FOOTHILL COLLEGE
Petition for Course Substitution or Waiver

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<th>Date:</th>
<th>Email:</th>
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<tr>
<td>Name:</td>
<td>CWID No.:</td>
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<td>Address:</td>
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  - Street Address
| City | State | Zip Code |
| Major: | Quarter: | Catalog Year*: |

*The year of the curriculum sheet you are following

THE FOLLOWING MUST BE ATTACHED TO THIS PETITION:
1. Copy of a U.S. college transcript (including Foothill College) or a foreign evaluated transcript showing completion of the course.
2. Course description and/or course syllabus and/or course outline

I AM REQUESTING A SUBSTITUTION/WAIVER FOR:

________ GENERAL EDUCATION
________ MAJOR
________ CERTIFICATE OF ACHIEVEMENT

Required course or area: ____________________________
Requested substitution: ____________________________

Explain your reason for requesting substitution/waiver: (use reverse side if necessary)

SUBMISSION OF A PETITION DOES NOT GUARANTEE APPROVAL OF THE PETITION.
*It is the student’s responsibility to retain a copy of this petition for use with graduation.*

Student Signature:
Counselor Name Printed: Ext.
Counselor Signature:

FOR OFFICE USE ONLY

DIVISION RECOMMENDATION:

APPROVED: Check one
- Course content is equivalent to FH course
- Course content is not equivalent to FH course but is approved as a substitution
- DENIED, explain:

OTHER, explain:
Instructor Signature Date
Div. Dean/GE Co-Chair Signature Date

EVALUATIONS OFFICE:
Comments:
Approved Denied Other
Signature Date