FOOTHILL COLLEGE

SPECIAL ADMIT & HIGH SCHOOL STUDENT DUAL ENROLLMENT FORM

An approved Special Admit & High School Student Concurrent Enrollment Form must be submitted each quarter **with an unofficial high school transcript** and is valid for the requested quarter only. For students enrolled in home school, a copy of a current Private School Affidavit must also be attached. **High school unofficial transcripts must be included in order for the Admissions and Records Office to review this form**. Submission of this form does not register a student nor guarantee a seat will be available in courses requested at the time of registration. Classes failed in High School CANNOT be repeated at Foothill College for High School credit. Students must also meet course prerequisite requirements as indicated in the class schedule. (Submit official transcripts or take an assessment test prior to registration). **Students may not enroll in more than 10 units each quarter (6 units in Summer), and may not take ESLL, Basic Skills, remedial or 100 level or above (non---degree applicable) courses. College PE activity classes have an enrollment limit of 10% that may be high school students.**

Student Last name First Name Middle Name College Wide Identification Number (CWID)

Date of Birth: MM/DD/YYYY Home Phone Email Address

Circle Grade Level: 9th 10th 11th 12th

High School Name High School Phone

Type of School: Public High School Private School Home School Foothill

College Term Applying for: Fall Winter_____ Spring_____ Summer Year_____

High School Counselor recommended Foothill College courses. Must be specific. "Art" or "Any class student wants" is not acceptable.		
	Foothill College Course Name and Number (ex: HIST 017A or CRN #10145)	Foothill College Course Title (ex: History of the US to 1816)
Course #1		
Course #2		
Alternate Course		

PARENTAL APPROVAL:

1. Credit courses are COLLEGE courses and will remain on the student's permanent record even if the secondary school uses the coursework as High School credit.
2. All prerequisite course work and required assessment testing must be completed prior to enrollment.
3. I understand that there will be no supervision provided for students prior to or after classes.
4. I understand that the coursework has college level content, which may include mature material.
5. I understand that the District is authorized to evacuate students in case of an emergency.
6. I understand that my child must be in 9th, 10th, 11th, or 12th grade at time of enrollment. My child has permission to enroll in the above listed courses at Foothill College.
7. **I understand that the Family Education Rights and Privacy Act (FERPA) governs all college records and allows release of academic information, including grades, to the student only, regardless of age. Academic information cannot be released to parents or third parties without the written consent of the student.**

Parent or Guardian Signature **Date**

HIGH SCHOOL PRINCIPAL/ADMINISTRATOR APPROVAL:

1. The student listed is a Freshman, Sophomore, Junior or Senior and is a regularly enrolled student at our school and has permission to take the above course(s) at Foothill College.
2. The course(s) listed above are not offered at our high school.
3. The student is able to benefit from advanced scholastic or vocational work at Foothill College.
4. For Summer Session only: The student has demonstrated adequate preparation in the disciplines to be studied and has availed himself/herself of all opportunities to enroll in an equivalent course at our school.
5. Enrollment of this student is within the 5% statutory limit as defined by section 76001 (i) of the California Education Code.

Principal/Administrator (Please Print) **Date**

Principal/Administrator **Principal/Administrator direct phone number**

Please FAX to (650) 949-7048, e-mail (include your name and CWID) webregfh@fhda.edu, or mail/submit in person to:
Foothill College Admissions and Records, 12345 El Monte Rd. Los Altos Hills, CA 94022
If you have any questions call (650) 949-7325 or e-mail (include your name and CWID) webregfh@fhda.edu
Please use back side of form for other information you may need to provide.

Updated 7/31/14