

## Committees List with Descriptions

The following table presents a list of Foothill College committees in alphabetical order. The far right column provides the web page/contact info for each committee if you would like more information or would like to contact the current chairperson(s) about serving or attending meetings.

Committee Name	Charge	Membership	Meetings	Web Page and/or Contact Info	Faculty Serving 2014-2015
Academic and Professional Matters (APM)	<ul style="list-style-type: none"> <li>Formerly the "Joint Development Group"</li> <li>Charged with "joint development" of "academic and professional matters" especially those which have district policy implications or where decisions at one campus may significantly affect the other</li> </ul>	<ul style="list-style-type: none"> <li>Chancellor,</li> <li>FH and DA college presidents,</li> <li>FH and DA Vice Presidents of Instruction</li> <li><b>FH and DA Academic Senate Presidents;</b> and</li> <li>FH and DA Academic Senate Vice Presidents</li> </ul>	Friday afternoons approximately twice per quarter (precedes CAC)	No web page; contact current academic senate president or vice president for more information	Holcroft, Escoto
Academic Council	<ul style="list-style-type: none"> <li>Charged with academic regulation evaluation, enforcement, interpretation and exceptions (e.g. student requests for academic renewal, excess units, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>VP Student Services (co-chair)</li> <li>Counseling Faculty Member (co-chair)</li> <li><b>Faculty appointed by academic senate</b></li> <li>Honors</li> <li><b>Counselors</b></li> </ul>	Once per week Tuesdays, 9AM to 10AM (except 1 <sup>st</sup> 2 weeks per Q – then 2x per week Tues & Thur)	Part of Student Services: <a href="http://foothill.edu/services.php">http://foothill.edu/services.php</a>	Andy Lee (faculty co-chair) Bernie Day Kim Lane Kay Thornton
Academic Integrity Committee	<ul style="list-style-type: none"> <li>Subcommittee of the Academic Senate</li> </ul>	<ul style="list-style-type: none"> <li>Any interested <b>faculty</b>, staff, administrators and students</li> </ul>	Approximately monthly	No web page. Contact Academic Senate President for more information if	John Fox Mary Thomas Steve Batham Eta Lin

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	<ul style="list-style-type: none"> <li>Charged with creating/supporting a pervasive culture of integrity at Foothill</li> </ul>			<p>you are interested in serving. Also see <a href="http://www.foothill.edu/senate/documents/2011-12/WINTER_12/Academic%20Integrity%20Committee%20Charge.pdf">http://www.foothill.edu/senate/documents/2011-12/WINTER_12/Academic%20Integrity%20Committee%20Charge.pdf</a></p>	Young Hee Park Lee
Academic Senate	<ul style="list-style-type: none"> <li>Participatory governance group</li> <li>Makes formal recommendations regarding academic and professional matters (10+1)</li> </ul>	<ul style="list-style-type: none"> <li>Faculty President (elected)</li> <li>Faculty Vice President (elected)</li> <li>Secretary-Treasurer (elected)</li> <li>Two reps from each academic division</li> <li>Two part-time faculty reps (elected)</li> <li>Liaisons from ASFC, Classified Senate, FA and President's Cabinet</li> </ul>	Every other Monday from 2-4 PM	<a href="http://www.foothill.edu/senate/index.php">http://www.foothill.edu/senate/index.php</a>	Carolyn Holcroft Isaac Escoto Robert Cormia Katherine Schaefer Roseann Berg Steve Batham Lisa Drake David Sauter Guido Bordignon (F/S) Debbie Lee David Marasco Kate Jordahl Jordan Fong (F) Lauren Hickey Tobias Nava Leeann Emmanuel (F) Mary Thomas Richard Morasci Patricia Crespo Martin (F) Meredith Heiser Scott Lankford (W)
Accreditation	<ul style="list-style-type: none"> <li>Subcommittee of PaRC</li> <li>Charged with accreditation planning</li> </ul>	<ul style="list-style-type: none"> <li>Tri-chair: Accreditation Liaison Officer</li> <li>Tri-chair: Academic Senate President</li> <li>Tri-chair: Classified Senate President</li> </ul>	Timing varies depending on accreditation cycle	<a href="http://www.foothill.edu/president/2011.php">http://www.foothill.edu/president/2011.php</a>	Carolyn Holcroft  *no activity yet this year

