a **professional community of practice** for PD via online communication that pushes messages to email instead of using a website (Baker)

    - Existing effort is our College Faculty and Staff Mentor Exchange via an online discussion forum which allows registered users to push postings to their email via Settings (see attached and below)

- Ask members of **Academic Senate** to participate in promoting PD events (Holcroft)

- Check on the feasibility of asking those who take **PDL** to conduct PD events about their PDL experiences (Heiser)

- Check into the feasibility of **videotaping PD events** and providing them online as streaming video (Baker)

Enjoy your summer!

- Judy

Faculty and Staff Mentor Exchange

We now have an easy way for faculty and staff to share their expertise.

Join the Foothill College Faculty and Staff Mentor Exchange

1. Go our **Mentor Exchange**.
2. Click **Register now** and complete the form. Be sure to write down the password you created!
3. You will receive an email that your Mentor Exchange site membership has been approved within 24 hours
4. Return to the **Mentor Exchange** site and **Log In**
5. For peer guidance, post a question to the group and in return, respond to questions posted by others.
6. To have all postings sent to your email account, click on Profile, then click on Settings.

Comments and Votes (1)

Watched Topics (0)

Inbox (0)

Moderator Messages

Individual messages sent directly to you from the site moderator.

☑ Forward messages from the moderator to my email address.
   (Uncheck this box if you only want these messages to go to your Collaborize inbox).

Member Messages

Individual messages sent directly to you from other site members.

☑ Forward messages from other members to my email address.
   (Uncheck this box if you only want these messages to go to your Collaborize inbox).

Request Form: Proposal for Professional Development Training

Please use this form to submit proposed events for listing on the Professional Development registration calendar at http://www.foothill.edu/staff/development/calendar.php. If you don't know the answer to any question, just enter: "I don't know" or skip it.

1. What is the name and title of the event presenter(s) or facilitator(s)?

2. What is your proposed title for the event?

3. What date do you want to schedule the event?

Prof Dev Mt....doc (58 KB)

Professional....doc (71 KB)