

## FOOTHILL COLLEGE INFORMATION FOR RADIOLOGIC TECHNOLOGY PROSPECTIVE APPLICANTS

Application deadline: **March 1st by 11:59 PM**

Thank you for your interest in Foothill College Radiologic Technology Program.

### PROGRAM MISSION

The Foothill College Radiologic Technology Program prepares students to function competently and effectively as Radiologic Technologists and provides a foundation for professionalism within healthcare communities with emphasis on patient centered care and radiation protection.

### PROGRAM GOALS

1. Students will be clinically competent.
2. Students will communicate effectively as an active member of the health care team.
3. Students will apply critical thinking.

**Please read the following information carefully:**

1. All prerequisites must be completed to have a valid application. All transcripts must be sent electronically to Foothill College Admissions and Records, before the application deadline. Should your college not offer electronic transcripts, official sealed transcripts sent by mail will suffice.

**PREREQUISITES** - must be completed by the end of fall quarter/semester with a grade of “C” or higher.

- **High School Diploma** or GED.
- **All college transcripts** are required for new applicants. Also, pre-2018 previously qualified applicants with new coursework must submit new transcripts. If you have already submitted transcripts to Admissions and Records, please be sure they are the most up to date.
- Minimum cumulative college **GPA of 2.0** or higher.
- **College level Intermediate Algebra**, or equivalent college-level course completed with a grade of “C” or higher. If you satisfy Math proficiency via HS AP score of 3 or higher, you must include a copy of the test results.
- **CHEM 30A**, or **CHEM 25**, or ANY college chemistry, including a lab, with a grade of “C” or higher.
- **COMM 2** (Interpersonal Communication) with a grade of “C” or higher.
- **ENGL 1A, 1H, 26**, completed with a grade of “C” or higher.
- **AHS 52** or ANY Medical Terminology of 3 quarter units or 2 semester units or more with a grade of “C” or higher.
- **RT 200L** – (Radiologic Technology As A Career) with a grade of “C” or better. If you live more than 50 miles away from Foothill College and cannot complete this course at Foothill, petition by contacting: [Campbellrachelle@fhda.edu](mailto:Campbellrachelle@fhda.edu). The petition deadline for RT200L is December 1st by noon.
- **BIOL 40A, 40B & 40C**, or a semester of Anatomy and a semester of Physiology, must accumulate to a 2.5 GPA. Please visit the [Prerequisites Webpage](#) for more information.

## 2. Equivalent Courses

Please review the ***Radiologic Technology Prerequisite Equivalency Chart*** on the [Radiologic Technology prerequisite](#) page to view a list of some of the equivalent courses to our program prerequisites. The courses listed as equivalent **do not** need to be petitioned for equivalency. Please refer to this chart if you plan to take, or have taken, prerequisite courses outside of Foothill College. Courses not listed must be petitioned through our Counseling Department.

## 3. Counseling and Transferability

It is recommended that prospective applicants meet with an academic counselor to review their college transcripts **only if** prerequisite courses are not listed on the ***Radiologic Technology Prerequisite Equivalency Chart***. Any courses needing to be petitioned for equivalency will be done at this time. The deadline for students to submit petitions is **January 31<sup>st</sup>** prior to the application deadline. The exception is RT200L, for which the petition deadline is **December 1<sup>st</sup>**, by noon. To make a 30-minute counseling appointment you must have a valid Foothill College student CWID number. Bring transcripts and pertinent documentation (such as course outlines/descriptions/transcripts) to your appointment. It is strongly recommended that applicants complete the General Education courses required for the Associate's Degree. Questions regarding graduation requirements, and transferability of course work should be directed to one of the academic counselors in the Counseling Center at Foothill College. [To make a counseling appointment, click here.](#)