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		<ul style="list-style-type: none"> <li>• Faculty members appointed by Academic Senate</li> <li>• Classified staff members appointed by Classified Senate</li> <li>• Student appointees from ASFC</li> <li>• President's cabinet appointees</li> </ul>			
Admin Council	<ul style="list-style-type: none"> <li>• Operational group</li> <li>• Open forum for administrators to discuss operational issues</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: College President</li> <li>• All administrators are members</li> </ul>			N/A
Assessment and Placement Ad Hoc Committee	<ul style="list-style-type: none"> <li>• Ad hoc group reporting to PaRC</li> </ul>	<ul style="list-style-type: none"> <li>• Faculty and staff appointed by their senates</li> </ul>	Approximately bi-monthly beginning Winter '15		Carolyn Holcroft Kathy Perino Valerie Fong Hilda Fernandez Debbie Lee Patrick Morriss
Basic Skills Work Group	<ul style="list-style-type: none"> <li>• Participatory governance group</li> <li>• Charged with making recommendations re: Basic Skills Core Mission including goals, research needs, effectiveness, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Tri-chairs: <ul style="list-style-type: none"> <li>○ faculty, (AS-appointed)</li> <li>○ classified staff, (CS-appointed)</li> <li>○ Dean/Director</li> </ul> </li> <li>• Student member</li> <li>• Classified Staff Member</li> <li>• Faculty member</li> <li>• Vice President (ex-officio)</li> <li>• Cannot serve on more than one work group</li> </ul>	Monthly	<a href="http://www.foothill.edu/president/basic_skills.php">http://www.foothill.edu/president/basic_skills.php</a>	Sarah Munoz Alison Herman (W/S) Eric Reed (W/S) Tilly Wu Katie Ha Valerie Fong (W/S) Teresa Zwack (S) Sam White (W/S)

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		<ul style="list-style-type: none"> <li>One of the faculty must serve on executive Academic Senate</li> <li>One of the classified staff must serve on executive Classified Senate</li> </ul>			
Behavior Evaluation Strategies Team	<ul style="list-style-type: none"> <li>Multi-disciplinary team of professionals who review potentially disruptive or dangerous student behavior</li> </ul>	Reps from: <ul style="list-style-type: none"> <li>Office of Student Affairs</li> <li>District Police</li> <li>Psychological Services</li> <li>Health Services</li> <li>Academic Counseling Services</li> <li>Disability Resources</li> <li>International Students</li> <li>Financial Aid</li> <li>Testing &amp; Assessment</li> <li>Faculty</li> <li>Staff</li> <li>Administration</li> </ul>	Weekly Meetings are confidential	<a href="http://www.foothill.edu/best/">http://www.foothill.edu/best/</a>	David Marasco
Buildings and Grounds Committee	<ul style="list-style-type: none"> <li>Operational group</li> <li>Collaborate with other campus groups on matters pertaining to campus design and beautification</li> </ul>	<ul style="list-style-type: none"> <li>Chair: Facilities director</li> <li>Faculty members appointed by Academic Senate</li> <li>Classified staff members appointed by Classified Senate</li> <li>Student appointees from ASFC</li> </ul>	?	<a href="http://www.foothill.edu/president/bg.php">http://www.foothill.edu/president/bg.php</a>	

