

Foothill Academic Senate Agenda
13 October 2008, 2:00-4:00pm, Toyon Room

President:	Dolores Davison 10	Bio & Health Sci:	Karl Peter 10	Language Arts:	Rosemary Arca
Vice President:	C. Holcroft-Burns 10				Jordana Finneg
Secretary/Treasurer:	Tess Hansen 09	Business & Soc. Sci:	Mari Huerta 09	Library Sciences:	Karen Kieffer C
Curric. Co-Chair:	C. Holcroft-Burns 10		Brian Evans 10		
Student Liaison	TBD	Counseling:	Tobias Nava 09	PE & Human Perf:	Shanan Rosenb
					Dixie Macias 09
Adjunct Faculty	Donna Frankel 09	CTIS:	Mike Murphy 10	PSME:	David Marasco
			Sandi Watkins 09		Patrick Morriss
Adaptive Learning:	Don McNeil 10	Fine Arts &	Kate Jordahl 10	FA Liaison	Nicole Gray
	Ernie Schmidt 09	Communication:	Bruce McLeod 10		

2:00 – 2:05	Call To Order Announcements – (General) Approval of Minutes Consent Calendar see page two	Action Action
	Action & Information Items:	
2:05-- 2:25	Welcome – Miner	Information/Discussion
2:25 – 2:50	Safety/Mass Communications – Kelly	Information/Discussion
2:50 – 3:05	Teaching and Learning Committee Report – Davison and Holcroft-Burns	Information/Discussion
3:20 – 3:30	Statewide Resolutions -- Davison	Information/Discussion
3.30-- 3.40	Curriculum Update – Holcroft-Burns	Information
3.40 – 3.50	McIlhiney Scholarship – Watkins	Information/Discussion
3.50 – 3.55	APM/CAC/Board Update – Davison	Information

Announcements –

Members needed for the following committees:

Academic Council

Grievance Hearing Panels

Scheduling Committee

Travel and Conference Funds Committee

Senate Meetings, Fall 2008

September 29

October 13

October 27

November 3 (tentative)

November 17

December 1

Consent Calendar—

Rick Martinez on Sarah De Los Santos's TRC

Mary Hawkins on Don MacNeil's TRC

Allison Lenkeit Meezan, COOL Committee

Kate Jordahl, COOL Committee

Non Credit Curriculum Committee:

Andy Lee, Chair

Denise Swett, Dean

LeeAnn Osterdock, Bio

Sharon Hack, BSS

Verley O'Neal, CIS

Don Mac Neil, APE/MC

Lety Serna, Basic Skills Initiative

Jeanne Thomas, CD/BSS

Rita Wong, LA

Ex Officio/Non-Voting:

Dolores Davison

Carolyn Holcroft-Burns

John Mummert

Pat Hyland

Senate Minutes

Minutes – Academic Senate

September 29, 2008

Members Present:

Dolores Davison, Carolyn Holcroft-Burns, Tess Hansen, Donna Frankel, Don McNeil, Karl Peter, Mari Huerta, Brian Evans, Tobias Nava, Sandi Watkins, Mike Murphy, Keith Lee, Kate Jordahl, Bruce McLeod, Jordana Finnegan, Rosemary Arca, Karen Gillette, Shanan Rosenberg, Dixie Macias, David Marasco, Kurt Hueg (Cabinet Liaison)

Members Absent:

Ernie Schmidt, Patrick Morriss

Guests:

Pat Hyland

Dolores Davison called the meeting to order at 2:02 pm.

Announcements

1. The COOL committee (Committee on Online Learning) is reforming with Sandi Watkins as chair. Interested faculty should submit their names to Dolores.
2. Online grade submissions are now available. A flyer will be distributed in faculty boxes. Senators are reminded that we are responsible for submitting all documents, including attendance.
3. At the Oct 13 meeting, we will have a list of administrators to be evaluated this year. We will be seeking faculty members to volunteer to serve on these committees.
4. State Academic Senate Area B meeting will be held on October 24 from 10:30-3:00 at Las Positas College. Senators should bring any resolutions forward to the Area B meeting for discussion.