- **Recency.** There is no course recency requirement for this program. Program prerequisites are not expected to have been completed within a certain timeframe.
- **Equivalency.** All prerequisite coursework taken at colleges or universities other than Foothill College must be comparable in content to the required Foothill course in order to be applicable to this program.
- **Work in Progress.** No prerequisite coursework may be in progress at the time of applying. All prerequisites must be shown as complete with a grade on official transcripts.
- **General Education.** All General Education courses must be completed to earn the Associate of Science degree in Radiologic Technology; otherwise the student will not be eligible to sit for the ARRT national certification exam to become licensed. Due to the rigorous course load during the Radiology program, we **strongly recommend** that all applicants complete their General Education courses prior to applying for the program.
- **Associate / Bachelors Degree.** If you have a Bachelors Degree from a California State University or from a UC, or an Associate Degree from a California Community College your General Education requirements will be waived. Waiver does not include prerequisites.
- **Grades** of C- or lower are NOT acceptable in fulfillment of prerequisite courses.

## 4. Transcripts – should include all work shown as completed on the application. [For the transcript submission process, see the downloadable \*Application Instructions\*.](#) **DO NOT attach transcripts to the application.**

**Note:** ALL college transcripts are required, even if the courses don't seem relevant. An application that is not completely filled out and/or does not have all transcripts submitted by the application deadline will be considered incomplete.

**Previous Applicants** - All previous applicants must re-apply via MyPortal and resubmit all updated (changed) transcripts electronically to the Foothill College Admissions and Records Department. Should your college not offer electronic transcripts, mailed official sealed transcripts will suffice.

## 5. International transcripts and degrees - Must be evaluated and translated into equivalent college hours by one of the following agencies only if you wish to see if you're eligible to receive prerequisite or degree

credit. Please visit any of the sites listed below and request a course-by-course evaluation if you would like to have your international coursework evaluated.

International Educational  
Research Foundation, Inc.  
Credentials Evaluation Service  
P.O. Box 3665  
Culver City, CA 90231  
310.258.9451  
<http://ierf.org/>

Academic Credentials  
Evaluations Institute, Inc.  
9854 National Boulevard, Box  
#186  
Los Angeles, CA 90034  
800.234.1597 (USA only)  
<http://www.acei1.com/>

Educational Records Evaluation  
Service  
601 University Avenue, Suite 127  
Sacramento, CA 95825  
916.921.0790  
<http://www.eres.com/>

**Note:** Fees and turn-around times vary with the above agencies. Be sure to allow sufficient time for your request to be processed well before the deadline.

### SUBMITTING AN APPLICATION

In order to apply to the Radiologic Technology Program at Foothill College a Foothill College student ID is required. If you do not have a student ID please click here to apply for one: [Apply to Foothill College](#). The online application will be available via MyPortal beginning October 1<sup>st</sup>. The deadline to submit your application online is **March 1<sup>st</sup>** by 11:59pm.

### ADMISSION POLICY

Admission is based on criteria approved by Foothill College and consistent with State and Federal law, regulations, and program accreditation guidelines. Primary admission criteria include completion of prerequisite courses with a grade "C" or better, anatomy and physiology GPA of 2.5 or higher, cumulative college GPA of 2.0 or higher for all colleges attended, and compliance with the technical standards stated in the application.

### SELECTION PROCEDURE

1. The Radiology Admission Committee is composed of the Radiology program coordinator, the program director, clinical coordinator, and program faculty.
2. Completed electronic applications are received and reviewed. Upon submission of the signed application, an email is automatically sent to the applicant with a confirmation of application submission.
3. All viable applicants will be put in a lottery and 24-26 students selected randomly. If spaces become available before instruction begins, a random lottery selection by number will occur. **Applicants will be notified through e-mail of their program status by May 1st.**

### SPECIAL CIRCUMSTANCES

1. **Discrimination Policy** - Foothill College will not discriminate against any person in the provision of any program or services based on race, color, national or ethnic origin, age, gender, religion, sexual orientation, marital status, or physical/mental disability. For more information please visit: [Radiologic Technology Student Handbook](#)

2. **Pregnancy Policy** - In compliance with Nuclear Regulatory Commission regulations regarding the declared pregnant student, students have the option of whether or not to inform program officials of pregnancy. A student who has chosen to declare their pregnancy will follow the Foothill College pregnancy policy listed in the Radiologic Technology Student Handbook available for review on the program website: [Radiologic Technology Student Handbook](#)
3. **Felony & Misdemeanor Convictions:** An applicant who has been arrested and/or convicted of a felony offense, drug or alcohol related offense, or certain offenses involving unethical behavior prior to admission or during the course of the Radiologic Technology Program may not be eligible for certification and registration by the American Registry of Radiologic Technologists (ARRT). An individual who has been involved in a criminal proceeding or who has been charged with or convicted of a crime may file a request for pre-application review with the ARRT in order to obtain a ruling on the impact of the situation on their eligibility for certification and registration. Pre-application review procedure is available at the ARRT website at: [ARRT Pre-Application Ethics Review Information](#)

### FINANCIAL INFORMATION

1. **Physical examinations, immunizations, background screening, and drug testing** are required to attend clinical internships. Positive results on background checks and drug testing could impact a student's ability to attend clinics, complete the program requirements, or gain a license to practice upon graduation. The student will pay the cost of required physical examinations, immunizations, background screenings, and drug tests. **Students are required to have health insurance while in the program.** Students accepted into the program will be provided with specific details. Policies and procedures for drug tests and background screening are available for review on the website at: [Radiologic Technology Student Handbook](#)

**Immunizations** - All applicants admitted into this program will be required to complete a physical examination by the Foothill College Health Office. Students will be required to show evidence of the following immunizations or titers along with the physical examination:

**Hepatitis B, Tdap, MMR, Varicella, Covid**

2. **Financial Support:** While in the Radiologic Technology Program, you will require significant financial support. Radiologic Technology students are routinely assigned clinical activities at hospitals or clinics removed from the campus. You will need to provide transportation for such assignments. The number of laboratory and clinical hours make it difficult for a student to work while enrolled in the program. In addition, working while enrolled in the program is going to put a strain on your ability to study for your radiology courses. We suggest you keep your work commitments to a minimum in order to be successful in your course work. Though most of the classes and clinical work is scheduled during the day hours, there may be assignments in the evening, on Saturdays or on Sundays. We strongly recommend you plan ahead financially for the 23 months in the program.

**Enrollment fees:** visit [Registration Fees](#) for current registration fees.

**Program expenses for the 23-months are approximated as follows:**

Upon entering the Program, the student should be prepared to meet certain financial expenditures:

1. No on-campus housing is available. The student should be prepared to rent or buy living quarters within approximately 15 miles of the college. Students living away from home may be able to receive some financial assistance by applying to the Financial Aid Office. In attempting to locate living quarters, the student might contact the office of Student Activities.
2. Because of the varying locations of Program affiliates, reliable transportation is absolutely imperative. To cut down on expenses, car-pooling can be arranged.
3. For the 23-month Program, the **estimated** costs are as follows:

### Orientation & Fall Quarter 1<sup>st</sup> year

|                                                                                                                                                                                                                      |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Basic Fees*                                                                                                                                                                                                          | \$56.00                 |
| Enrollment Fees per unit in State*                                                                                                                                                                                   | \$31.00                 |
| Enrollment Fees per unit Out of State*                                                                                                                                                                               | \$163.00                |
| Textbooks                                                                                                                                                                                                            | \$600.00                |
| Lab Coats, Uniforms, Shoes                                                                                                                                                                                           | \$ 200.00               |
| Parking Fees - Annual Pass                                                                                                                                                                                           | \$90.00                 |
| Radiation Monitoring                                                                                                                                                                                                 | \$ 50.00                |
| Name Badge                                                                                                                                                                                                           | \$ 3.00                 |
| Syllabus Fees                                                                                                                                                                                                        | \$ 120.00               |
| Lead Markers                                                                                                                                                                                                         | \$40.00                 |
| Background Check                                                                                                                                                                                                     | \$130.00 (\$65 / check) |
| Drug Test                                                                                                                                                                                                            | \$70.00 (\$35 per test) |
| Physical and miscellaneous tests (Campus Health Center cost is approximately \$200 if no additional vaccinations required: Physical, Titers, 2-step TB, Vision and Hearing tests only. 2nd physical may be required) | Per Medical Plan        |
| Bloodborne Pathogens Modules                                                                                                                                                                                         | \$12.50                 |
| Electronic Program Management System                                                                                                                                                                                 | \$35.00                 |
| CPR                                                                                                                                                                                                                  | \$65.00                 |
| TRAJESYS - Clinical Tracking System                                                                                                                                                                                  | \$150.00                |

### Winter Quarter 1<sup>st</sup> year

|                               |          |
|-------------------------------|----------|
| Basic Fees*                   | \$56.00  |
| Enrollment Fees in State*     | \$31.00  |
| Enrollment Fees Out of State* | \$163.00 |
|                               |          |
|                               |          |
| Syllabus Fees                 | \$100.00 |

### Spring Quarter 1<sup>st</sup> year

|                               |          |
|-------------------------------|----------|
| Basic Fees*                   | \$56.00  |
| Enrollment Fees in State*     | \$31.00  |
| Enrollment Fees Out of State* | \$163.00 |
| Textbooks                     | \$200.00 |
|                               |          |
| Syllabus Fees                 | \$60.00  |

### Summer Quarter 1<sup>st</sup> year

|             |         |
|-------------|---------|
| Basic Fees* | \$56.00 |
|-------------|---------|

|                               |          |
|-------------------------------|----------|
| Enrollment Fees in State*     | \$31.00  |
| Enrollment Fees Out of State* | \$163.00 |
|                               |          |
| Parking Fees - Annual Pass    | 90.00    |
| Radiation Monitoring          | \$25.00  |
| Syllabus Fees                 | \$40.00  |
| Bloodborne Pathogens Modules  | \$12.50  |

#### **Fall Quarter 2<sup>nd</sup> year**

|                                            |          |
|--------------------------------------------|----------|
| Basic Fees*                                | \$56.00  |
| Enrollment Fees in State*                  | \$31.00  |
| Enrollment Fees Out of State*              | \$163.00 |
| Textbooks                                  | \$100.00 |
| Annual Physical/Background Check/Drug Test | \$105.00 |
| Syllabus Fees                              | \$60.00  |

#### **Winter Quarter 2<sup>nd</sup> year**

|                               |          |
|-------------------------------|----------|
| Basic Fees*                   | \$56.00  |
| Enrollment Fees in State*     | \$31.00  |
| Enrollment Fees Out of State* | \$163.00 |
| Textbooks                     | \$80.00  |
| Syllabus Fees                 | \$60.00  |

#### **Spring Quarter 2<sup>nd</sup> year**

|                                                   |          |
|---------------------------------------------------|----------|
| Basic Fees*                                       | \$56.00  |
| Enrollment Fees in State*                         | \$31.00  |
| Enrollment Fees Out of State*                     | \$163.00 |
| Textbooks                                         | \$210.00 |
| Application Fees for State / National Board Exams | \$400.00 |
|                                                   |          |
| Syllabus Fees                                     | \$20.00  |

**Total approximate cost for the program in-state tuition is: \$5200**

\*For current registration fees, please visit: [Registration Fees](#)

All fees are subject to change and are approximation at time of publication.

**Financial Aid Assistance and services are available at Foothill College. Please call 650-949-7245 or visit the website at: [Financial Aid Website](#)**

Once again, thank you for your interest in the Radiologic Technology Program. Please review the technical standards on the following page to ensure a detailed understanding of our program requirements.