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		<ul style="list-style-type: none"> <li>President's cabinet appointees</li> </ul>			
Campus Disciplinary Hearing and Grievance Panels	<ul style="list-style-type: none"> <li>Operational group</li> <li>Charged with reviewing case-specific information to determine appropriate action</li> </ul>	<ul style="list-style-type: none"> <li>Faculty approved by Academic Senate</li> <li>Administrator</li> <li>Dean of Students</li> </ul>	Panels are assembled on an as-needed basis. Approximately four times per academic year.	No designated web page but information about Judicial Affairs can be found at: <a href="http://www.foothill.edu/campuslife/affairs.php">http://www.foothill.edu/campuslife/affairs.php</a>	Carolyn Holcroft David Marasco Debbie Lee
Chancellor's Advisory Committee (CAC)	<ul style="list-style-type: none"> <li>Participatory governance group</li> <li>Purpose is to advise and consult with the Chancellor on district-wide governance, institutional planning and budgeting, policies and procedures to promote the educational mission and goals of the FHDA CC District.</li> </ul>	<ul style="list-style-type: none"> <li>District Chancellor</li> <li>College Presidents (2)</li> <li>District Vice Chancellors <ul style="list-style-type: none"> <li>Human Resources</li> <li>Business Services</li> <li>Technology</li> </ul> </li> <li>FH and DA Academic Senate Presidents (2)</li> <li>FH and DA Classified Senate Presidents (2)</li> <li>District Academic Senate President</li> <li>FH and DA student body presidents (2)</li> <li>Administrative Management Association President</li> <li>CSEA President</li> <li>FA President</li> <li>ACE President</li> <li>Teamsters President</li> <li>Operating Engineers President</li> </ul>	Friday afternoons approximately once per month (follows APM)	<a href="http://www.fhda.edu/about_us/stories/storyReader\$136">http://www.fhda.edu/about_us/stories/storyReader\$136</a>	Isaac Escoto Carolyn Holcroft Lisa Markus

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		<ul style="list-style-type: none"> <li>Multicultural Staff Association President</li> </ul>			
Classified Senate	<ul style="list-style-type: none"> <li>Participatory governance group</li> <li>Participate in formulation and development of district and college policies and procedures that have or will have a significant effect on staff</li> <li>Represent classified staff in participatory governance structures</li> </ul>	<ul style="list-style-type: none"> <li>All classified staff are members</li> <li>Executive Committee: <ul style="list-style-type: none"> <li>Classified President (elected)</li> <li>Classified Vice President (elected)</li> <li>Classified Secretary/treasurer</li> <li>Eight to ten segment representatives from instructional/support divisions</li> <li>Any appointed reps to college/district committees</li> </ul> </li> </ul>	Approximately every other week	<a href="http://www.foothill.edu/classified/minutes.php">http://www.foothill.edu/classified/minutes.php</a>	N/A
College Curriculum Committee	<ul style="list-style-type: none"> <li>Subcommittee of the Academic Senate</li> <li>Establishes and approves campus-wide educational curriculum policy</li> </ul>	<ul style="list-style-type: none"> <li>Co-chair: <b>Academic Senate Vice President</b> (elected) (tiebreaker vote)</li> <li>Co-chair: Vice President of Instruction and Institutional Research</li> <li>Two faculty from each instructional division</li> <li>College Articulation Officer</li> <li>Instructional Deans (3)</li> <li>Non-voting:</li> </ul>	Every other Tuesday from 2-3:30 PM	<a href="http://www.foothill.edu/staff/irs/Curriculum/index.php">http://www.foothill.edu/staff/irs/Curriculum/index.php</a>	Isaac Escoto Bernie Day Rachelle Campbell Brenda Hanning Marnie Francisco Mark Knobel Kathy Armstrong

