Foothill College
Petition for Academic Renewal

Student Name: ___________________________________   CWID#________________________________

Academic Renewal is a policy permitting students to request the exclusion of entire quarters of course work from the Foothill GPA up to a maximum of 45 units of three uninterrupted sequential quarters, plus a summer session. The quarters to be excluded must include grades of D, F, and/or NP.

Eligibility for academic renewal requires that you meet following criteria:

_____ Courses to be disregarded that were completed at least TWO years ago.

_____ Foothill College courses and any other college courses that you have completed must show one of the following since the last quarter to be disregarded:

  (If you have attended another college, you must have an official transcript on file)
  ▪ completion of 45 units with a GPA of 2.0 or higher
  ▪ completion of 30 units with a GPA of 2.5 or higher
  ▪ completion of 15 units with a GPA of 3.0 or higher

Which quarter(s) are you asking to disregard? _______________________________________________

- All courses will be disregarded in the requested quarter(s), including courses with a passing grade.
- Other institutions may or may not accept the adjustment made in the Foothill College GPA.
- Units completed during the Academic Renewal quarter(s) with a “C” or “P” grade or higher cannot be counted towards the 90-unit requirement for the Foothill Associates degree. Any course with a passing grade; however, may satisfy major or general education requirements for AA/AS degrees only.
- Academic Renewal quarters with passing grades will not count towards Associate Degrees for Transfer (ADTs).
- Any course with a passing grade under your Academic Renewal may not be repeated.
- A student may petition only once for academic renewal.
- Once a degree has been awarded at either Foothill or De Anza College, courses taken prior to the awarding of the degree cannot be excluded.
- The student transcript shall be annotated in such a manner that all work remains legible, ensuring the true and complete academic history.

Student Signature: ___________________________________________ Date:_____________________

Counselor Signature: ___________________________________________ Date:_____________________

Submit this form to Admissions & Records after meeting with a counselor. Please allow one to three weeks for processing your request.

Office Use Only
Record of action: