

FOOTHILL COLLEGE RESIDENCE FORM

Please submit this form with your documentation to fhresidency@fhda.edu

Supplemental Residency Question Form

Residence Reclassification Request Form

Name _____
Last First Middle

SSN _____ - _____ - _____

Present Address _____

Date of Birth _____

City _____ State _____ Zip _____ Phone Number _____
Month Day Year

Term Requesting Reclassification _____ Year _____ Campus _____

The information requested is deemed relevant and necessary to properly determine your residence status for tuition purposes pursuant to Education Code Section 68062. Failure to answer all questions may cause you to be classified as a nonresident. You may submit other information that you believe will establish your California residence. A summary of the regulations is printed in the college catalog.

1. What state do you regard as your permanent home? _____
2. If California, when did your present stay begin? _____
Month Day Year

3. List places you lived, dates and the parents with whom you resided before present stay in California began?

FROM	TO	STATE	PARENT

4. Citizen status (check one)
 - U.S Citizen
 - Immigrant I-551 "green card"
 - F VISA
 - JVISIA/MVISA
 - Refugee / Asylee / PIP
 - Other Visa ____ / ____ / ____
 - None of the above

Issue Date of I-551 or Visa:

____ / ____ / ____
Month Day Year

5. Are you claimed as a dependent on the military record of any member of the U.S. armed forces? Yes No
 If you answer yes, explain relationship and answer number 7 as it pertains to the service system.

6. If you will be 19 years of age or older by the residence determination date (one year prior to the first day of the term), answer numbers 7 through 18 as they pertain to you. If you will be younger than 19 years of age by the residence determination date, answer this item giving the name and address and other requested information about the nature or adopted parent with whom you most recently resided, or if both parents are deceased, about your legal guardian: then complete numbers 7 through 18 as they pertain to the parent of guardian whose name you will provide below.

Name _____ Relationship _____
 State regarded by that person as permanent home _____
 Permanent address _____
 Present actual whereabouts _____
 How long (continuously) living in California, if at all? _____

7. Member or veteran of U.S. armed forces? Yes No Date joined _____ From what state _____
 Most recent permanent address on military records _____
 Where stationed and dates _____
 _____ Date separated from active duty, if any _____

Did you graduate from a high school in California? Yes No

8. Registered to vote? Yes No _____ / ____ / ____
State Date Registered Date Last Voted

FOOTHILL COLLEGE
Office of Admission and Records
12345 El Monte Rd. Los Altos Hills Ca 94022
(650) 949-7325 fax (650) 949-7048

RESIDENCE DETERMINATION AND APPEAL PROCEDURE

The following information is provided to advise students of the steps that must be taken to establish and maintain California residency. This information is taken directly from

T5 CCR 54000-54045

RESIDENCE: That location with which a person is considered to have the most settled and permanent connection; it is also that place where that person intends to remain, and during absences intends to return. Residence results from the union of physical presence with objective evidence that the intent is to remain at that place for an indefinite period of time.

BURDEN OF PROOF: The burden of proof lies with the **STUDENT** to demonstrate clearly both physical presence in California and intent to establish a California residence.

This is a list of objective manifestations of intent to establish California residence.

No one factor is controlling.

- a. Showing California as home address on federal income tax forms. **
 - b. Payment of California state income tax as a resident. **
 - c. Ownership of residential property or continuous occupancy of rented property in California. *
 - d. Registering to vote & voting in California. *
 - e. Licensing from California for professional practice. *
 - f. Possessing a California driver's license. *
 - g. Possessing California motor vehicle plates. *
 - h. Maintaining a permanent military address of home of record as California. *
 - i. Establishing and maintaining active California bank accounts. *
 - j. Continuous presence in California except for absences, which can be explained without conflicting with establishment of residence. *
- (**)-Main factors (*)-Supporting factors

(OVER)

1. **PHYSICAL PRESENCE:** A person capable of establishing residence in California must be physically present in California for one year and one day prior to the residence determination date (1st day of the term) to be classified as a resident for that quarter.
2. **INTENT:** The law and regulation require both physical presence and the intent of the student to make a home in California. Physical presence in the state solely for educational purposes does not constitute the establishment of California for residence regardless of the length of presence.
3. **FINANCIAL INDEPENDENCE:** A student who is classified as a non-resident, and has established financial independence, may be classified as a resident if the student has met the requirements of **CCR 54020** for one year and one day prior to the residence determination date.
4. **MILITARY AND DEPENDENTS:** Students who are active duty members of the Armed Forces of the United States are classified as residents while stationed in California. Military dependents are entitled to resident classification until they have resided in California the minimum time period, the student must show that their intent to become a resident is clearly established.
5. **APPEAL PROCEDURE:** Any student, following a residence determination by Admissions Office personnel, may make an appeal of that decision by writing to the registration supervisor within 14 days. The supervisor will make a decision within 14 days after its receipt. A student may appeal that decision to the Director of Admissions & Records within 14 days.
6. **NON-CITIZENS:** Aliens **precluded** by the Immigration and Nationality Act from establishing residence, no matter the length of stay in California, are those with **B, C, D, F, H2, H3, J, M, O2, P, Q1, TC, TD, TN, TWOV, U, WB** and **WT** visas.

In order to change from non-resident to resident, a student must file an affidavit, along with supporting documentation, with the Admissions Office. If you have any questions concerning your residence status please feel free to contact an Admissions Office representative. If you are unsure of your status, or feel you have been misclassified, you may bring your passport, visa, and/or related paperwork and documentation, to the Admission Office for review.