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		<ul style="list-style-type: none"> <li>○ Student learning outcomes coordinator</li> <li>○ Evaluations specialist</li> <li>○ Curriculum coordinator</li> <li>○ ASFC rep</li> </ul>			
Commencement Committee	<ul style="list-style-type: none"> <li>• Ad Hoc committee of College President</li> <li>• Plans/assists with details surrounding June's graduation and commencement ceremony.</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: Dean of Student Affairs and Activities</li> <li>• Faculty Senate appointee</li> <li>• Classified Senate appointee</li> <li>• ASFC appointee</li> <li>• Student Affairs and Activities Office employees</li> </ul>	??	No web page Contact: Dean of Student Affairs and Activities	Richard Morasci Daphne Small
Committee on Online Learning (COOL)	<ul style="list-style-type: none"> <li>• Subcommittee of the Academic Senate</li> <li>• Charged with establishing policy/guidelines for online teaching and learning</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: faculty Academic Senate appointee</li> <li>• Academic Senate appoints faculty members</li> </ul>	<ul style="list-style-type: none"> <li>• Approximately monthly</li> </ul>	<a href="http://www.foothill.edu/fga/committees.php">http://www.foothill.edu/fga/committees.php</a>	Kate Jordahl Shirley Treanor Carolyn Brown Falk Cammin Hilary Gomes Allison Meezan, Lisa Verissimo Mimi Will Fatimah Jinnah
Distance Education Advisory Committee (DEAC)	<ul style="list-style-type: none"> <li>• Shared governance committee</li> <li>• Charged with providing campus-wide leadership to</li> </ul>	<ul style="list-style-type: none"> <li>• Faculty Senate appointees (2)</li> <li>• Classified Senate appointees (2)</li> <li>• ASFC appointee (1)</li> <li>• Administrative/supervisory appointees (2)</li> </ul>	<ul style="list-style-type: none"> <li>• Approximately twice a month</li> </ul>	<a href="http://www.foothill.edu/fga/committees.php">http://www.foothill.edu/fga/committees.php</a>  <a href="http://www.foothill.edu/fga/DEACmembers.php">http://www.foothill.edu/fga/DEACmembers.php</a>	

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	ensure quality online instruction and services	<ul style="list-style-type: none"> <li>Rep from adaptive learning (1)</li> <li>Rep from counseling (1)</li> </ul>			
ETAC	•	•	•	<a href="http://ets.fhda.edu/governance-committees/etac/index.html">http://ets.fhda.edu/governance-committees/etac/index.html</a>	No faculty rep – still seeking someone to serve
Faculty Association	<ul style="list-style-type: none"> <li>Collective bargaining group for all Foothill College faculty</li> <li>Represents faculty in matters pertaining to faculty contracts, working conditions</li> </ul>	<ul style="list-style-type: none"> <li>Available to all FHDA employees excepting administrators/supervisors</li> <li>Seventeen Executive Council members are elected for two-year terms</li> <li>For details on Executive Council membership visit <a href="http://fa.fhda.edu/aboutconstitution.html">http://fa.fhda.edu/aboutconstitution.html</a></li> </ul>		<a href="http://fa.fhda.edu/">http://fa.fhda.edu/</a>	Meredith Heiser Amy Edwards Brian Stanley Kathy Perino Karen Erickson Bill Zeigenhorn
Honors Advisory Committee	• Operational group			No web page Bernie Day ( <a href="mailto:daybernie@foothill.edu">daybernie@foothill.edu</a> )	Bernie Day
Integrated Planning and Budget Task Force	<ul style="list-style-type: none"> <li>Task force created by PaRC</li> <li>Develops/recommends policies for integrated planning, program review, and resource allocation</li> </ul>	<ul style="list-style-type: none"> <li>VP of Instruction</li> <li>Faculty appointed by Academic Senate</li> <li>Staff appointed by Classified Senate</li> <li>OIR Coordinator</li> <li>College Researcher</li> <li>Student(s) appointed by ASFC</li> </ul>	<ul style="list-style-type: none"> <li>Convenes over the summer, approximately twice monthly</li> </ul>	<a href="http://www.foothill.edu/staff/irs/IPBP/index.php">http://www.foothill.edu/staff/irs/IPBP/index.php</a>	Carolyn Holcroft Bruce McLeod Cara Miyasaki Meredith Heiser



