How to Register if Student(s) is Undocumented or AB540

- Go to the Foothill College website at www.foothill.edu.
- Under Admissions click on Apply & Register.
- Under Enrollment Steps for New & Former Students click on 1. Apply for admission.
- Sign in as either a New User or Log On if you have completed an application before.
- Begin completing the application.
- When you get to page 2, it will ask to enter your Social Security Number; check the box indicating that you have no Social Security Number/decline to state.

Also, check the box that indicates I will not provide Social Security Number/do not have one at the bottom.

- On page 4, when it asks about your High School Education, if the student graduated from another country outside the US select - Received a diploma/certificate of graduation from a foreign secondary school.
If the student did not graduate from high school anywhere, then select - Not a Graduate of and no longer enrolled in high school.

If student attended high school in California and received a diploma, GED, or High School Proficiency in California select Yes

Select No if student:
• Did not receive any of the above mentioned.
• Received diploma in another country

On Page 5, if undocumented select other for Citizenship status and check the box indicating no documents.

After completing all sections click: Submit application

Once the application is in the system, you will receive a “Welcome to Foothill” email. You will be classified as a non-resident.

To be switched from a non-resident to an AB540:

Go to Foothill College website at www.foothill.edu.

In the Find it Fast, type in affidavit. (Must be all lower-case letters.)

Click on {PDF} California Nonresident Tuition Exemption and print it out.

Complete the form and turn it in to Admission & Records at either Foothill College or Middlefield Campus in Palo Alto.