Approval of Minutes

M/S Approval of minutes as written from June 16, 2008, meeting. Unanimously approved.

Consent Calendar

M/S approval of consent calendar as listed below. Unanimously approved.

Academic Senate Representatives

BHS – Karl Peter

FA – Kate Jordahl, Bruce McLeod

LA – Jordana Finnegan

PSME – Patrick Morriss

Tenure Review Committees

	Candidate	Core Committee
Isaac Escoto	Lety Serna	
Sarah De Los Santos	Patrick Morriss	
Don MacNeil	Rita O’Laughlin	
Charles DeNault	John Sawka Frank Cascarano	
Erica Onugha	Tess Hansen Kim Wolterbeek	
Young Hee Park Lee	Ion Georgiou David Marasco	
Judy Yamamoto Kathleen Austin	Cara Miyasaki	
Tobias Nava	Carol George	

Lily Adams

Theresa Ong

Carolyn Brown

At Large (to be assigned)

Dolores Davison

Jenene Key

Richard Morasci

Rachel Mudge

Maureen McDougall

Hiring Committees

Respiratory Therapy Director

Larry Miller

Bonny Wheeler

Part-Time Lab Tech

Karen Erickson

Martin Melia

Dean, Biological and Health Sciences

Cara Miyasaki

Martin Melia

Gillian Schultz

Lety Serna

VP, Instruction and Institutional Research

Dolores Davison

Carolyn Holcroft-Burns

Rosemary Arca

Kathy Perino

Other Committees

Diversity Committee – Charlie McKellar, BHS

COOL Committee – Sandi Watkins, chair

Curriculum Committee – Samuel Connell, BSS

Action & Information

1. Carry Over from Spring (Staff lounge, GE, Treasurer's Report)

- i. The new staff lounge located in Rm 1929 is open and available for faculty to use. It includes couches, a TV, water, refrigerator, and microwave. The committee will be meeting soon to determine the exact square footage of space to be allocated. Senators please include part-time faculty in messages about the lounge.

- ii. The GE committee made all the revisions suggested by the Senate.
 - 1. The committee removed the ambiguity so that all area descriptions have 2 sections (one in which all requirements need to be met and one in which a specific number of requirements needs to be met)
 - 2. The committee included the words “and/or” in the Social and Behavioral Sciences description to allow for oral presentations without requiring them
 - 3. The committee included language in the SBS description to include psychology courses.M/S to approve the four patterns. Motion passed. 1 abstention.
- iii. The Treasurer’s Report was submitted detailing the current balance.
M/S to accept the report as written. Motion passed unanimously.

2. Effective Senates PowerPoint

Dolores presented the PowerPoint slides that outline the Senate’s role and responsibilities in campus and state governance. Copies of the PowerPoint are on the statewide Academic Senate website.

3. BP 4185

The Board is concerned that some faculty are profiting from the use of their own materials though the actual number of faculty who use and charge for their own materials is about 20. The Board has developed a policy to address this issue. The first reading will be at the Board meeting on Oct. 20. Senators should encourage constituents to read the policy and forward any feedback to Dolores by Thursday, Oct. 9.

One senator would like to see language in the policy to encourage faculty publishing, research, and scholarship.

4. Board of Trustees Replacement

The Board has revisited its policy on the selection and approval of trustees in the case of a vacancy due to the election of a sitting board member. Faculty can provide input to the selection process by coming to candidate interviews. The senate decided to co-host with ASFC a candidate forum during the week of Dec 3-8.

5. SLO/FRAMES

Rosemary handed out an agenda for SLO activities for senators to pass onto constituents. Each convocation focuses on one part of the SLO process. Faculty should call Rosemary if interested in one-on-one conversations about SLO’s in their courses.

The FRAMES committee will be working on the community/global consciousness and responsibility competency. A \$1000 stipend is available to faculty interested in helping to develop this rubric. Any interested faculty should submit their name to Rosemary Arca.

- 6. Karen Kieffer Gillette publicly thanked Carolyn for stepping in as president while Dolores was gone. All agreed she did a great job.

Dolores Davison adjourned the meeting at 3:45 pm.

Submitted by Tess Hansen (October 2, 2008)