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Committee Name	Charge	Membership	Meetings	Web Page and/or Contact Info	Faculty Serving 2014-2015
Online Education Initiative Foothill Task Force	•	•	•		Carolyn Holcroft * No activity yet this year
Online Ed Initiative Course Management System Committee (statewide)	•	•	•		Kate Jordahl Hilary Gomes
Operations Planning Committee (OPC)	<ul style="list-style-type: none"> <li>• Participatory Governance Group</li> <li>• Makes recommendations on ongoing budgets and budget redistributions</li> </ul>	<ul style="list-style-type: none"> <li>• Tri-chairs: <ul style="list-style-type: none"> <li>○ faculty, (AS-appointed)</li> <li>○ classified staff, (CS-appointed)</li> <li>○ Vice President of Ed Resources and Instruction</li> </ul> </li> <li>• Student member</li> <li>• Classified staff member</li> <li>• Faculty member</li> </ul>	Varies, but approximately every two weeks	<a href="http://www.foothill.edu/president/operations.php">http://www.foothill.edu/president/operations.php</a>	Meredith Heiser Debbie Lee
Planning and Resource Council (PaRC)	<ul style="list-style-type: none"> <li>• Participatory Governance Group</li> <li>• Charged with overarching institutional planning</li> </ul>	<ul style="list-style-type: none"> <li>• College President (non-voting) (tri-chair)</li> <li>• 21 voting members: <ul style="list-style-type: none"> <li>○ Academic Senate President (tri-chair)</li> <li>○ Classified Senate President (tri-chair)</li> <li>○ ASFC President</li> <li>○ ASFC Student Trustee</li> <li>○ ASFC Student Members (2)</li> </ul> </li> </ul>	First and third Wednesday of each month, from 1:30 – 3PM	<a href="http://www.foothill.edu/president/parc/index.php">http://www.foothill.edu/president/parc/index.php</a>	Carolyn Holcroft (tri-chair) Meredith Heiser (OPC) Debbie Lee (OPC) Hilda Fernandez (SEW) Robert Cormia (WF) Sarah Munoz (Basic Skills) Bernie Day (Transfer)

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Committee Name	Charge	Membership	Meetings	Web Page and/or Contact Info	Faculty Serving 2014-2015
		<ul style="list-style-type: none"> <li>○ Core Mission Workgroup/OPC chairs (15)</li> <li>● 12 Ex-officio members                             <ul style="list-style-type: none"> <li>○ ACE</li> <li>○ CSEA</li> <li>○ FA</li> <li>○ Teamsters</li> <li>○ Operating Engineers</li> <li>○ MSA</li> <li>○ Cabinet (7)</li> </ul> </li> </ul>			
President's Cabinet	<ul style="list-style-type: none"> <li>● Operational group</li> <li>● Charged with discussing overall college operational issues, making recommendations to College President</li> </ul>	<ul style="list-style-type: none"> <li>● Chair: College President</li> <li>● All Vice Presidents</li> <li>● All Associate Vice Presidents</li> <li>● College Researcher</li> </ul>	Weekly	Contact: College President's Office	N/A
Professional Development Committee	<ul style="list-style-type: none"> <li>● Subcommittee of PaRC</li> <li>● Charged with planning professional development activities for employees</li> </ul>	<ul style="list-style-type: none"> <li>● Tri-chairs:                             <ul style="list-style-type: none"> <li>○ faculty, (AS-appointed)</li> <li>○ classified staff, (CS-appointed)</li> <li>○ Administrator appointee</li> </ul> </li> <li>● Faculty members appointed by Academic Senate</li> <li>● Classified staff members appointed by Classified Senate</li> </ul>	Approximately every two weeks	<a href="http://www.foothill.edu/staff/development/PDC.php">http://www.foothill.edu/staff/development/PDC.php</a>	Ben Stefoni (tri-chair) Patti Chan Carolyn Holcroft Kathleen Duncan Valerie Fong