For more information or additional questions that are not addressed by this document, please contact counseling or visit the Health Sciences and Horticulture webpage.

## TECHNICAL STANDARDS FOR THE FOOTHILL COLLEGE RADIOLOGIC TECHNOLOGY PROGRAM

In the interest of your own personal safety, the safety of your patients, and the potential liability to the college, there are significant requirements that must be met before your admission to the program is finalized. The attendance requirements and stamina demands on the radiologic technology student require student technologists to be in good physical and mental health. Please read this form carefully and initial each technical issue standard if you can comply with the standard. When complete, please sign, date, and return original to the Radiologic Technology program with your application.

| ISSUE             | DESCRIPTION                                                                                                                                                         | STANDARD                                                                                                                                                                                                    | EXAMPLES OF NECESSARY ACTION                                                                                                                                                                                                                                                | Initial |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Hearing           | Use of auditory sense.                                                                                                                                              | Auditory ability sufficient to monitor & assess patient health needs.                                                                                                                                       | Ability to hear & verbally respond to patient questions & directions from instructors, students, physicians and staff in person or over the phone. Hear blood pressure.                                                                                                     |         |
| Visual            | Use of sight.                                                                                                                                                       | Visual ability sufficient for observation & assessment necessary in radiologic technology.                                                                                                                  | View and evaluate recorded images for the purpose of identifying proper patient positioning, accurate procedural sequencing, proper radiographic exposure and technical qualities.                                                                                          |         |
| Tactile           | Use of touch.                                                                                                                                                       | Tactile ability sufficient for physical assessment and assistance while operating radiographic and medical instruments & equipment.                                                                         | Perform patient assessment and positioning while operating complex radiographic equipment in a safe and accurate manner.                                                                                                                                                    |         |
| Mobility          | Physical ability, strength & stamina.                                                                                                                               | Physical abilities & stamina sufficient to perform required functions of patient radiographic care                                                                                                          | Lift, carry or move objects weighing up to 40 pounds. Stand for 85% of work time. Transfer, lift and physically place patients in radiographic positions. Reach above shoulder level for 90% of work time. Move, adjust and manipulate a variety of radiographic equipment. |         |
| Motor Skills      | Physical ability, coordination, dexterity.                                                                                                                          | Gross & fine motor abilities sufficient to provide safe & effective patient care.                                                                                                                           | Execute the small muscle hand and finger motor movements required to safely perform venipuncture and other patient care procedures.                                                                                                                                         |         |
| Communication     | Speech, reading, writing<br>Effective use of English language.<br>Communication abilities sufficient for effective interaction in verbal, nonverbal & written form. | Comprehension & accurate recall of verbal & written communication<br>Interaction with patients, families, students, instructors, physicians & staff. Effectively understanding verbal & nonverbal behavior. | Concisely & precisely explain treatment & procedures, interpret patients response and provide documentation following ethical & legal guidelines.                                                                                                                           |         |
| Interpersonal     | Ability to relate to others                                                                                                                                         | Abilities sufficient to effectively interact with individuals, families, groups & colleagues from a variety of social, emotional, cultural, intellectual & economic backgrounds. Identify needs of others.  | Establish rapport with patients, families, and colleagues.                                                                                                                                                                                                                  |         |
| Behavioral        | Emotional & mental stability.                                                                                                                                       | Functions effectively under stress.                                                                                                                                                                         | Flexible, concern for others. Ability to provide a safe patient care environment with multiple interruptions, noises, distractions, and unexpected patient needs.                                                                                                           |         |
| Critical Thinking | Ability to problem solve.                                                                                                                                           | Critical thinking ability sufficient for clinical judgment.                                                                                                                                                 | Identify cause-effect relationships in clinical situations.                                                                                                                                                                                                                 |         |