FOOTHILL COLLEGE

# RECORD CHANGE CARD

If you want to change your address, phone number, or e-mail, please log into MyPortal to update at *https://myportal.fhda.edu*

***Signature and ID # required on all requests – No changes will be made without current photo ID**

**Name** _____ _____ _____ ***Student ID #**_____
*(Last)* *(First)* *(MI)*

***Signature** _____ **Date**_____

**( ✔ )** *Check all that apply*

☐ **CHANGE NAME** ☐ **CHANGE SOCIAL SECURITY #**
☐ **CHANGE MAJOR** ☐ **CHANGE PRIMARY SCHOOL TO FOOTHILL**

☐ **OTHER** _____

**PLEASE PRINT CLEARLY:** Provide below ONLY the information that you want changed

**CHANGE TO or ADD:** _____

_____

**EMAIL: webregfh@fhda.edu**
***or***
**FAX: (650) 949-7048**
***or***
**MAIL: Foothill College/Admissions**
**12345 El Monte Rd**
**Los Altos Hills, CA 94022**

**Updated: 1/29/18**