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Professional Development Leave Committee	<ul style="list-style-type: none"> <li>Review requests for professional development leave, determine eligibility; review completed reports</li> <li>Review requests for Training/Retraining funds</li> </ul>	<ul style="list-style-type: none"> <li>Eleven members                             <ul style="list-style-type: none"> <li>Vice Chancellor</li> <li>FH &amp; DA administrative rep</li> <li>FA-appointed representatives from FH (4) &amp; DA (4)</li> <li>Academic Senate representatives from FH (4) &amp; DA (4)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Ongoing with varying frequency depending on workload. Approximately 10 meetings per academic year</li> </ul>	No webpage. Information on PDL's can be found at: <a href="http://fa.fhda.edu/">http://fa.fhda.edu/</a>	Sam Connell
Program Review	<ul style="list-style-type: none"> <li>Subcommittee of PaRC</li> <li>Evaluates all regularly scheduled comprehensive program reviews, and any out-of-cycle reviews, and subsequently makes recommendations to PaRC as necessary</li> </ul>	<ul style="list-style-type: none"> <li>Nine to 12 members appointed by:                             <ul style="list-style-type: none"> <li>Academic Senate (3 or 4)</li> <li>Classified Senate (3 or 4)</li> <li>College President (3 or 4)</li> </ul> </li> <li>Student advisory member appointed by ASFC</li> <li>Members should represent balance of transfer, workforce and basic skills areas</li> <li>Consultation with "expert" resources as needed (e.g. CCC co-chair, articulation officer, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing with varying frequency depending on workload</li> </ul>	<a href="http://foothill.edu/staff/irs/programplans/programreview.php">http://foothill.edu/staff/irs/programplans/programreview.php</a>	Simon Pennington (transfer) Cara Miyasaki (workforce) Teresa Zwack (basic skills)
Scheduling Committee	<ul style="list-style-type: none"> <li>Operational group</li> <li>Coordinates scheduling/comm</li> </ul>	<ul style="list-style-type: none"> <li>Co-Chair: VP of Educational Resources and Instruction</li> </ul>	<ul style="list-style-type: none"> <li>??</li> </ul>	Contact VP of Ed Resources or VP of Marketing	Debbie Lee Meredith Heiser Carolyn Holcroft

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	unication of class schedules	<ul style="list-style-type: none"> <li>Co-Chair: Associate VP of Marketing</li> <li>Academic Senate Appointee</li> <li>Scheduling Coordinator</li> <li>Curriculum Coordinator</li> <li>Division Dean (1)</li> <li>Marketing Department</li> </ul>			
Scholarship Committee	<ul style="list-style-type: none"> <li>Operational group</li> <li>Charged with recruitment for and distribution of scholarships</li> </ul>	<ul style="list-style-type: none"> <li>Chair: Director of Financial Aid</li> <li>Academic Senate appointees</li> </ul>	??	No web page Contact: Academic Senate President or Director of Financial Aid	
Strategic Planning Task Force				<a href="http://www.foothill.edu/president/strategicplan.php">http://www.foothill.edu/president/strategicplan.php</a>	
Student Equity Work Group	<ul style="list-style-type: none"> <li>Participatory governance group</li> <li>Charged with making recommendations re: Student Equity Core Mission including goals, research needs, effectiveness, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Tri-chairs: <ul style="list-style-type: none"> <li>faculty, (AS-appointed)</li> <li>classified staff, (CS-appointed)</li> <li>Dean/Director</li> </ul> </li> <li>Student member</li> <li>Classified Staff Member</li> <li>Faculty member</li> <li>Vice President (ex-officio)</li> <li>Cannot serve on more than one work group</li> <li>One of the faculty must serve on</li> </ul>	Monthly	<a href="http://www.foothill.edu/president/equity.php">http://www.foothill.edu/president/equity.php</a>	Hilda Fernandez – (tri chair) Carolyn Holcroft Bill Ziegenhorn Susie Huerta Richard Mills Katie Ha Micaela Agyare Kate Jordahl (F) Robert Cormia John Fox

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		executive Academic Senate One of the classified staff must serve on executive Classified Senate			
Student Learning Outcomes (Coordinators)	•	• Division coordinators			BSS – Katherine Schaefer BHS – Roseann Berg L A – vacant F A – vacant CNSL – Fatimah Jinnah PSME – vacant K A – vacant
Sustainability Management Planning Committee	<ul style="list-style-type: none"> <li>Subcommittee of PaRC</li> <li>Charged with developing a Sustainability Management Plan</li> </ul>	?? Coordinator – Brenda Visas	Approximately monthly	<a href="http://www.foothill.edu/sustainability/sustainabilitypolicy.php">http://www.foothill.edu/sustainability/sustainabilitypolicy.php</a>	Gillian Schultz Dan Svenson Robert Cormia
Tech Task Force	<ul style="list-style-type: none"> <li>Subcommittee of PaRC</li> <li>Charged with creating the college's technology master plan</li> </ul>	College tech coordinator (chair) Reps from Academic Senate Reps from Classified Senate	Approximately monthly	<a href="http://www.foothill.edu/fga/committees.php">http://www.foothill.edu/fga/committees.php</a>	Lori Silverman Brenda Davis
Transfer Work Group	<ul style="list-style-type: none"> <li>Participatory governance group</li> <li>Charged with making recommendations re: Transfer Core Mission including goals, research needs, effectiveness, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Tri-chairs: <ul style="list-style-type: none"> <li>faculty, (AS-appointed)</li> <li>classified staff, (CS-appointed)</li> <li>Dean/Director</li> </ul> </li> <li>Student member</li> <li>Classified Staff Member</li> <li>Faculty member</li> </ul>	Monthly	<a href="http://www.foothill.edu/president/transfer.php">http://www.foothill.edu/president/transfer.php</a>	Bernie Day (tri chair) Tobias Nava Simon Pennington Elaine Piparo Debra Lew Cathy Denver Zach Cembellin

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Committee Name	Charge	Membership	Meetings	Web Page and/or Contact Info	Faculty Serving 2014-2015
		<ul style="list-style-type: none"> <li>• Vice President (ex-officio)</li> <li>• Cannot serve on more than one work group</li> <li>• One of the faculty must serve on executive Academic Senate</li> <li>• One of the classified staff must serve on executive Classified Senate</li> </ul>			
Travel and Conference Fund Committee	<ul style="list-style-type: none"> <li>• Review Travel &amp; Conference requests for funds/make recommendations regarding approval</li> </ul>	<ul style="list-style-type: none"> <li>• Academic Senate appointee</li> <li>• FA</li> <li>• Administrator</li> <li>• Budgeter</li> </ul>	Quarterly	<a href="http://www.foothill.edu/staff/development/travel.php">http://www.foothill.edu/staff/development/travel.php</a>	
Workforce Work Group	<ul style="list-style-type: none"> <li>• Participatory governance group</li> <li>• Charged with making recommendations re: Workforce Core Mission including goals, research needs, effectiveness, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Tri-chairs: <ul style="list-style-type: none"> <li>○ faculty, (AS-appointed)</li> <li>○ classified staff, (CS-appointed)</li> <li>○ Dean/Director</li> </ul> </li> <li>• Student member</li> <li>• Classified Staff Member</li> <li>• Faculty member</li> <li>• Vice President (ex-officio)</li> <li>• Cannot serve on more than one work group</li> <li>• One of the faculty must serve on</li> </ul>	Monthly	<a href="http://www.foothill.edu/president/workforce.php">http://www.foothill.edu/president/workforce.php</a>	Robert Cormia (tri-chair)

## Committees List with Descriptions

Committee Name	Charge	Membership	Meetings	Web Page and/or Contact Info	Faculty Serving 2014-2015
		executive Academic Senate One of the classified staff must serve on executive Classified Senate			

<b>Definitions - Participation Structures</b> *from Foothill College Governance Handbook	
Category	Definition
Ad Hoc Committee	<ul style="list-style-type: none"> <li>Working group or subgroup created by a council or operational committee</li> <li>Charged with addressing/making recommendations on a particular matter</li> <li>Members do not need to be from the parent council/committee.</li> </ul>
Subcommittee	<ul style="list-style-type: none"> <li>Permanent sub group of a standing committee or council</li> <li>Charged with considering specific subjects in detail and returning recommendations to the parent committee/council</li> <li>Chair must be a member of parent committee/council</li> <li>Members do not need to be from the parent committee/council</li> </ul>
Participatory Governance Group	<ul style="list-style-type: none"> <li>Permanent committee or council that meets on a regular basis</li> <li>Comprised of constituent representatives</li> <li>Function in advisory capacity</li> <li>Communicate ideas, concerns, and recommendations through dialog between policy or advisory groups, PaRC, and their constituents</li> </ul>
Operational Group	<ul style="list-style-type: none"> <li>Standing committee/council</li> <li>Charged with considering matters regarding procedural issues as defined by role of members (e.g. Admin Council, Travel and Conference Fund Committee, etc.)</li> </ul>
Task Force	<ul style="list-style-type: none"> <li>Constituency – represented group</li> <li>Convened by &amp; reports to PaRC, or College President (or designee)</li> <li>Charged with addressing a particular college-wide matter, meets until matter is resolved</li> </ul>